

AGENDA

**Kiamichi Technology Center
Board of Education
Regular Meeting
KTC – Stigler Campus
1410 Old Military Road
Stigler, OK 74462
July 9, 2019
12:15 P.M.**

The Board can discuss, make motions and vote upon any matter appearing on the Agenda. Such motions and votes may be to adopt, reject, modify, table, reaffirm, rescind, or take no action on any Agenda item. The meeting will be conducted by the President of the Board as the presiding officer. Any agenda item containing multiple matters may be severed for separate consideration at the request of any Board member:

A. ROLL CALL:

B. QUORUM DECLARED TO BE PRESENT & MEETING CALLED TO ORDER:

C. RECOGNITION OF GUESTS, SUBMITTING PROPER REQUESTS PURSUANT TO KIAMICHI TECHNOLOGY CENTER POLICY 6.5:

D. CONSENT AGENDA: All of the following items, which concern reports and items of a routine nature normally approved at Board Meetings, will be approved by one vote unless any Board Member desires to have a separate vote on any or all of these items. The Consent Agenda consists of discussion, consideration and vote on each items 1 through 7.

1. Approval of Minutes.

June 20, 2019 Regular Meeting

2. Approval of Declaration of Funds, Treasurer's Report and KTC Cash Reconciliation.

3. **Approval of Resolution No. 7/9/2019-1 Activity Fund Account Reports and Transfer of Funds and Approval of Revision to the Activity Fund Chart of Accounts – FY 2019-2020.**
4. **Approval of Short-Term Instructors and Part-Time Employees to Work at All Campuses – FY 2019-2020.**

<u>Name</u>	<u>Primary Duty</u>	<u>Campus</u>
Hanks, Jannette Kennedy, Linda	STA Instr. – American Sign Language Class PN Instructor, Duties as Needed; July 1-31, 2019	Durant Durant
Confer, Jerry	STA Instr. – Intro Knife, Sheath and Leather Making Class	Hugo/Antlers
Gecks, Harold	Heavy Equipment Operator Instr., Duties as Needed; July 1-31, 2019	Hugo/Antlers
Goza, Roger	Pre-Engineering Instr., Duties as Needed; July 1-31, 2019	Hugo/Antlers
Taylor, Mary	STA Instr. – LTCNA HHA-D, CMA, CEU Update, Advanced Cert. Med. Aide, Clinical Skills Observer/Training Supervisor	Hugo/Antlers
Leathers, Teakie	STA Instr. – Sign Language for Infants, August 29, 2019	Idabel
Hass, Billi	Math/Science Instr., Duties as Needed; July 1-31, 2019	McAlester/Euf.
Mitchell, Savannah	Health Careers Certification Instr., Duties as Needed; July 1-31, 2019	McAlester/Euf.
Teal, Kelly	STA Instr. – RN Supervisor; Supervise LTCNA and CMA Programs	McAlester/Euf.
Ritter, Misty	Health Careers Certification Instr., Duties as Needed: July 1-31, 2019	Stigler
Burns, Brett	HVAC/Electrical Instr., Duties as Needed; July 1-31, 2019	Talihina
Holland, William	Computer Information Technology Instr. Duties as Needed; July 1-31, 2019	Talihina

ANY EMPLOYEE NAME SUBMITTED ABOVE MAY INCLUDE OTHER JOB DUTIES, CLASSES AND/OR SUBSTITUTE TEACHING DUTIES AS ASSIGNED.

5. **Approval to Declare Equipment Located at the Atoka Campus, the McAlester Campus, and the Talihina Campus as Surplus to be Disposed of Through Online Public Auction, Trade-In or Salvaged for Scrap. (Copies of These Lists Are Available on the District Website, at the Office of the Superintendent and at the Meeting.)**

- 6. Approval for Disposing of Non-Inventory Waste and Scrap Items Such as Scrap Metal, Batteries and the Like by Sale on an As-Needed Basis During FY 2019-2020.**
- 7. Approval of FY 2019-2020 General Fund Encumbrance Nos. 200716 Through the Latest Numbered Encumbrance Presented at the Time of This Meeting for Accounts Payable, Payroll and Building Fund Encumbrance Nos. 2021000 Through the Latest Numbered Encumbrance Presented at the Time of This Meeting for Accounts Payable.**

E. Motion, Second and Roll Call Vote to Approve the Consent Agenda, Items 1 through 7.

F. ACTION TOPICS:

- 8. Recommendation, Consideration and Vote to Approve Resolution No. 7/9/2019-2 – Kiamichi Technology Center Board Adopting the Choctaw County Natural Hazard Mitigation Plan.**
- 9. Recommendation, Consideration and Vote to Approve the Architectural Design Services of Michael Allen Riley, AIA, Michael Allen Riley Architecture, PLLC., and Accept the Lowest and Best Bid for the 2019 Drainage and Concrete Project, Idabel Campus, and/or to Reject Any and/or All Bids.**
- 10. Recommendation, Consideration and Vote to Approve Transportation Contracts with Participating Schools – FY 2019-2020.**
- 11. Recommendation, Consideration and Vote to Approve the KTC Financial Aid Handbook – FY 2019-2020.**
- 12. Proposed Executive Session for the Purpose of Discussing the Resignation, Retirement, Employment/Appointment, Re-Assignment and/or Transfer of Personnel to the Positions Listed Below Including Discussions of Information, the**

Disclosure of Which Would Violate Confidentiality Requirements of State and/or Federal Law, as Authorized by Title 25, Okla. Stats. Section 307 (B) (1) and (B) (7).

RESIGNATION

PAULLA SLAWSON, PATHS Career Guidance Counselor, McAlester Campus

EMPLOYMENT/APPOINTMENT/RE-ASSIGNMENT AND/OR TRANSFER

_____, **Computer Technology Instructor, Atoka Campus (10-Month Temporary Teacher Contract)**

_____, **Adult/Industrial Coordinator, Talihina Campus (12- Month Professional Staff Contract)**

_____, **Teaching Assistant, Stigler Campus (10-Month Support Staff Contract)**

_____, **PATHS Career Guidance Counselor, McAlester Campus (12-Month Grant Contract)**

_____, **Teaching Assistant, McAlester Campus (10-Month Support Staff Contract)**

_____, **Secretary (Evening Position), Durant Campus (12-Month Support Staff Contract)**

_____, **Custodial/Maintenance (Evening Position), Durant Campus (12-Month Support Staff Contract)**

- A. Vote to Convene in Executive Session**
- B. Vote to Acknowledge Return to Open Session**
- C. Statement of Minutes of Executive Session**

13. Recommendation, Consideration and Vote to Approve the Personnel Actions Set Out Below:

RESIGNATION

PAULLA SLAWSON, PATHS Career Guidance Counselor, McAlester Campus

**EMPLOYMENT/APPOINTMENT/RE-ASSIGNMENT
AND/OR TRANSFER**

_____, **Computer Technology Instructor, Atoka Campus (10-Month Temporary Teacher Contract)**

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_____, **Custodial/Maintenance (Evening Position), Durant Campus (12-Month Support Staff Contract)**

G. REPORTS:

Superintendent's Report

H. NEW BUSINESS:

I. ANNOUNCEMENT OF NEXT MEETING:

The next regular meeting of the Board is scheduled for:

Tuesday, August 13, 2019

12:15 P.M.

KTC – Administrative Office

1004 Highway 2 North

Wilburton, OK 74578

J. VOTE TO ADJOURN:

Posted By: _____

Date Posted: _____

Time Posted: _____

Place Posted: _____

Signed: _____