AGENDA

Kiamichi Technology Center
Board of Education
Regular Meeting
KTC – Hugo Campus
107 So. 15th
Hugo, OK 74743
November 13, 2012
12:15 P.M.

The Board can discuss, make motions and vote upon any matter appearing on the Agenda. Such motions and votes may be to adopt, reject, modify, table, reaffirm, rescind, or take no action on any Agenda item. The meeting will be conducted by the President of the Board as the presiding officer. Any agenda item containing multiple matters may be severed for separate consideration at the request of any Board member:

A. ROLL CALL:

B. QUORUM DECLARED TO BE PRESENT & MEETING CALLED TO ORDER:

C. RECOGNITION OF GUESTS, SUBMITTING PROPER REQUESTS PURSUANT TO KIAMICHI TECHNOLOGY CENTER POLICY 6.5:

D. CONSENT AGENDA: All of the following items, which concern reports and items of a routine nature normally approved at Board Meetings, will be approved by one vote unless any Board Member desires to have a separate vote on any or all of these items. The Consent Agenda consists of discussion, consideration and vote on each items 1 through 10.

1. Approval of Minutes.
   October 9, 2012 Regular Meeting

2. Approval of Declaration of Funds, Treasurer's Report and KTC Cash Reconciliation.
3. **Approval of Resolution 11/13/2012-1 Activity Fund Account Reports and Transfer of Funds.**

4. **Approval of Short-Term Instructors and Part-Time Employees to Work at All Campuses – FY 2012-2013.**

<table>
<thead>
<tr>
<th>Name</th>
<th>Primary Duty</th>
<th>Campus</th>
</tr>
</thead>
<tbody>
<tr>
<td>Maxwell, Andrew</td>
<td>CPR Instructor</td>
<td>Durant</td>
</tr>
<tr>
<td>Pierce, Robert</td>
<td>CPR Instructor</td>
<td>Durant</td>
</tr>
<tr>
<td>Shreffler, Carmen</td>
<td>Spanish (For Industry)</td>
<td>Durant</td>
</tr>
<tr>
<td>Stewart, Alicia</td>
<td>CPR Instructor</td>
<td>Durant</td>
</tr>
<tr>
<td>Thorn, Reona</td>
<td>Federal Work Study – Clerical</td>
<td>Durant</td>
</tr>
<tr>
<td>Hawley, Bob</td>
<td>CPR Instructor</td>
<td>EMS District-Wide</td>
</tr>
<tr>
<td>Hawley, Donella</td>
<td>CPR Instructor</td>
<td>EMS District-Wide</td>
</tr>
<tr>
<td>Gann, Christopher</td>
<td>Federal Work Study – Clerical</td>
<td>Hugo/Antlers</td>
</tr>
<tr>
<td>Coleman, Trisha L.</td>
<td>Federal Work-Study – Clerical/Maint.</td>
<td>Poteau/Spiro</td>
</tr>
<tr>
<td>Nickell, Stacey</td>
<td>Maintenance</td>
<td>Poteau/Spiro</td>
</tr>
<tr>
<td>Anderson, Wilma</td>
<td>Substitute – PN Classroom/Clinical</td>
<td>PN District-Wide</td>
</tr>
<tr>
<td>Showalter, Megan LeAnn</td>
<td>Substitute – PN Classroom/Clinical</td>
<td>PN District-Wide</td>
</tr>
<tr>
<td>Carter, Phillys</td>
<td>Substitute Instructor</td>
<td>Stigler</td>
</tr>
<tr>
<td>Clark, Kristen</td>
<td>Federal Work Study – Clerical</td>
<td>Stigler</td>
</tr>
<tr>
<td>Watts, Kylah</td>
<td>Federal Work Study – Clerical</td>
<td>Stigler</td>
</tr>
<tr>
<td>Bennett, Desirae N.</td>
<td>Federal Work Study – Clerical</td>
<td>Talihina</td>
</tr>
<tr>
<td>Cummings, Joyce L.</td>
<td>Federal Work Study – Clerical</td>
<td>Talihina</td>
</tr>
<tr>
<td>Griffith, RN, Tambra S.</td>
<td>CMA &amp; Updates, CNA, CPR</td>
<td>Talihina</td>
</tr>
<tr>
<td>Henry, Leandra L.</td>
<td>Federal Work Study – Clerical</td>
<td>Talihina</td>
</tr>
</tbody>
</table>

Any employee name submitted above may include other job duties, classes and/or substitute teaching duties as assigned.

5. **Approval to Declare Equipment Located at the Durant Campus, the Hugo Campus, the Poteau Campus and the Spiro Campus as Surplus to be Disposed of Properly.** (Copies of these lists are available on the District Website, at the Office of the Superintendent and at the Meeting.)

6. **Approval to Declare Equipment Located at the Spiro Campus as Surplus to be Donated to the Spiro Public Schools.** (A Copy of this List is Available on the District Website, at the Office of the Superintendent and at the Meeting.)
7. Approval to Declare Equipment Located at the McAlester Campus as Surplus to be Donated to the Haileyville Public Schools. (A Copy of this List is Available on the District Website, at the Office of the Superintendent and at the Meeting.)

8. Approval of Out-of-State Travel.

JOHN L. WORKMAN, District Financial Aid Coordinator  
SFA (Student Financial Aid Conference)  
November 26-30, 2012  
Orlando, Florida

9. Approval of Clinical Agreements for KTC Health-Related Programs for the Purpose of Allowing KTC Students to Acquire Field Experience – FY 2012-2013

EMS PROGRAM:

East Texas Medical Center EMS – Tyler, TX  
Warren Clinic, McAlester Division – McAlester, OK

HCC PROGRAM:

Choctaw Nation Health Services Authority – Talihina, OK (Updated to Include Additional Career Major Listings)  
Southern Pointe Living Center – Colbert, OK

10. Approval of FY 2012-2013 General Fund Encumbrance Nos. 1668 Through 2124 for Accounts Payable, Encumbrance Nos. 70877 Through 71071 for Payroll, and Building Fund Encumbrance Nos. 14 through 16 for Accounts Payable

E. Motion, Second and Roll Call Vote to Approve the Consent Agenda, Items 1 through 10.

F. ACTION TOPICS:

11. Recommendation, Consideration and Vote to Approve Change Order No. 003 - 2012 Metal Reroofing & HVAC Project – Idabel Campus
12. Recommendation, Consideration and Vote to Approve the Establishment of a New Student Organization for the KTC District Titled “Stand For the Silent” and Approve an Initial Fund Raiser at the Durant Campus for the Organization.

13. Recommendation, Consideration and Vote to Approve Revised Activity Fund Chart of Accounts – FY 2012-2013

14. Proposed Executive Session for the Purpose of Discussing the Resignation, Retirement, Employment/Appointment and or the Reassignment of Positions Listed Below, Including Discussions of Information, the Disclosure of Which Would Violate Confidentiality Requirements of State or Federal Law as Authorized by Title 25, O.S. Section 307 (B) (1) and (7).

EMPLOYMENT/APPOINTMENT AND/OR REASSIGNMENT:

ADDITION OF EMS INSTRUCTOR POSITION.

THE CHOCTAW NATION CAREER DEVELOPMENT STAFF WILL RECEIVE A $400.00 INCENTIVE PAYMENT.

_________________________________, PRACTICAL NURSING INSTRUCTOR – MCALESTER CAMPUS (12 MONTH – ADULT ED. EMPLOYEE CONTRACT).

   A. Vote to Convene in Executive Session
   B. Vote to Acknowledge Return to Open Session
   C. Statement of Minute of Executive Session

15. Recommendation, Consideration and Vote to Approve the Personnel Actions Set Out Below:

EMPLOYMENT/APPOINTMENT AND/OR REASSIGNMENT:

ADDITION OF EMS INSTRUCTOR POSITION.

THE CHOCTAW NATION CAREER DEVELOPMENT STAFF WILL RECEIVE A $400.00 INCENTIVE PAYMENT.

_________________________________, PRACTICAL NURSING INSTRUCTOR – MCALESTER CAMPUS (12 MONTH – ADULT ED. EMPLOYEE CONTRACT).
G. REPORTS:

Superintendent’s Report

H. NEW BUSINESS:

I. ANNOUNCEMENT OF NEXT MEETING:

The next regular meeting of the Board is scheduled for:

Tuesday, December 11, 2012
12:15 P.M.
KTC – Poteau Campus
1509 S. McKenna
Poteau, OK 74953

J. VOTE TO ADJOURN:

Posted By:______________
Date Posted:____________
Time Posted:____________
Place Posted:____________
Signed:_______________