AGENDA

Kiamichi Technology Center
Board of Education
Regular Meeting
KTC – Durant Campus
810 Waldron Road
Durant, OK 74701
August 14, 2012
12:15 P.M.

The Board can discuss, make motions and vote upon any matter appearing on the Agenda. Such motions and votes may be to adopt, reject, modify, table, reaffirm, rescind, or take no action on any Agenda item. The meeting will be conducted by the President of the Board as the presiding officer. Any agenda item containing multiple matters may be severed for separate consideration at the request of any Board member:

A. ROLL CALL:

B. QUORUM DECLARED TO BE PRESENT & MEETING CALLED TO ORDER:

C. RECOGNITION OF GUESTS, SUBMITTING PROPER REQUESTS PURSUANT TO KIAMICHI TECHNOLOGY CENTER POLICY 6.5:

D. CONSENT AGENDA: All of the following items, which concern reports and items of a routine nature normally approved at Board Meetings, will be approved by one vote unless any Board Member desires to have a separate vote on any or all of these items. The Consent Agenda consists of discussion, consideration and vote on each items 1 through 11.

1. Approval of Minutes.
   July 17, 2012 Regular Meeting

2. Approval of Declaration of Funds, Treasurer's Report and KTC Cash Reconciliation.
3. **Approval of Resolution 8/14/2012-1 Activity Fund Account Reports and Transfer of Funds.**

4. **Approval of Short-Term Instructors and Part-Time Employees to Work at All Campuses – FY 2012-2013.**

<table>
<thead>
<tr>
<th>Name</th>
<th>Primary Duty</th>
<th>Campus</th>
</tr>
</thead>
<tbody>
<tr>
<td>Edgar, Chris</td>
<td>Substitute</td>
<td>Atoka</td>
</tr>
<tr>
<td>Rogers, Mary H.</td>
<td>Supervisory Trng. Existing Industry</td>
<td>Durant</td>
</tr>
<tr>
<td>Janoe, Joe</td>
<td>STA/Fire Fighter, Safety</td>
<td>Hugo/Antlers</td>
</tr>
<tr>
<td>Hass, Susie</td>
<td>Cisco CCNA 3 Training</td>
<td>McAlester/Eufaula</td>
</tr>
<tr>
<td>Powell, Barbara</td>
<td>Bus Driver/Maintenance</td>
<td>McAlester/Eufaula</td>
</tr>
<tr>
<td>Crandell, Deanna</td>
<td>Safety/Firefighter</td>
<td>Poteau/Spiro</td>
</tr>
<tr>
<td>Grovdahl, David</td>
<td>Fire Fighter/Safety</td>
<td>Poteau/Spiro</td>
</tr>
<tr>
<td>Martin, Brian</td>
<td>Short Term Instructor</td>
<td>Poteau/Spiro</td>
</tr>
<tr>
<td>Martin, Cynthia</td>
<td>Short Term Instructor</td>
<td>Poteau/Spiro</td>
</tr>
<tr>
<td>Martin, Tasia</td>
<td>Safety/Health Program Instructor</td>
<td>Poteau/Spiro</td>
</tr>
</tbody>
</table>

   **ANY EMPLOYEE NAME SUBMITTED ABOVE MAY INCLUDE OTHER JOB DUTIES, CLASSES AND/OR SUBSTITUTE TEACHING DUTIES AS ASSIGNED.**

5. **Approval to Declare Equipment Located at the Poteau Campus and the Durant Campus as Surplus to be Disposed of Properly. (Copies of these lists are available on the District Website, at the Office of the Superintendent and at the Meeting.)**

6. **Approval to Declare Equipment Located at the Poteau/Spiro Campuses and the Idabel Campus as Surplus to be Donated to the Canadian Public School District. (Copies of these lists are available on the District Website, at the Office of the Superintendent and at the Meeting.)**

7. **Approval to Declare Equipment Located at the Poteau Campus as Surplus to be Donated to the Jim E. Hamilton Skills Center. (Copy of this list is available on the District Website, at the Office of the Superintendent and at the Meeting.)**
8. **Approval of Out-of-State Travel.**

GINA RIGGS, Director of Emergency Medical Services  
CoAEMSP Site Visit to SW Tennessee Community College & Technical  
Center (Travel Paid by CoAEMSP)  
August 22-24, 2012  
Memphis, Tennessee

LOIS WELCH, Chief Financial Officer  
RONDA PECK, District Procurement & Inventory Coordinator  
International Association of School Business Officials – Annual Meeting  
October 11-16, 2012  
Phoenix, Arizona

9. **Approval of New and Existing PN Clinical Agreements for the Purpose of Allowing KTC Students to Acquire Field Experience – FY 2012-2013.**

10. **Approval of Clinical Agreement for KTC Health-Related Programs for the Purpose of Allowing KTC Students to Acquire Field Experience – FY 2012-2013.**

   **EMS Program**

   Mercy Hospital Ardmore, Inc. – Ardmore, OK

11. **Approval of FY 2012-2013 General Fund Encumbrance Nos. 651 Through 1000 for Accounts Payable, Encumbrance Nos. 70159 Through 70356 for Payroll, Building Fund Encumbrance Nos. 5 through 8 for Accounts Payable and Change Order for FY 2012-2013 Which Was Over $500.00 and 20%.*

<table>
<thead>
<tr>
<th>P.O. #</th>
<th>Vendor</th>
<th>Increase</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>85</td>
<td>OSSBA</td>
<td>$700.00</td>
<td>$1,300.00</td>
</tr>
</tbody>
</table>

**E. Motion, Second and Roll Call Vote to Approve the Consent Agenda, Items 1 through 11.**

**F. ACTION TOPICS:**

12. **Recommendation, Consideration and Vote to Approve Change Order Number 001 – 2012 Metal Reroofing & HVAC Project - Idabel Campus**
13. **Recommendation, Consideration and Vote to Approve Revisions to KTC Board of Education Policy and FY 2012-2013 Student Handbook**

   **Board Policy**
   Section 24, Policy 24.8 (3)(8)(9) – Satisfactory Academic Progress (SAP)
   Section 24, Policy 24.8 (9) – Attendance

   **Student Handbook – FY 2012-2013**
   Federal Supplemental Education Opportunity Grant (FSEOG)

14. **Recommendation, Consideration and Vote to Approve Temporary Drainage Easement Between The City of Durant and Kiamichi Technology Center – Durant Campus**

15. **Proposed Executive Session for the Purpose of Discussing the Resignation, Retirement, Employment/Appointment and or the Reassignment of Positions Listed Below, Including Discussions of Information, the Disclosure of Which Would Violate Confidentiality Requirements of State or Federal Law as Authorized by Title 25, O.S. Section 307 (B) (1) and (7).**

   **RESIGNATION:**

   AMMY PERRY, Practical Nursing Instructor – McAlester Campus

   **EMPLOYMENT/APPOINTMENT AND/OR REASSIGNMENT:**

   ____________________________________________________________, Welding Instructor – Spiro Campus (10 Month – Temporary Teacher Contract)

   ____________________________________________________________, Practical Nursing Instructor – McAlester Campus (12 Month – Adult Ed. Contract)

   ____________________________________________________________, Health Careers Certification Instructor – Stigler Campus (10 Month – Temporary Teacher Contract)

   A. Vote to Convene in Executive Session
   B. Vote to Acknowledge Return to Open Session
   C. Statement of Minute of Executive Session

16. **Recommendation, Consideration and Vote to Approve the Personnel Actions Set Out Below:**
RESIGNATION:

AMMY PERRY, Practical Nursing Instructor – McAlester Campus

EMPLOYMENT/APPOINTMENT AND/OR REASSIGNMENT:

_________________________________, Welding Instructor – Spiro Campus (10 Month – Temporary Teacher Contract)

_________________________________, Practical Nursing Instructor – McAlester Campus (12 Month – Adult Ed. Contract)

_________________________________, Health Careers Certification Instructor – Stigler Campus (10 Month – Temporary Teacher Contract)

G. REPORTS:

Superintendent’s Report

H. NEW BUSINESS:

I. ANNOUNCEMENT OF NEXT MEETING:

The next regular meeting of the Board is scheduled for:

Tuesday, September 11, 2012
12:15 P.M.
KTC – Administrative Office
1004 Highway 2 North
Wilburton, OK 74578

J. VOTE TO ADJOURN: