AGENDA

Kiamichi Technology Center
Board of Education
Regular Meeting
KTC – Idabel Campus
3205 Lincoln Rd. NE
Idabel, OK  74745
April 10, 2012
12:15 P.M.

The Board can discuss, make motions and vote upon any matter appearing on the Agenda. Such motions and votes may be to adopt, reject, modify, table, reaffirm, rescind, or take no action on any Agenda item. The meeting will be conducted by the President of the Board as the presiding officer. Any agenda item containing multiple matters may be severed for separate consideration at the request of any Board member:

A. ROLL CALL:

B. QUORUM DECLARED TO BE PRESENT & MEETING CALLED TO ORDER:

C. RECOGNITION OF GUESTS, SUBMITTING PROPER REQUESTS PURSUANT TO KIAMICHI TECHNOLOGY CENTER POLICY 6.5:

D. CONSENT AGENDA: All of the following items, which concern reports and items of a routine nature normally approved at Board Meetings, will be approved by one vote unless any Board Member desires to have a separate vote on any or all of these items. The Consent Agenda consists of discussion, consideration and vote on each items 1 through 8.

1. Approval of Minutes.
   March 13, 2012 Regular Meeting
   March 29, 2012 Special Meeting

2. Approval of Declaration of Funds, Treasurer's Report and KTC Cash Reconciliation.
3. **Approval of Resolution 4-10-2012-1 Activity Fund Account Reports and Transfer of Funds.**

4. **Approval of Short-Term Instructors and Part-Time Employees to Work at All Campuses – FY 2011-2012.**

<table>
<thead>
<tr>
<th>Name</th>
<th>Primary Duty</th>
<th>Campus</th>
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<tbody>
<tr>
<td>Chapman, Homer</td>
<td>NCCER Green Bldg. Instructor Trng.</td>
<td>Hugo/Antlers</td>
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<td>James, Brian</td>
<td>Principles of Engineering</td>
<td>Hugo/Antlers</td>
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<td>Kos, Augusta</td>
<td>STA/Fire Fighter/Safety</td>
<td>Hugo/Antlers</td>
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<tr>
<td>Payne, Mike</td>
<td>Principles of Engineering</td>
<td>Hugo/Antlers</td>
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<td>Cuenod, Dave</td>
<td>Industrial Maintenance Instructor</td>
<td>McAlester/Eufaula</td>
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<td>Gillespie, Bettye</td>
<td>CNA/CMA/CPR/Feeding Assistant/</td>
<td>McAlester/Eufaula</td>
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<td>Trimm, Mark</td>
<td>Industrial Maintenance Instructor</td>
<td>McAlester/Eufaula</td>
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<td>Peters, Todd</td>
<td>Firefighter/Safety</td>
<td>Poteau/Spiro</td>
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<td>Ward, B. Jill</td>
<td>Pro-Start Summer Institute</td>
<td>Poteau/Spiro</td>
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ANY EMPLOYEE NAME SUBMITTED ABOVE MAY INCLUDE OTHER JOB DUTIES, CLASSES AND/OR SUBSTITUTE TEACHING DUTIES AS ASSIGNED.

5. **Approval to Declare Equipment Located at the Durant Campus, as Surplus to be Disposed of Properly (A Copy of This List is Available on the District Website, at the Office of the Superintendent and at the Meeting.)**

6. **Approval of Clinical Agreements for KTC Health-Related Programs for the Purpose of Allowing KTC Students to Acquire Field Experience – FY 2011-2012.**

**EMS Program**

Creek County EMS – Sapulpa, OK  
Okmulgee Pediatrics – Okmulgee, OK

**HCC Program**

Homestead of Hugo – Hugo, OK
7. Approval of Out-of-State Travel.

PENNY LOVELL, Business Admin & Information Tech. Instructor – Durant Campus
PAM GRAHAM, Business Admin. & Information Tech. Instructor – Hugo Campus
BURL SPEARS, JR., Computer & Network Technology Instructor – Poteau Campus
NINA MORGAN, Computer & Network Technology Instructor - Poteau Campus
CINDY MITCHELL, Business Admin. & Information Tech. Instructor – Stigler Campus
PAM HULSEY, Business Admin. & Information Tech. Instructor – Talihina Campus

National Business Professionals of America Conference & Competition
April 24-29, 2012
Chicago, Illinois

BARBARA DUNN, Adult Coordinator/Student Services – Idabel Campus
CONNIE WATSON, Evening Cosmetology Instructor – Idabel Campus
Discover Show 2012 hair Show
May 5-8, 2012
St. Louis, Missouri

KENT TOWNE, District Business & Industrial Coordinator
RON DeGIACOMO, District Bid Assistance Coordinator
McAlester Defense Support Association Visit
May 8-11, 2012
Washington, D.C.

BURL SPEARS, JR., Computer & Network Technology Instructor – Poteau Campus
NINA MORGAN, Computer & Network Technology Instructor - Poteau Campus
BPA Incentive Trip
May 17, 2012
Branson, Missouri

GINA RIGGS, Emergency Medical Services Director
ACTE Region IV Conference (All Expenses (Conference Fee, Mileage, Meals, Hotel, etc., Paid by EMS Director)
April 18-22, 2012
Albuquerque, New Mexico


E. Motion, Second and Roll Call Vote to Approve the Consent Agenda, Items 1 through 8.

F. ACTION TOPICS:

9. Recommendation, Consideration and Vote to Approve Temporary Appropriations for FY 2012-2013.
10. Recommendation, Consideration and Vote to Select Auditor to Conduct the FY 2011-12 Audit.

11. Recommendation, Consideration and Vote to Engage Auditor to Conduct the FY 2011-2012 Audit and Direct the Appropriate Officer of the Board to Execute the “Audit Contract for a Technology Center”.

12. Proposed Executive Session for the Purpose of Discussing the Reemployment of the Teaching Staff Listed Below for the 2012-2013 School Year, Including Discussions of Information, the Disclosure of Which Would Violate Confidentiality Requirements of State or Federal Law, as Authorized by Title 25, O.S. Section 307 (b) (1) and (7).

TEACHING STAFF
FY 2012-2013

**Atoka Campus**
Laurie Ables  Mark Mantzke
Machele Calliccoat  Jim Marley
Colette Harper  Mary Jane Pruitt
Christie Hyatt  Tammi Stephens
Lori James

**Durant Campus**
Jerry Arthur  Susan Lorey
Brian Coates  Penny Lovell
Rhonda Collier  Kelly Nelson
Cristy Dufur  Christy Newton
Quint Gobert  Terry Smith
Ruth Kirk  Denita Strube

**Hugo/Antlers Campuses**
Pam Adamson  Pam Graham
Gerald Beshirs, Jr.  Annette Nowell
Jammie Blankenship  Christina Smith
Cynthia Bodine  Mary Taylor
Hope Boling  Dustin Teague
Homer Chapman  Carey Warren

**Idabel Campus**
Danny Black  Margaret Lappin
Donna Crenshaw  Andrea Mitchell
Kenneth Dial  Willie Overturf
Jeff Dunn  Travis Sargent
Shelley Ebert  Patricia Tapley
**McAlester Campus**

Allison Aday  
Theresa Akers  
Kelli Cantrell  
Paula Ceat  
Margie Creager  
Rebecca Dixon  
Cinda Edwards  
Johnny Foreman  
Shelley Hallum  
Susie Hass

**Poteau/Spiro Campuses**

Kirk Angel  
Sarah Bowman  
Lorraine Christmas  
Lisa Dyer  
Barney Green  
Keith Griffith  
Donella Hawley  
Brian McLaughlin  
Nina Morgan

**Stigler Campus**

Alton Allred  
William Bailey  
Mark Cates

**Talihina Campus**

Pam Hulsey  
Joyce Jones  
Arnold Patton

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A. Vote to Convene in Executive Session  
B. Vote to Reconvene in Open Session  
C. Statement of Minute of Executive Session

13. **Recommendation, Consideration and Vote to Reemploy the Teaching Staff Listed Below for the 2012-2013 School Year:**

**TEACHING STAFF**  
**FY 2012-2013**

**Atoka Campus**

Laurie Ables  
Machele Callicoat  
Colette Harper

Mark Mantzke  
Jim Marley  
Mary Jane Pruitt
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<tr>
<th>Campus</th>
<th>Name</th>
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<td><strong>Atoka Campus</strong> (Continued)</td>
<td>Christie Hyatt</td>
<td>Tammi Stephens</td>
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<td>Lori James</td>
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<td>Rebecca Dixon</td>
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<td>Cinda Edwards</td>
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<td>Johnny Foreman</td>
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<td>Shelley Hallum</td>
<td>Robert Wallace</td>
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<td>Susie Hass</td>
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<td><strong>Poteau/Spiro Campuses</strong></td>
<td>Kirk Angel</td>
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<td>Lorraine Christmas</td>
<td>Byron Simpson</td>
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<td>Lisa Dyer</td>
<td>Burl Spears</td>
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<td>Barney Green</td>
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<td>Nina Morgan</td>
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14. Proposed Executive Session for the Purpose of Discussing the Reemployment of the Non-Certified Administrators Listed Below for the 2012-2013 School Year, Including Discussions of Information, the Disclosure of Which Would Violate Confidentiality Requirements of State or Federal Law, as Authorized by Title 25, O.S. Section 307 (b) (1) and (7).

NON-CERTIFIED ADMINISTRATORS
FY 2012-2013

**Stigler Campus**
Alton Allred
William Bailey
Mark Cates

**Talihina Campus**
Pam Hulsey
Joyce Jones
Arnold Patton

**Atoka Campus**
William Smith

**Durant Campus**
Bryan Hallmark
Dennis Morgan

**Hugo/Antlers Campuses**
Shelly Hovis
Dwight Kos

**Idabel Campus**
Steve Dollarhide
Barbara Dunn

**McAlester Campus**
Vickie Hess
Gail Huddleston
Anthony Korp

**Poteau/Spiro Campuses**
Grover Butler
Laura Harrison
Charles Hayes

**Stigler Campus**
Brad Martin
A. Vote to Convene in Executive Session
B. Vote to Reconvene in Open Session
C. Statement of Minute of Executive Session

15. Recommendation, Consideration and Vote to Reemploy the Non-Certified Administrators Listed Below for the 2012-2013 School Year:

NON-CERTIFIED ADMINISTRATORS
FY 2012-2013

**Atoka Campus**
William Smith
Becky Ward

**Durant Campus**
Bryan Hallmark
Vickie Richards
Dennis Morgan

**Hugo/Antlers Campuses**
Shelly Hovis
Amaryllis Mathewson
Dwight Kos
Rebecca Young

**Idabel Campus**
Steve Dollarhide
Scott Garrett
Barbara Dunn

**McAlester Campus**
Vickie Hess
Karl Scifres
Gail Huddleston
Clyde Ray Spears
Anthony Korp
Phillip Thompson

**Poteau/Spiro Campuses**
Grover Butler
Elvie Moss
Laura Harrison
Gina Riggs
Charles Hayes

**Stigler Campus**
Brad Martin

17. Recommendation, Consideration and Vote to Approve the Sale to Swink Public Schools of a 64 Sq. Ft. Storage Building Constructed by the Service Careers Technology Class – Hugo Campus.

18. Recommendation, Consideration and Vote to Approve the Continuation of the Current KTC Evaluation Policies and Forms for the FY 2012-2013 as Recommended by the Evaluation Review Committee.

19. Recommendation, Consideration and Vote to Approve the Selection of the Tulsa Public School Teacher Evaluation Model as a Pilot Evaluation Model Only for the 2012-2013 School Year.

20. Recommendation, Consideration and Vote to Approve the Selection of the McRel Leader Evaluation Model as a Pilot Evaluation Model Only for the 2012-2013 School Year.


22. Recommendation, Consideration and Vote to Approve Revisions/Additions to KTC Board of Education Policies and Handbooks.
Board Policies:
Section 8, Policy 8.32 – Academic Year Definition for Financial Aid
(Effective 7/1/11)
Section 24, Policy 24.8 (3)(8)(9) - Satisfactory Academic Progress (SAP)
(Effective: 7/1/12)
Section 24, Policy 24.8 (9) – Attendance (Effective: 7/1/12)

Handbooks – 2012-2013: (Effective: 7/1/12)
Copyright Infringement
Federal Supplemental Education Opportunity Grant (FSEOG)

23. Proposed Executive Session for the Purpose of Discussing
Resignation, Retirement, Employment/Appointment and or
the Reassignment of Positions Listed Below, Including
Discussions of Information, the Disclosure of Which Would
Violate Confidentiality Requirements of State or Federal Law
as Authorized by Title 25, O.S. Section 307 (b) (1) and (7).

RETIREMENT:

NIKKI HIBDON, RN, Health Careers Technology Instructor – Talihina
Campus

RESIGNATIONS:

CARDELL JOHNSON, Maintenance/Custodian – McAlester Campus
MELISSA HOLCOMB, Secretary – Poteau Campus

A. Vote to Convene in Executive Session
B. Vote to Reconvene in Open Session
C. Statement of Minute of Executive Session

24. Recommendation, Consideration and Vote to Approve the
Personnel Actions Set Out Below:

RETIREMENT:

NIKKI HIBDON, RN, Health Careers Technology Instructor – Talihina
Campus

RESIGNATIONS:

CARDELL JOHNSON, Maintenance/Custodian – McAlester Campus
MELISSA HOLCOMB, Secretary – Poteau Campus
G. REPORTS:

Superintendent’s Report

H. NEW BUSINESS:

I. ANNOUNCEMENT OF NEXT MEETING:

The next regular meeting of the Board is scheduled for:

Tuesday, May 8, 2012
12:15 P.M.
KTC – Talihina Campus
13739 SE 202nd Road
Talihina, OK  74571

J. VOTE TO ADJOURN: