AGENDA

Kiamichi Technology Center
Board of Education
Regular Meeting
KTC – Atoka Campus
1301 West Liberty Road
Atoka, OK  74525
January 10, 2012
12:15 P.M.

The Board can discuss, make motions and vote upon any matter appearing on the Agenda. Such motions and votes may be to adopt, reject, modify, table, reaffirm, rescind, or take no action on any Agenda item. The meeting will be conducted by the President of the Board as the presiding officer. Any agenda item containing multiple matters may be severed for separate consideration at the request of any Board member:

A. ROLL CALL:

B. QUORUM DECLARED TO BE PRESENT & MEETING CALLED TO ORDER:

C. RECOGNITION OF GUESTS, SUBMITTING PROPER REQUESTS PURSUANT TO KIAMICHI TECHNOLOGY CENTER POLICY 6.5:

D. CONSENT AGENDA: All of the following items, which concern reports and items of a routine nature normally approved at Board Meetings, will be approved by one vote unless any Board Member desires to have a separate vote on any or all of these items. The Consent Agenda consists of discussion; consideration and vote on each items 1 through 10.

1. Approval of Minutes.
   December 13, 2011 Regular Meeting

2. Approval of Declaration of Funds, Treasurer's Report and KTC Cash Reconciliation.
3. **Approval of Resolution 1-10-2012-1 Activity Fund Account Reports and Transfer of Funds.**

4. **Approval of Short-Term Instructors and Part-Time Employees to Work at All Campuses – FY 2011-2012.**

<table>
<thead>
<tr>
<th>Name</th>
<th>Primary Duty</th>
<th>Campus</th>
</tr>
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<tbody>
<tr>
<td>Gay, Delbert</td>
<td>STA/Fire Fighter-Safety</td>
<td>Hugo/Antlers</td>
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<tr>
<td>Ham, Ronald (Ray)</td>
<td>Bus Driver/Maintenance</td>
<td>McAlester</td>
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<tr>
<td>Thompson, David W.</td>
<td>Federal Work Study – Maintenance</td>
<td>Poteau/Spiro</td>
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<tr>
<td>Tucker, Sheila K.</td>
<td>Substitute Teacher</td>
<td>Poteau/Spiro</td>
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ANY EMPLOYEE NAME SUBMITTED ABOVE MAY INCLUDE OTHER JOB DUTIES, CLASSES AND/OR SUBSTITUTE TEACHING DUTIES AS ASSIGNED.

5. **Approval to Declare Equipment Located at the Atoka Campus, the Idabel Campus, the McAlester Campus and the Poteau Campus as Surplus to be Disposed of Properly (Copies of These Lists are Available on the District Website, at the Office of the Superintendent and at the Meeting).**

6. **Approval to Declare Equipment Located at the Poteau Campus as Surplus to be Donated to the Jim Hamilton Skills Center. (A Copy of This List is Available on the District Website, at the Office of the Superintendent and at the Meeting).**

7. **Approval to Accept Donated Equipment from Lee Liddy to be Used for Training Purposes in the Service Careers Technology Program – Poteau Campus.**

   Non-Working Vehicle Engine – Serial Number S801230641

8. **Approval of Clinical Agreements for KTC Health-Related Programs for the Purpose of Allowing KTC Students to Acquire Field Experience – FY 2011-2012.**

   **HCC Program – Hugo Campus and Talihina Campus**
   - The Heart Clinic of Paris – Paris, TX
   - Rainbow Home Health – Talihina, OK

   **Practical Nursing**
   - Epic Medical Center – Eufaula, OK
9. Approval of Out-of-State Travel

GINA RIGGS, Director of Emergency Medical Services
CoAEMSP National Accreditation Site Visit to St. Cloud Technical and Community College (All travel paid by CoAEMSP)
January 26-28, 2012
St. Cloud, Minnesota

BARNEY GREEN, HVAC Technology Instructor – Poteau Campus
Sanders Supply Sponsored Tour of Bosch Manufacturing Plan - (All Expenses Paid by Sanders Supply)
January 17-20, 2012
Ft. Lauderdale, Florida

10. Approval of FY 2011-2012 General Fund Encumbrance Nos. 2356 Through 2454 for Accounts Payable, Encumbrance Nos. 71093 through 71275 for Payroll, and Building Fund Encumbrance No. 36 for Accounts Payable

E. Motion, Second and Roll Call Vote to Approve the Consent Agenda, Items 1 through 10.

F. ACTION TOPICS:

11. Proposed Executive Session for the Purpose of Discussing the Employment of and Contract with Eddie Coleman as Superintendent for the Kiamichi Technology Centers, the Disclosure of Which Would Violate Confidentiality Rights Under State and/or Federal Law, as Authorized by 25 Okla. Stat. Section 307 B (1) and (7).

   A. Vote to Convene in Executive Session
   B. Vote to Acknowledge Return to Open Session
   C. Statement of Minute of Executive Session

12. Recommendation, Consideration and Vote to Employ Eddie Coleman as Superintendent of Kiamichi Technology Centers Pursuant to a Written Contract Through June 30, 2014.
13. **Recommendation, Consideration and Vote to Approve the Appointment of KTC Board Member, Vernon Anderson, to the OSSBA State Legislative Liaison Network.**

14. **Recommendation, Consideration and Vote to Approve Addition/Revision to KTC Board of Education Policies:**
   - Section 5, Item 5.3(A), Page 5.14 – Fund Balance Policy
   - Revision of Job Description/Title Change of District Curriculum Development Coordinator to Organizational & Instructional Development Coordinator

15. **Recommendation, Consideration and Vote to Approve the Process to Implement a Pre-Engineering Program to Begin August 2012 – Hugo Campus**

16. **Proposed Executive Session for the Purpose of Discussing Resignation, Retirement, Employment/Appointment and or the Reassignment of Positions Listed Below, Including Discussions of Information, the Disclosure of Which Would Violate Confidentiality Requirements of State or Federal Law as Authorized by Title 25, O.S. Section 307 (B) (1) and (7).**

   **RETIREMENT:**
   
   KATHY SAMUELS, Secretary – Poteau Campus
   
   A. Vote to Convene in Executive Session
   B. Vote to Acknowledge Return to Open Session
   C. Statement of Minute of Executive Session

17. **Recommendation, Consideration and Vote to Approve the Personnel Actions Set Out Below:**

   **RETIREMENT:**
   
   KATHY SAMUELS, Secretary – Poteau Campus

G. **REPORTS:**

   Superintendent’s Report
H. **NEW BUSINESS:**

I. **ANNOUNCEMENT OF NEXT MEETING:**

The next regular meeting of the Board is scheduled for:

Tuesday, February 14, 2012
12:15 P.M.
KTC – Spiro Campus
610 SW 3rd
Spiro, OK 74959

J. **VOTE TO ADJOURN:**