AGENDA

Kiamichi Technology Center
Board of Education
Regular Meeting
KTC – Administrative Office
Board Room
1004 Highway 2 North
Wilburton, OK  74578
April 12, 2011
12:15 P.M.

The Board can discuss, make motions and vote upon any matter appearing on the Agenda. Such motions and votes may be to adopt, reject, modify, table, reaffirm, rescind, or take no action on any Agenda item. The meeting will be conducted by the President of the Board as the presiding officer. Any agenda item containing multiple matters may be severed for separate consideration at the request of any Board member:

A. ROLL CALL:

B. QUORUM DECLARED TO BE PRESENT & MEETING CALLED TO ORDER:

C. RECOGNITION OF GUESTS, SUBMITTING PROPER REQUESTS PURSUANT TO KIAMICHI TECHNOLOGY CENTER POLICY 6.5:

D. CONSENT AGENDA: All of the following items, which concern reports and items of a routine nature normally approved at Board Meetings, will be approved by one vote unless any Board Member desires to have a separate vote on any or all of these items. The Consent Agenda consists of discussion, consideration and vote on each items 1 through 9.

1. Approval of Minutes
   March 8, 2011 Regular Meeting

2. Approval of Declaration of Funds, Treasurer's Report and KTC Cash Reconciliation
3. **Approval of Resolution 4-12-2011-1 Activity Fund Account Reports and Transfer of Funds**

4. **Approval of Short-Term Instructors and Part-Time Employees to Work at All Campuses – FY 2010-2011**

<table>
<thead>
<tr>
<th>Name</th>
<th>Primary Duty</th>
<th>Campus</th>
</tr>
</thead>
<tbody>
<tr>
<td>Thompson, Mamie</td>
<td>Dietary Managers Program</td>
<td>Atoka</td>
</tr>
<tr>
<td>Glover, Troy</td>
<td>CPR</td>
<td>Durant</td>
</tr>
<tr>
<td>Houser, Carolyn</td>
<td>CNA/HHA Skills Testing</td>
<td>Durant</td>
</tr>
<tr>
<td>Mason, Donna</td>
<td>CPR</td>
<td>Durant</td>
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<tr>
<td>Williams, Vickie</td>
<td>Federal Work Study – Clerical</td>
<td>Durant</td>
</tr>
<tr>
<td>Sherley, Jerry</td>
<td>Short Term EMS Instructor</td>
<td>EMS District-Wide</td>
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<tr>
<td>Chapman, Justin</td>
<td>STA – Safety Instructor</td>
<td>Hugo/Antlers</td>
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<tr>
<td>Garmon, Damazio D.</td>
<td>Federal Work Study – Maintenance</td>
<td>Hugo/Antlers</td>
</tr>
<tr>
<td>Harris, Cameron J.</td>
<td>Federal Work Study – Maintenance</td>
<td>Hugo/Antlers</td>
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<tr>
<td>Humphreys, Sally C.</td>
<td>Federal Work Study – Clerical</td>
<td>Hugo/Antlers</td>
</tr>
<tr>
<td>Dunn, Jeffrey</td>
<td>Introduction to Masonry</td>
<td>Idabel</td>
</tr>
<tr>
<td>Payne, De Anna</td>
<td>Skills Testing – All Health Related Programs</td>
<td>Idabel</td>
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<tr>
<td>Holman, William D.</td>
<td>Federal Work Study – Clerical</td>
<td>Poteau/Spiro</td>
</tr>
<tr>
<td>Lowrimore, Jerri</td>
<td>STA – Computer Software</td>
<td>Poteau/Spiro</td>
</tr>
<tr>
<td>Allred, Alton</td>
<td>Fundamentals of Welding</td>
<td>Stigler</td>
</tr>
<tr>
<td>Hamlin, Twila K.</td>
<td>Introduction to Facebook</td>
<td>Stigler</td>
</tr>
<tr>
<td>Mitchell, Cynthia</td>
<td>Basic Computers</td>
<td>Stigler</td>
</tr>
<tr>
<td>Workman, Bobby R.</td>
<td>AED, CPR &amp; First Aid</td>
<td>Stigler</td>
</tr>
<tr>
<td>Martin, Echo S.</td>
<td>Federal Work Study – Clerical</td>
<td>Talihina</td>
</tr>
</tbody>
</table>

**ANY EMPLOYEE NAME SUBMITTED ABOVE MAY INCLUDE OTHER JOB DUTIES, CLASSES AND/OR SUBSTITUTE TEACHING DUTIES AS ASSIGNED.**

5. **Approval to Declare Equipment Located at the Atoka Campus, the Hugo Campus, the McAlester Campus, the McCurtain County Campus and the Stigler Campus as Surplus to be Disposed of Properly (Copies of These Lists are Available on the District Website, at the Office of the Superintendent and at the Meeting.)**

6. **Approval to Declare Equipment Located at the Stigler Campus as Surplus to be Donated to the Eufaula Public Schools**
7. Approval of Clinical Agreements for KTC Health-Related Programs for the Purpose of Allowing KTC Students to Acquire Field Experience – FY 2010-2011

EMT Program
Meadowbrook Residential/Day Treatment – Howe, OK

CNA/CMA Program – Poteau Campus
Medi-Home of Arkoma – Arkoma, OK

8. Approval of Out-of-State Travel

NINA MORGAN, BAIT Instructor – Poteau Campus
BURL SPEARS, Computer & Network Technology Instructor – Poteau Campus
PAM HULSEY, BAIT Instructor – Talihina Campus
  National BPA Contest/Conference
  May 3-8, 2011
  Washington, DC

PAM GRAHAM, BAIT Instructor – Hugo Campus
KELLY NELSON, BAIT Instructor – Durant Campus
PENNY LOVELL, BAIT Instructor – Durant Campus
  National BPA Contest/Conference – (Recognition of 10 Year National Honor Advisors for Business Professionals of America)
  May 4-8, 2011
  Washington, DC

GINA RIGGS, Director of Emergency Medical Services – Poteau Campus
CoAEMSP National Accreditation Site Visit to Walters State College (TRAVEL EXPENSES TO BE PAID BY CoAEMSP)
April 19-23, 2011
Morristown, TN

9. Approval of FY 2010-2011 General Fund Encumbrance Nos. 3647 Through 4207 for Accounts Payable, Encumbrance Nos. 71492 Through 71689 for Payroll, Building Fund Encumbrance Nos. 37 Through 40 for Accounts Payable and Change Orders for FY 2010-2011 Which Were Over $500.00 and 20%:

<table>
<thead>
<tr>
<th>P.O. #</th>
<th>Vendor</th>
<th>Increase</th>
<th>Total</th>
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<tbody>
<tr>
<td>29</td>
<td>Wynn Associates</td>
<td>$15,820.00</td>
<td>$49,070.00</td>
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<td>415</td>
<td>Coal County Treasurer</td>
<td>$ 5,941.17</td>
<td>$10,941.17</td>
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<tr>
<td>2324</td>
<td>Natl. Technical Honor Society</td>
<td>$ 1,145.00</td>
<td>$ 4,745.00</td>
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</table>
E. Motion, Second and Roll Call Vote to Approve the Consent Agenda, Items 1 through 9.

F. ACTION TOPICS:

10. Recommendation, Consideration and Vote to Approve Temporary Appropriations for FY 2011-2012

11. Recommendation, Consideration and Vote to Engage Auditor to Conduct the FY 2010-2011 Audit

12. Proposed Executive Session for the Purpose of Discussing the Reemployment of the Teaching Staff Listed Below for the 2011-2012 School Year, Including Discussions of Information, the Disclosure of Which Would Violate Confidentiality Requirements of State or Federal Law, as Authorized by Title 25, O.S. Section 307 (b) (1) and (7)

TEACHING STAFF
FY 2011-2012

Atoka Campus
Laurie Ables
Gala Braudrick
Machele Callicoat
Colette Harper
Christie Hyatt
Lori James
Mark Mantzke
Jim Marley
Mary Jane Pruitt
Tammi Stephens

Durant Campus
Jerry Arthur
Brian Coates
Rhonda Collier
Cristy Dufur
Quint Gobert
Ruth Kirk
Susan Lorey
Penny Lovell
Kelly Nelson
Christy Newton
Terry Smith
Denita Strube
James Mike Weaver

Hugo/Antlers Campuses
Pam Adamson
Gerald Beshirs, Jr.
Jammie Blankenship
Cynthia Bodine
Hope Boling
Homer Chapman
Pam Graham
John Hammons
Annette Nowell
Christina Smith
Mary Taylor
Dustin Teague
Carey Warren
### Idabel Campus
- Danny Black
- Donna Crenshaw
- Kenneth Dial
- Jeff Dunn
- Shelley Ebert
- Margaret Lappin
- Andrea Mitchell
- Melissa Pierce
- Travis Sargent
- Patricia Tapley

### McAlester Campus
- Allison Aday
- Theresa Akers
- John Allen
- Kelli Cantrell
- Paula Ceat
- Margie Creager
- Rebecca Dixon
- Cindy Edwards
- Johnny Foreman
- Shelley Hallum
- Susie Hass
- John Helmer
- Randy Livingston
- Carol Maxwell
- Ammy Perry
- Linda Peters
- Paige Shoup
- Stephen Stewart
- Emily Stone
- Marilyn Turvey
- Robert Wallace

### Poteau/Spiro Campuses
- Kirk Angel
- Sarah Bowman
- Lorraine Christmas
- Lisa Dyer
- Barney Green
- Keith Griffith
- Donella Hawley
- Samantha Herbert
- Brian McLaughlin
- Nina Morgan
- Lisa Perry
- Lonnie Prewitt
- Byron Simpson
- Burl Spears
- Dennis Thomas
- Marjorie Wann
- Deanna White
- Jerry Williams

### Stigler Campus
- Alton Allred
- William Bailey
- Mark Cates
- Heather Fenton
- Vivian Lynne Shimp

### Talihina Campus
- Nikki Hibdon
- Pam Hulsey
- Joyce Jones
- Arnold Patton
- Michael Phillips
- Jodie White

A. Vote to Convene in Executive Session
B. Vote to Reconvene in Open Session
C. Statement of Minute of Executive Session

13. Recommendation, Consideration and Vote to Reemploy the Teaching Staff Listed Below for the 2011-2012 School Year:
# TEACHING STAFF
## FY 2011-2012

### Atoka Campus
- Laurie Aables
- Gala Braudrick
- Machele Callicoat
- Colette Harper
- Christie Hyatt
- Lori James
- Mark Mantzke
- Jim Marley
- Mary Jane Pruitt
- Tammi Stephens

### Durant Campus
- Jerry Arthur
- Brian Coates
- Rhonda Collier
- Cristy Dufur
- Quint Gobert
- Ruth Kirk
- Susan Lorey
- Penny Lovell
- Kelly Nelson
- Christy Newton
- Terry Smith
- Denita Strube
- James Mike Weaver

### Hugo/Antlers Campuses
- Pam Adamson
- Gerald Beshirs, Jr.
- Jammie Blankenship
- Cynthia Bodine
- Hope Boling
- Homer Chapman
- Pam Graham
- Annette Nowell
- Christina Smith
- Mary Taylor
- Dustin Teague
- Carey Warren

### Idabel Campus
- Danny Black
- Donna Crenshaw
- Kenneth Dial
- Jeff Dunn
- Shelley Ebert
- Margaret Lappin
- Andrea Mitchell
- Melissa Pierce
- Travis Sargent
- Patricia Tapley

### McAlester Campus
- Allison Aday
- Theresa Akers
- John Allen
- Kelli Cantrell
- Paula Ceat
- Margie Creager
- Rebecca Dixon
- Cinda Edwards
- Johnny Foreman
- Shelley Hallum
- Susie Hass
- John Helmer
- Randy Livingston
- Carol Maxwell
- Ammy Perry
- Linda Peters
- Paige Shoup
- Stephen Stewart
- Emily Stone
- Marilyn Turvey
- Robert Wallace

### Poteau/Spiro Campuses
- Kirk Angel
- Sarah Bowman
- Lorraine Christmas
- Lisa Dyer
- Barney Green
- Nina Morgan
- Lisa Perry
- Lonnie Prewitt
- Byron Simpson
- Burl Spears
**Poteau/Spiro Campuses** (continued)

<table>
<thead>
<tr>
<th>Name</th>
<th>Name</th>
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</thead>
<tbody>
<tr>
<td>Keith Griffith</td>
<td>Dennis Thomas</td>
</tr>
<tr>
<td>Donella Hawley</td>
<td>Marjorie Wann</td>
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<tr>
<td>Samantha Herbert</td>
<td>Deanna White</td>
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<tr>
<td>Brian McLaughlin</td>
<td>Jerry Williams</td>
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**Stigler Campus**

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<th>Name</th>
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<tbody>
<tr>
<td>Alton Allred</td>
<td>Heather Fenton</td>
</tr>
<tr>
<td>William Bailey</td>
<td>Vivian Lynne Shimp</td>
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<tr>
<td>Mark Cates</td>
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**Talihina Campus**

<table>
<thead>
<tr>
<th>Name</th>
<th>Name</th>
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<tbody>
<tr>
<td>Nikki Hibdon</td>
<td>Arnold Patton</td>
</tr>
<tr>
<td>Pam Hulsey</td>
<td>Michael Phillips</td>
</tr>
<tr>
<td>Joyce Jones</td>
<td>Jodie White</td>
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</tbody>
</table>

14. Proposed Executive Session for the Purpose of Discussing the Reemployment of the Non-Certified Administrators Listed Below for the 2011-2012 School Year, Including Discussions of Information, the Disclosure of Which Would Violate Confidentiality Requirements of State or Federal Law, as Authorized by Title 25, O.S. Section 307 (b) (1) and (7)

**NON-CERTIFIED ADMINISTRATORS**

**FY 2011-2012**

**Atoka Campus**

<table>
<thead>
<tr>
<th>Name</th>
<th>Name</th>
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<tbody>
<tr>
<td>William Smith</td>
<td>Becky Ward</td>
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**Durant Campus**

<table>
<thead>
<tr>
<th>Name</th>
<th>Name</th>
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<tbody>
<tr>
<td>Bryan Hallmark</td>
<td>Vickie Richards</td>
</tr>
<tr>
<td>Dennis Morgan</td>
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**Hugo/Antlers Campuses**

<table>
<thead>
<tr>
<th>Name</th>
<th>Name</th>
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<tbody>
<tr>
<td>Shelly Hovis</td>
<td>Amaryllis Mathewson</td>
</tr>
<tr>
<td>Dwight Kos</td>
<td>Rebecca Young</td>
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</table>

**Idabel Campus**

<table>
<thead>
<tr>
<th>Name</th>
<th>Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>Steve Dollarhide</td>
<td>Scott Garrett</td>
</tr>
<tr>
<td>Barbara Dunn</td>
<td></td>
</tr>
</tbody>
</table>

**McAlester Campus**

<table>
<thead>
<tr>
<th>Name</th>
<th>Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>Vickie Hess</td>
<td>Karl Scifres</td>
</tr>
<tr>
<td>Gail Huddleston</td>
<td>Clyde Ray Spears</td>
</tr>
<tr>
<td>Anthony Korp</td>
<td>Phillip Thompson</td>
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</table>

**Poteau/Spiro Campuses**

<table>
<thead>
<tr>
<th>Name</th>
<th>Name</th>
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<tbody>
<tr>
<td>Grover Butler</td>
<td>Elvie Moss</td>
</tr>
<tr>
<td>Laura Harrison</td>
<td>Gina Riggs</td>
</tr>
<tr>
<td>Charles Hayes</td>
<td></td>
</tr>
</tbody>
</table>
A. Vote to Convene in Executive Session
B. Vote to Reconvene in Open Session
C. Statement of Minute of Executive Session

15. Recommendation, Consideration and Vote to Reemploy the Non-Certified Administrators Listed Below for the 2011-2012 School Year:

NON-CERTIFIED ADMINISTRATORS
FY 2011-2012

Atoka Campus
William Smith  Becky Ward

Durant Campus
Bryan Hallmark  Vickie Richards
Dennis Morgan

Hugo/Antlers Campuses
Shelly Hovis  Amaryllis Mathewson
Dwight Kos  Rebecca Young

Idabel Campus
Steve Dollarhide  Scott Garrett
Barbara Dunn

McAlester Campus
Vickie Hess  Karl Scifres
Gail Huddleston  Clyde Ray Spears
Anthony Korp  Phillip Thompson

Poteau/Spiro Campuses
Grover Butler  Elvie Moss
Laura Harrison  Gina Riggs
Charles Hayes
16. Recommendation, Consideration and Vote to Approve the Professional Development Annual Update – FY 2011-2012

17. Recommendation, Consideration and Vote to Approve Changes and/or Additions to Evaluation Policy as Recommended by the Evaluation Review Committee

18. Recommendation, Consideration and Vote to Approve Memorandum of Understanding Between the Choctaw Nation and Kiamichi Technology Center – McAlester Campus

19. Recommendation, Consideration and Vote to Approve Change in Dental Coverage

20. Recommendation, Consideration and Vote to Approve Revision to KTC Board of Education Policy

Section 8, Item 8.1, Page 8.1 – School Hours of Operation & Reduced Work Force – (Revision)


22. Recommendation, Consideration and Vote to Approve Change Order Number 001 – 2010 Additions and Renovations Project – Atoka Campus
23. Proposed Executive Session for the Purpose of Discussing Resignation, Retirement, Employment/Appointment and or the Reassignment of Positions Listed Below, Including Discussions of Information, the Disclosure of Which Would Violate Confidentiality Requirements of State or Federal Law as Authorized by Title 25, O.S. Section 307 (b) (1) and (7)

RETIREMENT:

WARNER BAXTER, Director – Talihina Campus
MARILYN McPEAK, BAIT Instructor – McCurtain County Campus

EMPLOYMENT/APPOINTMENT AND/OR REASSIGNMENT:

__________________________, Teaching Assistant – McAlester Campus (Support Contract)

A. Vote to Convene in Executive Session
B. Vote to Reconvene in Open Session
C. Statement of Minute of Executive Session

24. Recommendation, Consideration and Vote to Approve the Personnel Actions Set Out Below:

RETIREMENT:

WARNER BAXTER, Director – Talihina Campus
MARILYN McPEAK, BAIT Instructor – McCurtain County Campus

EMPLOYMENT/APPOINTMENT AND/OR REASSIGNMENT:

__________________________, Teaching Assistant – McAlester Campus (Support Contract)

G. REPORTS:

Superintendent’s Report

H. NEW BUSINESS:
I. **ANNOUNCEMENT OF NEXT MEETING:**

The next regular meeting of the Board is scheduled for:

Tuesday, May 10, 2011
12:15 P.M.
KTC – Antlers Campus
405 SW “O” Street
Antlers, OK  74523

J. **VOTE TO ADJOURN:**