AGENDA

Kiamichi Technology Center
Board of Education
Regular Meeting
KTC – Administrative Office
1004 Highway 2 North
Wilburton, OK  74578
December 13, 2011
12:15 P.M.

The Board can discuss, make motions and vote upon any matter appearing on the Agenda. Such motions and votes may be to adopt, reject, modify, table, reaffirm, rescind, or take no action on any Agenda item. The meeting will be conducted by the President of the Board as the presiding officer. Any agenda item containing multiple matters may be severed for separate consideration at the request of any Board member:

A. ROLL CALL:

B. QUORUM DECLARED TO BE PRESENT & MEETING CALLED TO ORDER:

C. RECOGNITION OF GUESTS, SUBMITTING PROPER REQUESTS PURSUANT TO KIAMICHI TECHNOLOGY CENTER POLICY 6.5:

D. CONSENT AGENDA: All of the following items, which concern reports and items of a routine nature normally approved at Board Meetings, will be approved by one vote unless any Board Member desires to have a separate vote on any or all of these items. The Consent Agenda consists of discussion; consideration and vote on each items 1 through 8.

1. Approval of Minutes.
   November 8, 2011 Regular Meeting

2. Approval of Declaration of Funds, Treasurer's Report and KTC Cash Reconciliation.
3. Approval of Resolution 12-13-2011-1 Activity Fund Account Reports and Transfer of Funds.


<table>
<thead>
<tr>
<th>Name</th>
<th>Primary Duty</th>
<th>Campus</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fabian, Ida Michelle</td>
<td>Tyson Training – English/Spanish</td>
<td>Idabel</td>
</tr>
<tr>
<td>Hass, Susie</td>
<td>Invest Ed Tech Support</td>
<td>McAlester/Eufaula</td>
</tr>
<tr>
<td>Carmack, Matt</td>
<td>Auto Service Tech. (Evening Class)</td>
<td>Poteau/Spiro</td>
</tr>
<tr>
<td>Hall, Norma</td>
<td>Spanish Class for Healthcare Workers</td>
<td>Poteau/Spiro</td>
</tr>
<tr>
<td>Salsbury, Michael</td>
<td>Safety/Health Classes</td>
<td>Poteau/Spiro</td>
</tr>
<tr>
<td>Beardsley, Elizabeth C.</td>
<td>Federal Work Study – Clerical</td>
<td>Stigler</td>
</tr>
<tr>
<td>West, Krystal L.</td>
<td>Clinical Skills Observer</td>
<td>Stigler</td>
</tr>
<tr>
<td>Grammar, Ashley D.</td>
<td>Federal Work Study – Clerical</td>
<td>Talihina</td>
</tr>
<tr>
<td>Ludlow, Rachel M.</td>
<td>Federal Work Study – Clerical</td>
<td>Talihina</td>
</tr>
</tbody>
</table>

ANY EMPLOYEE NAME SUBMITTED ABOVE MAY INCLUDE OTHER JOB DUTIES, CLASSES AND/OR SUBSTITUTE TEACHING DUTIES AS ASSIGNED.

5. Approval to Declare Equipment Located at the Idabel Campus, the Stigler Campus and the Wilburton Administration Office as Surplus to be Disposed of Properly (Copies of These Lists are Available on the District Website, at the Office of the Superintendent and at the Meeting).

6. Approval of Clinical Agreements for KTC Health-Related Programs for the Purpose of Allowing KTC Students to Acquire Field Experience – FY 2011-2012.

EMT Program

McCurtain County EMS – Idabel, OK

HCC Program – Poteau Campus & Talihina Campus

The University of Arkansas for Medical Sciences, Area Health Education - West Facility – Fort Smith, AR
Talihina Animal Clinic – Talihina, OK

7. Approval of Additional Campus Fund Raisers – FY 2011-2012

70876 through 71092 for Payroll, Building Fund Encumbrance
Nos. 27 through 35 for Accounts Payable and Change Order for
FY 2011-2012 Which Was Over $500.00 and 20%:

<table>
<thead>
<tr>
<th>P.O. #</th>
<th>Vendor</th>
<th>Increase</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>278</td>
<td>Safety Kleen</td>
<td>$608.28</td>
<td>$1,508.28</td>
</tr>
</tbody>
</table>

E. Motion, Second and Roll Call Vote to Approve the Consent Agenda, Items 1 through 8.

F. ACTION TOPICS:

9. Proposed Executive Session to Discuss and Review the
Evaluation and Employment of Eddie Coleman, as
Superintendent, the Disclosure of Which Discussion Would
Violate Confidentiality Rights Under State and/or Federal Law,

   A. Vote to Convene in Executive Session
   B. Vote to Acknowledge Return to Open Session
   C. Statement of Minute of Executive Session

10. Discussion and Vote to Deliver to Mr. Coleman the
Superintendent's Evaluation Compiled by the Board in
Executive Session.

11. Recommendation, Consideration and Vote to Approve
Revisions to KTC Board of Education Policies:

   • Section 8, Item 8.5, Page 8.3E – Kiamichi Technology Center Policy
     and Procedures on Use of Facilities – Alcohol, Drugs, Tobacco and
     Dangerous Weapons
   • Section 8, Item 8.42, Pages 8.25 - 8.26 – Weapons Free Schools Policy
   • Section 24, Item 24.13, Pages 24.51 – 24.99 – Teacher Due Process

12. Recommendation, Consideration and Vote to Approve Seeking
Architectural Services and to Secure Bids on Proposed
Remodel of Collision Technology Program to Include New
Paint Booth – Hugo Campus.
13. Recommendation, Consideration and Vote to Approve Emergency Response Program Agreement for Oklahoma Schools Between TRC Disaster Solutions and Kiamichi Technology Centers.

14. Proposed Executive Session for the Purpose of Discussing Resignation, Retirement, Employment/Appointment and or the Reassignment of Positions Listed Below, Including Discussions of Information, the Disclosure of Which Would Violate Confidentiality Requirements of State or Federal Law as Authorized by Title 25, O.S. Section 307 (B) (1) and (7).

EMPLOYMENT/APPOINTMENT/AND/OR REASSIGNMENT:

JENNIFER DAVIS, from TANF Job Developer to Secretary – Durant Campus (Support Employee Contract)

   A. Vote to Convene in Executive Session
   B. Vote to Acknowledge Return to Open Session
   C. Statement of Minute of Executive Session

15. Recommendation, Consideration and Vote to Approve the Personnel Actions Set Out Below:

EMPLOYMENT/APPOINTMENT/AND/OR REASSIGNMENT:

JENNIFER DAVIS, from TANF Job Developer to Secretary – Durant Campus (Support Employee Contract)

16. Recommendation, Consideration and Vote to Approve Seeking Architectural Services and to Secure Bids on the Remodel and Reroofing of Building “B” With a New Standing Seam Roof to Include the Replacement of the Heating and Air Conditioning System – McCurtain County Campus

G. REPORTS:

Superintendent’s Report

H. NEW BUSINESS:
I. **ANNOUNCEMENT OF NEXT MEETING:**

The next regular meeting of the Board is scheduled for:

Tuesday, January 10, 2012
12:15 P.M.
KTC – Atoka Campus
1301 W. Liberty Road
Atoka, OK 74525

J. **VOTE TO ADJOURN:**