AGENDA

Kiamichi Technology Center
Board of Education
Regular Meeting
KTC – Administrative Office
1004 Highway 2 North
Wilburton, OK 74578
August 17, 2010
12:15 P.M.

The Board can discuss, make motions and vote upon any matter appearing on the Agenda. Such motions and votes may be to adopt, reject, modify, table, reaffirm, rescind, or take no action on any Agenda item. The meeting will be conducted by the President of the Board as the presiding officer. Any agenda item containing multiple matters may be severed for separate consideration at the request of any Board member:

A. ROLL CALL:

B. QUORUM DECLARED TO BE PRESENT & MEETING CALLED TO ORDER:

C. RECOGNITION OF GUESTS, SUBMITTING PROPER REQUESTS PURSUANT TO KIAMICHI TECHNOLOGY CENTER POLICY 6.5:

D. CONSENT AGENDA: All of the following items, which concern reports and items of a routine nature normally approved at Board Meetings, will be approved by one vote unless any Board Member desires to have a separate vote on any or all of these items. The Consent Agenda consists of discussion; consideration and vote on each items 1 through 10.

1. Approval of Minutes
   July 13, 2010 Regular Meeting

2. Approval of Declaration of Funds, Treasurer's Report and KTC Cash Reconciliation
3. Approval of Resolution 8-17-2010-1 Activity Fund Account Reports and Transfer of Funds

4. Approval of Short-Term Instructors and Part-Time Employees to Work at All Campuses – FY 2010-2011

<table>
<thead>
<tr>
<th>Name</th>
<th>Primary Duty</th>
<th>Campus</th>
</tr>
</thead>
<tbody>
<tr>
<td>Keeble, Billy</td>
<td>Temporary Summer Help (July 2010)</td>
<td>Durant</td>
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<tr>
<td>Brazeal, Thomas L.</td>
<td>Federal Work Study – Maintenance</td>
<td>Hugo/Antlers</td>
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<tr>
<td>Kuykendall, Carol</td>
<td>CNA/HHA CMA Instructor</td>
<td>Hugo/Antlers</td>
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<tr>
<td>Lewis, Wanda</td>
<td>Substitute</td>
<td>Hugo/Antlers</td>
</tr>
<tr>
<td>McKnight, Wayland</td>
<td>Moyer's Bus Driver/Janitorial/Maintenance</td>
<td>Hugo/Antlers</td>
</tr>
<tr>
<td>Tadlock, David F.</td>
<td>Antler's Bus Driver/Janitorial/Maintenance</td>
<td>Hugo/Antlers</td>
</tr>
<tr>
<td>Grimes, Terri</td>
<td>CNA/HHA/CMA/Advanced CMA</td>
<td>Idabel</td>
</tr>
<tr>
<td>McBroom, Priscilla</td>
<td>Smithville HS Bus Driver/KTC Clerical</td>
<td>Idabel</td>
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<tr>
<td>Watson, Connie</td>
<td>Half Time Evening Cosmetology</td>
<td>Idabel</td>
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<tr>
<td>Gutierrez, Brenda</td>
<td>Bus Driver Maintenance</td>
<td>McAlester</td>
</tr>
<tr>
<td>Apple, LaDonna</td>
<td>CPR/First aid</td>
<td>Stigler</td>
</tr>
<tr>
<td>Winklepleck, Marcella</td>
<td>CPR/Fist Aid</td>
<td>Stigler</td>
</tr>
<tr>
<td>Nix, David</td>
<td>Volunteer Firefighter Practices</td>
<td>Talihina</td>
</tr>
</tbody>
</table>

ANY EMPLOYEE NAME SUBMITTED ABOVE MAY INCLUDE OTHER JOB DUTIES, CLASSES AND/OR SUBSTITUTE TEACHING DUTIES AS ASSIGNED.

5. Approval to Declare Equipment Located at the Atoka Campus, the Idabel Campus, the Poteau Campus, the Stigler Campus and the Talihina Campus as Surplus to be Disposed of Properly (Copies of These Lists are Available on the District Website, at the Office of the Superintendent and at the Meeting)

6. Approval of New and Existing PN Clinical Agreements for the Purpose of Allowing KTC Students to Acquire Field Experience – FY 2010-2011

7. Approval of New and Existing Clinical Agreements for KTC Health-Related Programs for the Purpose of Allowing KTC Students to Acquire Field Experience – FY 2010-2011

8. Approval of Campus Fund Raisers – FY 2010-2011

9. Approval of Out-of-State Travel
DANNY BLACK, Automotive Service Technology Instructor – Idabel Campus
SHELLY CALLICOAT, Cosmetology Instructor – Atoka Campus
Washington Leadership Training Institute
September 17-22, 2010
Washington, DC

GINA RIGGS, Director, Emergency Medical Services – Poteau Campus
National Native American EMS Association Conference – Guest Speaker
(Teach to be Paid for by NNAEMSA)
November 1-5, 2010
Las Vegas, Nevada

COLETTE HARPER, Early Care & Education Instructor – Atoka Campus
FCCLA Capitol Leadership Conference
October 10-13, 2010
Washington, DC

GALA BRAUER, Practical Nursing Instructor (Part-Time Option) – Atoka Campus
NFLPN Annual Convention, Student Day & College Bowl
October 21-23, 2010
Birmingham, Alabama

10. Approval of FY 2010-2011 General Fund Encumbrance Nos. 631 Through 1132 for Accounts Payable, Encumbrance Nos. 70142 through 70378 for Payroll and Building Fund
Encumbrance Nos. 11 Through 17 for Accounts Payable

E. Motion, Second and Roll Call Vote to Approve the Consent Agenda, Items 1 through 10.

F. ACTION TOPICS:

11. Recommendation, Consideration and Vote to Approve Memorandum of Understanding Between High Plains Technology Center and Kiamichi Technology Center – Poteau Campus

12. Recommendation, Consideration and Vote to Approve the KTC Communications and Marketing Plan – FY 2010-2011

13. Recommendation, Consideration and Vote to Approve KTC Travel Policy Manual

14. Recommendation, Consideration and Vote to Approve Change Order No. 001, 2009 Trade & Industrial Shop Building – McAlester Campus
15. Proposed Executive Session for the Purpose of Discussing Resignation, Retirement, Employment/Appointment and or the Reassignment of Positions Listed Below, Including Discussions of Information, the Disclosure of Which Would Violate Confidentiality Requirements of State or Federal Law as Authorized by Title 25, O.S. Section 307 (B) (1) and (7)

**EMPLOYMENT/APPOINTMENT/AND/OR REASSIGNMENT:**

________________________, Business Administration and Information Technology Instructor – McAlester Campus (Temporary Contract)

________________________, Instructional Assistant – Stigler Campus (Support Contract)

A. Vote to Convene in Executive Session  
B. Vote to Reconvene in Open Session  
C. Statement of Minute of Executive Session

16. Recommendation, Consideration and Vote to Approve the Personnel Actions Set Out Below:

**EMPLOYMENT/APPOINTMENT/AND/OR REASSIGNMENT:**

________________________, Business Administration and Information Technology Instructor – McAlester Campus (Temporary Contract)

________________________, Instructional Assistant – Stigler Campus (Support Contract)

G. **REPORTS:**

Superintendent’s Report

H. **NEW BUSINESS:**

I. **ANNOUNCEMENT OF NEXT MEETING:**

The next regular meeting of the Board is scheduled for:
Tuesday, September 14, 2010
12:15 P.M.
KTC – Spiro Campus
610 SW 3rd
Spiro, OK 74959

J. VOTE TO ADJOURN:

Posted By:_________________
Date Posted:_______________
Time Posted:______________
Place Posted:_____________
Signed:__________________