AGENDA

Kiamichi Technology Center
Board of Education
Regular Meeting
KTC – Administrative Office
Board Room
1004 Highway 2 North
Wilburton, OK  74578
April 13, 2010
12:15 P.M.

The Board can discuss, make motions and vote upon any matter appearing on the Agenda. Such motions and votes may be to adopt, reject, modify, table, reaffirm, rescind, or take no action on any Agenda item. The meeting will be conducted by the President of the Board as the presiding officer. Any agenda item containing multiple matters may be severed for separate consideration at the request of any Board member:

A.  ROLL CALL:

B.  QUORUM DECLARED TO BE PRESENT & MEETING CALLED TO ORDER:

C.  RECOGNITION OF GUESTS, SUBMITTING PROPER REQUESTS PURSUANT TO KIAMICHI TECHNOLOGY CENTER POLICY 6.5:

D.  CONSENT AGENDA: All of the following items, which concern reports and items of a routine nature normally approved at Board Meetings, will be approved by one vote unless any Board Member desires to have a separate vote on any or all of these items. The Consent Agenda consists of discussion; consideration and vote on each items 1 through 9.

   1. Approval of Minutes
      March 9, 2010 Regular Meeting

   2. Approval of Declaration of Funds, Treasurer's Report and KTC Cash Reconciliation
3. Approval of Resolution 4-13-10-1 Activity Fund Account Reports and Transfer of Funds

4. Approval of Short-Term Instructors and Part-Time Employees to Work at All Campuses – FY 2009-2010

<table>
<thead>
<tr>
<th>Name</th>
<th>Primary Duty</th>
<th>Campus</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fugate, Robin</td>
<td>Substitute</td>
<td>Atoka</td>
</tr>
<tr>
<td>Chapman, Homer</td>
<td>STA/Safety Instructor/Bus Driver</td>
<td>Hugo/Antlers</td>
</tr>
<tr>
<td>Hammons, John</td>
<td>STA/Safety Instructor/Bus Driver</td>
<td>Hugo/Antlers</td>
</tr>
<tr>
<td>Minter, Kenya</td>
<td>Substitute Teacher</td>
<td>Hugo/Antlers</td>
</tr>
<tr>
<td>Ogle, Martha</td>
<td>Substitute – BAIT Program</td>
<td>McAlester/Eufaula</td>
</tr>
<tr>
<td>Van Blade, Grace</td>
<td>Substitute – BAIT Program</td>
<td>McAlester/Eufaula</td>
</tr>
<tr>
<td>Meek, Guy</td>
<td>Substitute – All Programs</td>
<td>McCurtain County</td>
</tr>
<tr>
<td>Haynes, Rusty</td>
<td>Substitute – Welding Program</td>
<td>Poteau</td>
</tr>
<tr>
<td>Sifuenta, Israel</td>
<td>Short Term Instructor – Safety</td>
<td>Poteau</td>
</tr>
</tbody>
</table>

ANY EMPLOYEE NAME SUBMITTED ABOVE MAY INCLUDE OTHER JOB DUTIES, CLASSES AND/OR SUBSTITUTE TEACHING DUTIES AS ASSIGNED.

5. Approval to Declare Equipment Located at the Hugo Campus, the McAlester Campus and the McCurtain County Campus as Surplus to be Disposed of Properly (Copies of These Lists are Available on the District website, at the Office of the Superintendent and at the Meeting)

6. Approval to Accept Donated Equipment from Lowe’s to be Used for Training Purposes in the Automotive Service Technology Program – Durant Campus, McCurtain County Campus, Poteau Campus and Talihina Campus

Kobalt Tool Kit

7. Approval of Out-of-State Travel

PENNY LOVELL, Business Administration & Information Technology Instructor – Durant Campus
KELLY NELSON, Business Administration & Information Technology Instructor – Durant Campus
PAM GRAHAM, Business Administration & Information Technology Instructor – Hugo Campus
MARILYN McPEAK, Business Administration & Information Technology Instructor – Idabel Campus
NINA MORGAN, Business Administration & Information Technology Instructor – Poteau Campus
BURL SPEARS, Computer & Network Technology Instructor – Poteau Campus
NELLYWYN CARLTON, Business Administration & Information Technology Instructor – Stigler Campus
   National BPA Contest/Conference
   May 4-9, 2010
   Anaheim, California

MARJORIE WANN, Counselor – Poteau Campus
   Marine Corps Educators Workshop (ALL TRAVEL EXPENSES TO BE PAID BY THE MARINE CORPS)
   May 3-7, 2010
   San Diego, California

BURL SPEARS, Computer & Network Technology Instructor – Poteau Campus
NINA MORGAN, Business & Administration Information Technology Instructor – Poteau Campus
   BPA Incentive Trip
   April 30, 2010
   Branson, Missouri

8. Approval of Additional Campus Fund Raisers for FY 2009-2010 – McAlester Campus

9. FY 2009-2010 General Fund Encumbrance Nos. 3220 Through 3891 for Accounts Payable, Encumbrance Nos. 71566 through 71759 for Payroll, and Building Fund Encumbrance Nos. 31 through 35 for Accounts Payable

E. Motion, Second and Roll Call Vote to Approve the Consent Agenda, Items 1 through 9.

F. ACTION TOPICS:


11. Proposed Executive Session for the Purpose of Discussing the Reemployment of the Teaching Staff Listed Below for the 2010-2011 School Year, Including Discussions of Information, the Disclosure of Which Would Violate Confidentiality Requirements of State or Federal Law, as Authorized by Title 25, O.S. Section 307 (B) (1) and (7)
TEACHING STAFF
FY 2010-2011

**Atoka Campus**
Laurie Ables
Gala Braudrick
Machele Callicoat
Colette Harper
Christie Hyatt
Lori James
Jim Marley
Mary Jane Pruitt
Tammi Stephens

**Durant Campus**
Jerry Arthur
Brian Coates
Rhonda Collier
Cristy Dufur
Quint Gobert
Ruth Kirk
Susan Lorey
Penny Lovell
Kelly Nelson
Christy Newton
Terry Smith
Denita Strube
James Mike Weaver

**Hugo/Antlers Campuses**
Pam Adamson
Gerald Beshirs, Jr.
Jammie Blankenship
Cynthia Bodine
Hope Boling
Homer Chapman
Pam Graham
John Hammons
Annette Nowell
Christina Smith
Mary Taylor
Carey Warren

**Idabel Campus**
Danny Black
Donna Crenshaw
Kenneth Dial
Jeff Dunn
Shelley Ebert
Marlyn McPeak
Andrea Mitchell
Melissa Pierce
Travis Sargent
Patricia Tapley
Ronald Vestal

** McAlester Campus**
Allison Aday
Theresa Akers
John Allen
Kelli Cantrell
Paula Ceat
Margie Creager
Cinda Edwards
Johnny Foreman
Shelley Hallum
Susie Hass
Jack Hedrick
John Helmer
Randy Livingston
Carol Maxwell
Ammy Perry
Linda Peters
Paige Shoup
Stephen Stewart
Emily Stone
Marilyn Turvey
Robert Wallace

**Poteau/Spiro Campuses**
Kirk Angel
Sarah Bowman
Lorraine Christmas
Lisa Perry
Lonnie Prewitt
Byron Simpson
### Poteau/Spiro Campuses (continued)

- Lisa Dyer
- Barney Green
- Keith Griffith
- Donella Hawley
- Samantha Chandler Herbert
- Nina Morgan
- Burl Spears
- Dennis Thomas
- Marjorie Wann
- Deanna White
- Jerry Williams

### Stigler Campus

- Alton Allred
- William Bailey
- Mark Cates
- Heather Fenton
- Vivian Lynne Shimp

### Talihina Campus

- Cynthia Burns
- Nikki Hibdon
- Pam Hulsey
- Joyce Jones
- Arnold Patton
- Michael Phillips
- Jodie White

### A. Vote to Convene in Executive Session  
B. Vote to Reconvene in Open Session  
C. Statement of Minute of Executive Session

12. **Recommendation, Consideration and Vote to Reemploy the Teaching Staff Listed Below for the 2010-2011 School Year:**

#### TEACHING STAFF  
**FY 2010-2011**

### Atoka Campus

- Laurie Ables  
- Gala Braudrick  
- Machele Callicoat  
- Colette Harper  
- Christie Hyatt  
- Lori James  
- Jim Marley  
- Mary Jane Pruitt  
- Tammi Stephens

### Durant Campus

- Jerry Arthur  
- Brian Coates  
- Rhonda Collier  
- Cristy Dufur  
- Quint Gobert  
- Ruth Kirk  
- Susan Lorey  
- Penny Lovell  
- Kelly Nelson  
- Christy Newton  
- Terry Smith  
- Denita Strube  
- James Mike Weaver

### Hugo/Antlers Campuses

- Pam Adamson  
- Gerald Beshirs, Jr.  
- Jammie Blankenship  
- Cynthia Bodine  
- Pam Graham  
- John Hammons  
- Annette Nowell  
- Christina Smith
13. Proposed Executive Session for the Purpose of Discussing the Reemployment of the Non-Certified Administrators Listed Below for the 2010-2011 School Year, Including Discussions of Information, the Disclosure of Which Would Violate
Confidentiality Requirements of State or Federal Law, as Authorized by Title 25, O.S. Section 307 (B) (1) and (7)

NON-CERTIFIED ADMINISTRATORS
FY 2010-2011

**Atoka Campus**
William Smith  Becky Ward

**Durant Campus**
Bryan Hallmark  Vickie Richards
Dennis Morgan

**Hugo Campus/Antlers Campuses**
Shelly Hovis  Rebecca Young
Dwight Kos

**Idabel Campus**
Steve Dollarhide  Scott Garrett
Barbara Dunn

**McAlester Campus**
Vickie Hess  Karl Scifres
Gail Huddleston  Clyde Ray Spears
Anthony Korp  Phillip Thompson

**Poteau Campus**
Grover Butler  Elvie Moss
Laura Harrison  Gina Riggs
Charles Hayes

**Stigler Campus**
Brad Martin

**Talihina Campus**
Chris Stone

**Wilburton Admin. Office**
Angela Coleman  Ronda Peck
Larry Cravens  Chuck Prucha
Ron DeGiacomo  Joe Smith
Chad Hull  Kent Towne
Wilma Leamy  Jay Warren
  Lois Welch
  Luke Workman

A. Vote to Convene in Executive Session
B. Vote to Reconvene in Open Session
C. Statement of Minute of Executive Session
14. **Recommendation, Consideration and Vote to Reemploy the Non-Certified Administrators Listed Below for the 2010-2011 School Year:**

**NON-CERTIFIED ADMINISTRATORS**
**FY 2010-2011**

<table>
<thead>
<tr>
<th>Campus</th>
<th>Name</th>
<th>Name</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Atoka Campus</strong></td>
<td>William Smith</td>
<td>Becky Ward</td>
</tr>
<tr>
<td><strong>Durant Campus</strong></td>
<td>Bryan Hallmark</td>
<td>Vickie Richards</td>
</tr>
<tr>
<td></td>
<td>Dennis Morgan</td>
<td></td>
</tr>
<tr>
<td><strong>Hugo Campus/Antlers Campuses</strong></td>
<td>Shelly Hovis</td>
<td>Rebecca Young</td>
</tr>
<tr>
<td></td>
<td>Dwight Kos</td>
<td></td>
</tr>
<tr>
<td><strong>Idabel Campus</strong></td>
<td>Steve Dollarhide</td>
<td>Scott Garrett</td>
</tr>
<tr>
<td></td>
<td>Barbara Dunn</td>
<td></td>
</tr>
<tr>
<td><strong>McAlester Campus</strong></td>
<td>Vickie Hess</td>
<td>Karl Scifres</td>
</tr>
<tr>
<td></td>
<td>Gail Huddleston</td>
<td>Clyde Ray Spears</td>
</tr>
<tr>
<td></td>
<td>Anthony Korp</td>
<td>Phillip Thompson</td>
</tr>
<tr>
<td><strong>Poteau Campus</strong></td>
<td>Grover Butler</td>
<td>Elvie Moss</td>
</tr>
<tr>
<td></td>
<td>Laura Harrison</td>
<td>Gina Riggs</td>
</tr>
<tr>
<td></td>
<td>Charles Hayes</td>
<td></td>
</tr>
<tr>
<td><strong>Stigler Campus</strong></td>
<td>Brad Martin</td>
<td></td>
</tr>
<tr>
<td><strong>Tahilina Campus</strong></td>
<td>Chris Stone</td>
<td></td>
</tr>
<tr>
<td><strong>Wilburton Admin. Office</strong></td>
<td>Angela Coleman</td>
<td>Ronda Peck</td>
</tr>
<tr>
<td></td>
<td>Larry Cravens</td>
<td>Chuck Prucha</td>
</tr>
<tr>
<td></td>
<td>Ron DeGiacomo</td>
<td>Joe Smith</td>
</tr>
<tr>
<td></td>
<td>Chad Hull</td>
<td>Kent Towne</td>
</tr>
<tr>
<td></td>
<td>Wilma Leamy</td>
<td>Jay Warren</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Lois Welch</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Luke Workman</td>
</tr>
</tbody>
</table>

15. **Recommendation, Consideration and Vote to Approve Acceptance of Lowest & Best Bid – Reroofing of Building A**
16. Recommendation, Consideration and Vote to Approve Agreement with Eufaula Public Schools – FY 2010-2011

17. Recommendation, Consideration and Vote to Approve KTC Practical Nursing Student Handbook and Student Clinical Handbook - FY 2010-2011

18. Recommendation, Consideration and Vote to Approve Closing the Part-Time Practical Nursing Program – McCurtain County Campus

19. Recommendation, Consideration and Vote to Approve Letter of Formal Adoption of NIMS (National Incident Management System) for Oklahoma Postsecondary Institutions

20. Recommendation, Consideration and Vote to Approve Grant Applications to the Oklahoma Department of Health for:
   - Disaster Recovery & Emergency Training Simulator Unit
   - Emergency Vehicle Operations

21. Recommendation, Consideration and Vote to Approve KTC Travel Manual

22. Recommendation, Consideration and Vote to Approve Clinical Agreement for KTC Health-Related Programs for the Purpose of Allowing KTC Students to Acquire Field Experience – FY 2009-2010

   LTC/HHA – Antlers Campus

   Baptist Village of Hugo – Hugo, OK

23. Recommendation, Consideration and Vote to Accept the Proposal from Advanced Professional Testing Services, LLC., for Random Student Drug Testing for the Practical Nursing Program
24. Proposed Executive Session for the Purpose of Discussing Resignation, Retirement, Employment/Appointment and/or the Reassignment of Positions Listed Below, Including Discussions of Information, the Disclosure of Which Would Violate Confidentiality Requirements of State or Federal Law as Authorized by Title 25, O.S. Section 307 (B) (1) and (7)

RETIREMENT:

ARTHUR FREEMAN, Maintenance/Custodian – Hugo Campus
EDDIE NAPIER, Adult & Industrial Coordinator – Antlers Campus
ED TATMAN, Automotive Service Technology Instructor – Stigler Campus

RESIGNATION:

MELINDA DANDERSON, Part-Time Practical Nursing Instructor – McCurtain County Campus
STANTON SPRINKLE, Automotive Service Technology Instructor – Talihina Campus

EMPLOYMENT/APPOINTMENT AND/OR REASSIGNMENT:

______________________, Assistant Director of Practical Nursing

________________________, Business Administration & Information Technology Instructor, Stigler Campus (Temporary Contract)

A. Vote to Convene in Executive Session
B. Vote to Reconvene in Open Session
C. Statement of Minute of Executive Session

25. Recommendation, Consideration and Vote to Approve the Personnel Actions Set Out Below:

RETIREMENT:

ARTHUR FREEMAN, Maintenance/Custodian – Hugo Campus
EDDIE NAPIER, Adult & Industrial Coordinator – Antlers Campus
ED TATMAN, AUTOMOTIVE Service Technology Instructor – Stigler Campus

RESIGNATION:

MELINDA DANDERSON, Part-Time Practical Nursing Instructor – McCurtain County Campus
STANTON SPRINKLE, Automotive Service Technology Instructor – Talihina Campus

EMPLOYMENT/APPOINTMENT AND/OR REASSIGNMENT:
____________________, Assistant Director of Practical Nursing
____________________, Business Administration & Information Technology Instructor, Stigler Campus (Temporary Contract)

G. REPORTS:

Superintendent’s Report

H. NEW BUSINESS:

I. ANNOUNCEMENT OF NEXT MEETING:

The next regular meeting of the Board is scheduled for:

Tuesday, May 11, 2010
12:15 P.M.
KTC – Antlers Campus
405 SW “O” Street
Antlers, OK 74523

J. VOTE TO ADJOURN:

Posted By: ________________
Date Posted: ________________
Time Posted: ________________
Place Posted: ________________
Signed: _________________