

## **AGENDA**

**Kiamichi Technology Center  
Board of Education  
Regular Meeting  
KTC – Hugo Campus  
New Seminar Room  
107 So. 15<sup>th</sup>  
Hugo, OK 74743  
May 12, 2009  
12:15 P.M.**

**The Board can discuss, make motions and vote upon any matter appearing on the Agenda. Such motions and votes may be to adopt, reject, table, reaffirm, rescind, or take no action on any Agenda item. The meeting will be conducted according to accepted Rules of Order, administered by the Board President as the presiding officer. Any agenda item containing multiple matters may be severed for separate consideration at the request of any Board member:**

- A. ROLL CALL:**
- B. QUORUM DECLARED TO BE PRESENT AND MEETING CALLED TO ORDER:**
- C. RECOGNITION OF GUESTS, SUBMITTING PROPER REQUESTS PURSUANT TO KIAMICHI TECHNOLOGY CENTER POLICY 6.5**
- D. CONSENT AGENDA: All of the following items, which concern reports and items of a routine nature normally approved at Board Meetings, will be approved by one vote unless any Board Member desires to have a separate vote on any or all of these items. The Consent Agenda consists of discussion; consideration and vote on each items 1 through 8.**
  - 1. Approval of Minutes  
April 14, 2009 Regular Meeting**
  - 2. Approval of Declaration of Funds, Treasurer's Report and KTC Cash Reconciliation**

3. **Approval of Resolution 5-12-09-1 Activity Fund Account Reports and Transfer of Funds**
4. **Approval of Short-Term Instructors and Part-Time Employees to Work at All Campuses – FY 2008-2009**

<u>Name</u>	<u>Primary Duty</u>	<u>Campus</u>
Burnett, Mike	Substitute – All Programs	Durant
Harrison, Cody	Safety Training Instructor	Durant
Langston, Kenneth	Work Study – Maintenance	Durant
Kozak, Glenn	STA - Precision Machine Tech. Instr.	McAlester
Vaughn, Jimmy	Work Study – Maintenance	McAlester
Hughlett, Christopher L.	Work Study – Maintenance	Poteau/Spiro

ANY EMPLOYEE NAME SUBMITTED ABOVE MAY INCLUDE OTHER JOB DUTIES, CLASSES AND/OR SUBSTITUTE TEACHING DUTIES AS ASSIGNED.

5. **Approval to Declare Equipment Located at the Idabel Campus, the McAlester Campus, the Spiro Campus and the Talihina Campus as Surplus to be Disposed of Properly**
6. **Approval to Direct the Inventory Specialist to Adjust Inventory Records Reflecting the Removal of Items Per Attached List Retroactive to June 30, 2008**
7. **Approval of Out-of-State Travel**

**PAM GRAHAM, Business Admin. & Info. Tech. Instructor – Hugo**  
**NELLWYN CARLTON, Business Admin. & Info. Tech. Instructor – Stigler**  
**JACK HEDRICK, Business Admin. & Info. Tech. Instructor – McAlester**  
**PENNY LOVELL, Business Admin. & Info. Tech. Instructor – Durant**  
**CHRISTIE HYATT, Business Admin. & Info. Tech. Instructor - Atoka**  
**CHI Summer Institute – Hospitality and Tourism Training**  
**(All expenses paid by OHA/ODCTE Grant)**  
**June 20-27, 2009**  
**San Diego, California**

**BURL SPEARS, Computer & Networking Tech. Instructor – Poteau**  
**NINA MORGAN, Business Admin. & Info. Tech. Instructor – Poteau**  
**Business Professionals of America (BPA) Incentive Trip (14 students)**  
**May 19-20, 2009**  
**Branson, Missouri**

**HEATHER FENTON, Practical Nursing Instructor – Stigler**  
**National HOSA Convention**  
**June 23-28, 2009**

**Nashville, Tennessee**  
**PAIGE SHOUP, Health Careers Certification Instructor – McAlester**  
**National HOSA Convention**  
**June 24-28, 2009**  
**Nashville, Tennessee**

**DENNIS MORGAN, Information Technology Specialist – Durant**  
**Annual Cisco Networking Academy Conference**  
**June 21-24, 2009**  
**Orlando, Florida**

**LAURIE CRANMORE, Computer Networking Technology Instructor – Atoka**  
**Cisco Academy Conference 2009**  
**July 13-15, 2009**  
**Denver, Colorado**

**SHELLY CALLICOAT, Cosmetology Instructor – Atoka**  
**Skills USA 2009 National Leadership Conference**  
**June 20-27, 2009**  
**Kansas City, Missouri**

**PAULA CEAT, Computer Aided Design Instructor – McAlester**  
**Skills USA 2009 National Leadership Conference**  
**June 20-25, 2009**  
**Kansas City, Missouri**

**MARY JANE PRUITT, Counselor – Atoka**  
**LAURI CRANMORE, Computer & Networking Technology Instructor – Atoka**  
**Skills USA 2009 National Leadership Conference**  
**June 22-27, 2009**  
**Kansas City, Missouri**

**QUINT GOBERT, Computer & Networking Technology Instructor – Durant**  
**Skills USA 2009 National Leadership Conference**  
**June 22-26, 2009**  
**Kansas City, Missouri**

- 8. Approval of FY 2008-2009 General Fund Encumbrance Nos. 4292 Through 4515 for Accounts Payable, Building Fund Encumbrance Nos. 36 Through 39 for Accounts Payable, Financial Aid Encumbrance Nos. 653 Through 661 for Accounts Payable and Encumbrance Nos. 70954 Through 71008 for Payroll**

**E. Motion, Second and Roll Call Vote to Approve the Consent Agenda, Items 1 through 8**

**F. ACTION TOPICS:**

- 9. Recommendation, Consideration and Vote to Approve**

**Temporary Appropriations for FY 2009-2010**

- 10. Recommendation, Consideration and Vote to Engage Auditor to Conduct the FY 2008-2009 Audit**
- 11. Recommendation, Consideration and Vote to Accept Lowest and Best Bids on the 2009 Roofing Projects – Poteau Campus, Durant Campus, Wilburton Administration Office and Wilburton Industrial Building**
- 12. Recommendation, Consideration and Vote to Approve the Employment of Two Temporary Support Employees as Listed Below at Each Campus and the Wilburton Office for the Month of June, 2009 at a Total Cost of \$15.00 Per Hour Aggregate as Listed Below and Approve the Flexible Summer Schedule from June 1, 2009 through July 31, 2009 for 12-Month Employees at Each Campus and the Wilburton Office**

<u>Name</u>	<u>Primary Duty</u>	<u>Campus</u>
Bradford, Montana	Summer Worker	Atoka
Hedgecock, Casey	Summer Worker	Atoka
Haynes, Kirby	Summer Worker	Durant
Loflin, Trevor	Summer Worker	Hugo/Antlers
Thurman, Connie	Summer Worker	Hugo/Antlers
Hammontree, Carol	Summer Worker	McAlester
McMurtrey, Christian	Summer Worker	McAlester
Cribbs, Dustin	Summer Worker	McCurtain Co.
French, Candace	Summer Worker	McCurtain Co.
Hall, Chelsie	Summer Worker	Poteau/Spiro
Williams, Colton	Summer Worker	Poteau/Spiro
Miller, Brandy	Summer Worker	Stigler
Shimp, Houston	Summer Worker	Stigler
Lester, David	Summer Worker	Talihina
Mings, Tawni	Summer Worker	Talihina
Coleman, Cayce	Summer Worker	Wilburton
Warren, Keaton	Summer Worker	Wilburton

- 13. Recommendation, Consideration and Vote to Approve Summer Curriculum Projects for Summer 2009 as Listed Below:**

<b><u>Name</u></b>	<b><u>Campus</u></b>	<b><u>Project</u></b>
Linda Hutchison	McAlester	Child Care
Kathy Scifres	McAlester	Child Care
Kellie Cantrell	McAlester	Early Care
John Allen	McAlester	Welding
John Helmer	McAlester	Automotive Service Tech.
Jack Hedrick	McAlester	Business Admin. & Info. Tech.
Pam Graham	Hugo	Business Admin. & Info. Tech.
Burl Spears	Poteau	Computer & Networking Tech.
Janis Risley	Poteau	Culinary Arts
Barney Green	Poteau	HVAC
Jerry Williams	Poteau	Academic
Nina Morgan	Poteau	Business Admin. & Info. Tech.
Jodie White	Talihina	Student Services
Penny Lovell	Durant	Business Admin. & Info. Tech.

**14. Recommendation, Consideration and Vote to Approve Cooperative Agreements and Service Agreements with Area Agencies – FY 2009-2010:**

- **Affiliate Agreement and Addendum to Affiliate Agreement – The University of Texas at Arlington, Region VI OSHA Education Center**
- **Agreement – Davis Packing Company, Inc., dba Davis Buildings**
- **Agreement – Eufaula Independent School District**
- **Agreement – Seminole Energy Natural Gas Sales**
- **Alarm Monitoring System Agreement – A&H Security – Atoka Campus**
- **Cleaning Service Agreement – APT, A Personal Touch – Hugo Campus**
- **Cleaning Service Agreement – Ayers Cleaning Service – Atoka Campus**
- **Cleaning Service Agreement – Hazel Allen – McAlester Campus**
- **Cleaning Service Agreement – JED’s Broom Closet – Durant Campus**
- **Contractor Agreement – Oklahoma Alliance for Manufacturing Excellence, Inc.**
- **Interagency Agreement – Oklahoma Department of Mines**
- **Lawn Care Service Agreement – Kelley J. Burks – McAlester Campus**
- **Lawn Care Service Agreement – Kiamichi Opportunities – Hugo Campus**
- **Lease Agreement – Choctaw Nation of Oklahoma - Interlocal Cooperative Agreement – Durant Campus**
- **Lease Agreement – Choctaw Nation of Oklahoma – McCurtain Co. Campus**
- **Lease Agreement – Choctaw Nation of Oklahoma – Poteau Campus**
- **Lease Agreement – Choctaw Nation of Oklahoma – Project LEARN Early Reading First Grant – Atoka Campus**

- **Lease Agreement – Choctaw Nation of Oklahoma – Talihina Campus**
- **Lease Agreement – Harber Air Conditioning & Refrigeration – Wilburton Industrial Bldg.**
- **License Agreement – Department of Public Safety – Poteau, Stigler & Talihina Campuses**
- **Memorandum of Agreement – Stigler Public Schools – Stigler Campus**
- **Memorandum of Understanding – Oklahoma State Bureau of Investigation – Durant Campus**
- **Service Contract – Oklahoma Department of Rehabilitation Services Transition Work Study**
- **Service Contract – Oklahoma Department of Rehabilitation Services – Vocational/Technical Education Services**
- **Technology Centers Cooperative Agreement – FY 2010 Statewide Marketing**
- **Technology Centers Cooperative Agreement with The Gooden Group**
- **Trends Software License and Support Agreement (ADPC)**

**15. Proposed Executive Session for the Purpose of Discussing the Reemployment of Temporarily Contracted Teachers and Adult Education/Grant Contract Personnel for FY 2009-2010 As Listed Below and for the Purpose of Discussing Resignation, Retirement, Employment/Appointment and/or the Reassignment of Positions Listed Below, Including Discussions of Information, the Disclosure of Which Would Violate Confidentiality Requirements of State or Federal Law as Authorized by Title 25, O.S. Section 307 (B) (1) and (7)**

**TEMPORARILY CONTRACTED TEACHERS  
ADULT EDUCATION/GRANT CONTRACT PERSONNEL  
FY 2009-2010**

**Durant**  
Jennifer Davis  
Faith Hollis

**Hugo**  
Homer Chapman

**McAlester**  
Emily Stone  
Kelli Cantrell

**McCurtain Co.**  
Shelley Ebert

**Poteau**  
Solveig Elroy  
Lee Liddy  
Tasia Martin  
Brian McLaughlin  
Mark Morris

**Spiro**  
Kirk Angel

**Talihina**  
Tammy Lester  
Michael Phillips

**Wilburton-Admin.**  
Patricia Hendricks

**Employment/Appointment and/or Reassignment:**

**CAMPUS DIRECTOR/PRINCIPAL – McAlester Campus  
INFORMATION TECHNOLOGY SPECIALIST – McAlester Campus**

- a. Vote to Convene in Executive Session.**
- b. Vote to Acknowledge Return to Open Session.**
- c. Statement of Minute of Executive Session.**

**16. Recommendation, Consideration and Vote to Approve the Personnel Actions Set Out Below:**

**TEMPORARILY CONTRACTED TEACHERS  
ADULT EDUCATION/GRANT CONTRACT PERSONNEL  
FY 2009-2010**

<b><u>Durant</u></b> Jennifer Davis Faith Hollis	<b><u>Hugo</u></b> Homer Chapman	<b><u>McAlester</u></b> Emily Stone Kelli Cantrell
<b><u>McCurtain Co.</u></b> Shelley Ebert	<b><u>Poteau</u></b> Solveig Elroy Lee Liddy Tasia Martin Brian McLaughlin Mark Morris	<b><u>Spiro</u></b> Kirk Angel
<b><u>Talihina</u></b> Tammy Lester Michael Phillips	<b><u>Wilburton-Admin.</u></b> Patricia Hendricks	

**Employment/Appointment and/or Reassignment:**

**CAMPUS DIRECTOR/PRINCIPAL – McAlester Campus  
INFORMATION TECHNOLOGY SPECIALIST – McAlester Campus**

**17. Proposed Executive Session for Confidential Communications Between the Board of Education and its Attorney Concerning Pending Litigation, Specifically (1) Davey Sutton v. Kiamichi Area Vocational Technical School District No 7, d/b/a Kiamichi Technology Center, Case No. CS-2009-222 in the District Court of LeFlore County, Oklahoma, and (2) Gregory Z. Winters v. KTC, et.al., Case No. CV-2009-100-RAW in the U.S. District Court for the Eastern District of**

**Oklahoma, the Board's Attorney Having Advised the Board that Disclosure of the Communications Would Seriously Impair the Ability of the Board to Conduct the Litigation in the Public Interest, as Authorized by Title 25, O.S. Section 307 (B) (4).**

- a. Vote to Convene in Executive Session.**
- b. Vote to Acknowledge Return to Open Session.**
- c. Statement of Minute of Executive Session.**

- 18. Recommendation, Consideration and Vote to Approve Settlement Agreement with Davey Sutton, and to Authorize the Superintendent, or his Designee, to Take All Actions Necessary to Implement the Settlement Agreement Including Approving a Purchase Order and Issuing a Warrant**
- 19. Recommendation, Consideration and Vote to Authorize the Superintendent, in Consultation with the Attorney for KTC, to Take Such Action as Discussed in Executive Session**

**G. REPORTS:**

**Superintendent's Report**

**H. NEW BUSINESS**

**I. ANNOUNCEMENT OF NEXT MEETING:**

**The next meeting of the Board is:**

**Tuesday, June 9, 2009  
12:15 p.m.  
KTC – Durant Campus  
810 Waldron Road  
Durant, OK 74701**

**J. VOTE TO ADJOURN:**

Posted By: _____
Date Posted: _____
Time Posted: _____
Place Posted: _____
Signed: _____