

AGENDA

**Kiamichi Technology Center
Board of Education
Regular Meeting
KTC – Administrative Office
Board Room
1004 Highway 2 North
Wilburton, OK 74578
April 14, 2009
12:15 P.M.**

The Board can discuss, make motions and vote upon any matter appearing on the Agenda. Such motions and votes may be to adopt, reject, table, reaffirm, rescind, or take no action on any Agenda item. The meeting will be conducted according to accepted Rules of Order, administered by the Board President as the presiding officer. Any agenda item containing multiple matters may be severed for separate consideration at the request of any Board member:

- A. ROLL CALL:**
- B. QUORUM DECLARED TO BE PRESENT AND MEETING CALLED TO ORDER:**
- C. RECOGNITION OF GUESTS, SUBMITTING PROPER REQUESTS PURSUANT TO KIAMICHI TECHNOLOGY CENTER POLICY 6.5**
- D. CONSENT AGENDA: All of the following items, which concern reports and items of a routine nature normally approved at Board Meetings, will be approved by one vote unless any Board Member desires to have a separate vote on any or all of these items. The Consent Agenda consists of discussion; consideration and vote on each items 1 through 8.**
 - 1. Approval of Minutes
March 10, 2009 Regular Meeting**

2. **Approval of Declaration of Funds, Treasurer's Report and KTC Cash Reconciliation**
3. **Approval of Resolution 4-14-09-1 Activity Fund Account Reports and Transfer of Funds**
4. **Approval of Short-Term Instructors and Part-Time Employees to Work at All Campuses – FY 2008-2009**

<u>Name</u>	<u>Primary Duty</u>	<u>Campus</u>
Johnson, Tommy	Instructor, School Bus Driving	Atoka
Blaine, Junior	Work Study – Maintenance	Durant
DeJesus, Tina	Work Study – Clerical/Maintenance	Durant
Huffman, Travis	Substitute – All Programs	Durant
Ojeda, Sean	Work Study – Maintenance	Durant
Cochnauer, Nicholas	Work Study - Maintenance	Hugo
Fuentes, Patricia N.	Work Study – Clerical	Poteau
Gilbert, Bonnie	Health/Safety Instructor	Poteau
Luttrell, Tanya R.	Substitute – General	Stigler
Ramsey, Kim	Instructor – Certified Nurse Asst.	Stigler

ANY EMPLOYEE NAME SUBMITTED ABOVE MAY INCLUDE OTHER JOB DUTIES, CLASSES AND/OR SUBSTITUTE TEACHING DUTIES AS ASSIGNED.

5. **Approval of Clinical Agreements with the Following Agencies for the Purpose of Allowing KTC Students to Acquire Field Experience**

HCC Program – All Campuses

Choctaw Nation Health Services Authority – Durant, OK
6. **Approval to Declare Equipment Located at the McAlester Campus and the Poteau Campus as Surplus to be Disposed of Properly**
7. **Approval to Accept Donated Equipment to be Used in the Construction Technology Program – Stigler Campus**
8. **Approval of FY 2008-2009 General Fund Encumbrance Nos. 3587 Through 4291 for Accounts Payable, Building Fund Encumbrance Nos. 31 Through 35 for Accounts Payable, Financial Aid Encumbrance Nos. 636 Through 652 for**

**Accounts Payable, and Encumbrance Nos. 70929 Through
70953 for Payroll**

E. Motion, Second and Roll Call Vote to Approve the Consent Agenda, Items 1 through 8.

F. ACTION TOPICS:

- 9. Recommendation, Consideration and Vote to Approve Acceptance of Audit – FY 2007-2008**
- 10. Recommendation, Consideration and Vote to Adopt/Revise the Following Job Descriptions:**
 - **Academic Center Instructor**
 - **Agri Business Management (ABM) Coordinator**
 - **Manufacturing Extension Agent**
- 11. Recommendation, Consideration and Vote to Approve Additional Fund Raiser FY 2008-2009 – Stigler Campus**
- 12. Recommendation, Consideration and Vote to Approve Naming the Seminar Center at the Stigler Campus, The Dr. Glen M. Gardner Seminar Center**
- 13. Recommendation, Consideration and Vote to Amend Action Taken by the Board of Education on March 10, 2009 to Secure Architectural Services and Secure Bids on Remodel of Front Entrance and Front Offices/Reception Area – Hugo Campus to Include Roof and Drainage Areas as Deemed Necessary – Hugo Campus**
- 14. Proposed Executive Session for the Purpose of Discussing Resignation, Retirement, Employment/Appointment and or the Reassignment of Positions Listed Below, Including Discussions of Information, the Disclosure of Which Would Violate Confidentiality Requirements of State or Federal Law as Authorized by Title 25, O.S. Section 307 (B) (1) and (7)**

RESIGNATIONS:

FRED PROBIS, Director – McAlester Campus

KELLY MIDDLETON, Practical Nursing Instructor – McAlester Campus

- A. Vote to Convene in Executive Session**
- B. Vote to Reconvene in Open Session**
- C. Statement by Board President of Executive Session Minute**

15. Recommendation, Consideration and Vote to Approve the Personnel Actions Set Out Below:

RESIGNATIONS:

FRED PROBIS, Director – McAlester Campus

KELLY MIDDLETON, Practical Nursing Instructor – McAlester Campus

16. Proposed Executive Session for the Purpose of Discussing the Lawsuit Filed Against KTC, by Former KTC Employee, Davey Sutton, Regarding the Demand for Payment of the Balance of Mr. Sutton’s Unused Accrued Annual Leave at the Time of His Dismissal from KTC, Plus Reasonable Interest and Expenses Incurred in Seeking Said Payment Which Would Include Discussions of Information, the Disclosure of Which Would Violate Confidentiality Requirements of State or Federal Law as Authorized by Title 25, O.S. Section 307 (B) (4) and (7)

- A. Vote to Convene in Executive Session**
- B. Vote to Reconvene in Open Session**
- C. Statement by Board President of Executive Session Minute**

17. Recommendation, Consideration and Vote to Take Action as Deemed Appropriate Following the Executive Session Discussing the Lawsuit Filed Against KTC, by Former KTC Employee, Davey Sutton, Regarding the Demand for Payment of the Balance of Mr. Sutton’s Unused Accrued Annual Leave at the Time of His Dismissal from KTC, Plus Reasonable Interest and Expenses Incurred in Seeking Said Payment

18. Consideration and Vote to Enter into Contract with Rosenstein, Fist & Ringold, Inc., for all Legal Services Starting Immediately

19. Consideration and Vote to Terminate Contract for Legal Representation with Atkinson, Haskins, Nellis, Brittingham, Gladd & Carwile, Inc., Effective Immediately

G. REPORTS:

Superintendent's Report

H. NEW BUSINESS

I. ANNOUNCEMENT OF NEXT MEETING:

The next meeting of the Board is:

**Tuesday, May 12, 2009
12:15 p.m.
KTC – Hugo Campus
107 So. 15th
Hugo, OK 74743**

J. VOTE TO ADJOURN:

Posted By: _____
Date Posted: _____
Time Posted: _____
Place Posted: _____
Signed: _____