

## **AGENDA**

**Kiamichi Technology Center  
Board of Education  
Regular Meeting  
KTC – Atoka Campus  
Industrial Training Room A  
1301 W. Liberty Road  
Atoka, OK 74525  
March 10, 2009  
12:15 P.M.**

**The Board can discuss, make motions and vote upon any matter appearing on the Agenda. Such motions and votes may be to adopt, reject, table, reaffirm, rescind, or take no action on any Agenda item. The meeting will be conducted according to accepted Rules of Order, administered by the Board President as the presiding officer. Any agenda item containing multiple matters may be severed for separate consideration at the request of any Board member:**

- A. ROLL CALL:**
- B. QUORUM DECLARED TO BE PRESENT & MEETING CALLED TO ORDER:**
- C. RECOGNITION OF GUESTS, SUBMITTING PROPER REQUESTS PURSUANT TO KIAMICHI TECHNOLOGY CENTER POLICY 6.5:**
- D. OATH OF OFFICE, LOYALTY OATH - LARRY CULWELL, ZONE 2**
  - 1. Reorganization of Board of Education**
- E. CONSENT AGENDA: All of the following items, which concern reports and items of a routine nature normally approved at Board Meetings, will be approved by one vote unless any Board Member desires to have a separate vote on any or all of these items. The Consent Agenda consists of discussion; consideration and vote on each items 2 through 8.**

2. **Approval of Minutes  
February 10, 2009 Regular Meeting**
3. **Approval of Declaration of Funds, Treasurer's Report and KTC  
Cash Reconciliation**
4. **Approval of Resolution 3-10-09-1 Activity Fund Account  
Reports and Transfer of Funds**
5. **Approval of Short-Term Instructors and Part-Time Employees  
to Work at All Campuses – FY 2008-2009**

<u>Name</u>	<u>Primary Duty</u>	<u>Campus</u>
Allen, Michele	Substitute – All Programs	Atoka
Burnett, Mike	Substitute – All Programs	Durant
Collier, Melissa	Work Study – Clerical/Maintenance	Durant
Cressman, Marty	STA – Welding Instructor	Durant
Boling, Jennifer	Work Study – Maintenance	McAlester
Keith, Denathan	Work Study – Maintenance	McAlester
Franklin, Donna	Evening - Cosmetology Instructor	McCurtain Co.
Gilliam, Sunnye	Substitute – Business Adm. & Info. Tech.	Poteau/Spiro
Mays, Roger	Substitute – All Programs	Poteau/Spiro
Woodral, Vernon	STA - CPR/First Aid	Poteau/Spiro

ANY EMPLOYEE NAME SUBMITTED ABOVE MAY INCLUDE OTHER JOB DUTIES, CLASSES AND/OR SUBSTITUTE TEACHING DUTIES AS ASSIGNED.

6. **Approval to Declare Equipment Located at the Atoka  
Campus and the Hugo Campus as Surplus to be Disposed of  
Properly**
7. **Approval of Clinical Agreements with the Following Agencies  
for the Purpose of Allowing KTC Students to Acquire Field  
Experience**

**HCC Program – Atoka Campus**

**Atoka Manor – Atoka, OK**

**Ruth Wilson Hurley Manor – Coalgate, OK**

**HCC Program – Hugo Campus**

**Choctaw Memorial Hospital – Hugo, OK**

**Dr. Kyle Jones (Texas & Oklahoma Occupational Medicine Services) – Paris, TX**

**Dr. Michael Leddy (Primary Care Associates of Paris) – Paris, TX**

**Physical Therapy Clinic of Paris – Hugo, OK**

**PN Program – Durant/Hugo/Antlers/Atoka Campuses**  
**Inspirations IOP (Intense Outpatient Program) – Durant, OK**

**PN Program - Poteau Campus**  
**Heavener Nursing Home – Heavener, OK**  
**Meadowbrook Residential – Howe, OK**  
**Vista Nursing Home – Heavener, OK**

- 8. FY 2008-2009 General Fund Encumbrance Nos. 3122 Through 3586 for Accounts Payable, Building Fund Encumbrance Nos. 25 Through 30 for Accounts Payable, Financial Aid Encumbrance Nos. 594 Through 635 for Accounts Payable, Encumbrance Nos. 70895 Through 70928 for Payroll and Change Orders for FY 2008-2009 Which Were Over \$500.00 and 20%:**

<b><u>P.O. #</u></b>	<b><u>Vendor</u></b>	<b><u>Increase</u></b>	<b><u>Total</u></b>
874	Coal County Treasurer	\$4,835.84	\$9,835.84

- F. Motion, Second and Roll Call Vote to Approve the Consent Agenda, Items 2 through 8**

**G. ACTION TOPICS:**

- 9. Proposed Executive Session for the Purpose of Discussing the Re-Employment of the Teaching Staff as Set Out Below for Fiscal Year 2009-2010, Including Discussions of Information, the Disclosure of Which Would Violate Confidentiality Requirements of State or Federal Law, as Authorized by Title 25, O.S. Section 307 (B) (1) and (7)**

**TEACHING STAFF  
FY 2009-2010**

**Atoka Campus**

**Gala Braudrick  
Machelle Callicoa  
Laurie Cranmore  
Colette Harper  
Christie Hyatt  
James, Lori**

**Jim Marley  
Philip Mead  
Lonnie Prewitt  
Mary Jane Pruitt  
Tammi Stephens**

**Durant Campus**

**Jerry Arthur  
Brian Coates  
Rhonda Collier  
Cristy Dufur**

**Penny Lovell  
Kelly Nelson  
Christy Newton  
Terry Smith**

**Durant Campus (Continued)**

**Quint Gobert  
Ruth Kirk  
Susan Lorey**

**Donita Strube  
Mike Weaver**

**Hugo/Antlers Campuses**

**Pam Adamson  
Gerald Beshirs, Jr.  
Jammie Blankenship  
Cynthia Bodine  
Hope Boling  
Pam Graham**

**John Hammons  
Dwight Kos  
Annette Nowell  
Christina Smith  
Mary Taylor  
Carey Warren**

**Idabel Campus**

**Danny Black  
Donna Crenshaw  
Kenneth Dial  
Jeff Dunn  
Marilyn McPeak**

**Andrea Mitchell  
Melinda Ogden  
Melissa Pierce  
Travis Sargent  
Patricia Tapley  
Ronald Vestal**

**McAlester Campus**

**Allison Aday  
Theresa Akers  
William John Allen  
Jennifer Brewer  
Paula Ceat  
Margie Creager  
Cinda Edwards  
Johnny Foreman  
Shelly Hallum  
Susie Hass**

**Jack Hedrick  
John Helmer  
Randy Livingston  
Carol Maxwell  
Kelly Middleton  
Linda Peters  
Paige Shoup  
Stephen L. Stewart  
Marilyn Turvey  
Robert Wallace**

**Poteau/Spiro Campuses**

**Lorraine Christmas  
Lisa Dyer  
Barney Green  
Keith Griffith  
Donella Hawley  
Samantha Chandler Herbert  
Dan Hutchison  
Nina Morgan**

**Lisa Perry  
Janis Riskey  
Byron Simpson  
Burl Spears  
Dennis Thomas  
Marjorie Wann  
Deanna White  
Jerry Williams  
Sheila Wilson**

**Stigler Campus**

**Alton Allred  
William Bailey  
Nellwyn Carlton  
Mark Cates**

**Heather Fenton  
Lynne Shimp  
Ed Tatman**

**Talihina Campus**

**Cynthia Burns  
Nikki Hibdon  
Pam Hulsey  
Joyce Jones**

**Arnold Patton  
Stanton Sprinkle  
Jodie White**

**A. Vote to Convene in Executive Session**

**B. Vote to Reconvene in Open Session**

**C. Statement by Board President of Executive Session  
Minute**

- 10. Recommendation, Consideration and Vote to Re-Employ, for the 2009-2010 School Year, the Teaching Staff Set Out Below:**

**TEACHING STAFF  
FY 2009-2010**

**Atoka Campus**

**Gala Braudrick  
Machelle Calliccoat  
Laurie Cranmore  
Colette Harper  
Christie Hyatt  
James, Lori**

**Jim Marley  
Philip Mead  
Lonnie Prewitt  
Mary Jane Pruitt  
Tammi Stephens**

**Durant Campus**

**Jerry Arthur  
Brian Coates  
Rhonda Collier  
Cristy Dufur  
Quint Gobert  
Ruth Kirk  
Susan Lorey**

**Penny Lovell  
Kelly Nelson  
Christy Newton  
Terry Smith  
Donita Strube  
Mike Weaver**

**Hugo/Antlers Campuses**

**Pam Adamson  
Gerald Beshirs, Jr.  
Jammie Blankenship  
Cynthia Bodine  
Hope Boling  
Pam Graham**

**John Hammons  
Dwight Kos  
Annette Nowell  
Christina Smith  
Mary Taylor  
Carey Warren**

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**Danny Black  
Donna Crenshaw  
Kenneth Dial  
Jeff Dunn  
Marilyn McPeak**

**Andrea Mitchell  
Melinda Ogden  
Melissa Pierce  
Travis Sargent  
Patricia Tapley  
Ronald Vestal**

**McAlester Campus**

Allison Aday  
Theresa Akers  
William John Allen  
Jennifer Brewer  
Paula Ceat  
Margie Creager  
Cinda Edwards  
Johnny Foreman  
Shelly Hallum  
Susie Hass

Jack Hedrick  
John Helmer  
Randy Livingston  
Carol Maxwell  
Kelly Middleton  
Linda Peters  
Paige Shoup  
Stephen L. Stewart  
Marilyn Turvey  
Robert Wallace

**Poteau/Spiro Campuses**

Lorraine Christmas  
Lisa Dyer  
Barney Green  
Keith Griffith  
Donella Hawley  
Samantha Chandler Herbert  
Dan Hutchison  
Nina Morgan

Lisa Perry  
Janis Risley  
Byron Simpson  
Burl Spears  
Dennis Thomas  
Marjorie Wann  
Deanna White  
Jerry Williams  
Sheila Wilson

**Stigler Campus**

Alton Allred  
William Bailey  
Nellwyn Carlton  
Mark Cates

Heather Fenton  
Lynne Shimp  
Ed Tatman

**Talihina Campus**

Cynthia Burns  
Nikki Hibdon  
Pam Hulsey  
Joyce Jones

Arnold Patton  
Stanton Sprinkle  
Jodie White

- 11. Proposed Executive Session for the Purpose of Discussing the Re-Employment, for the 2009-2010 School Year, of the Non-Certified Administrators as Set Out Below, Including Discussions of Information, the Disclosure of Which Would Violate Confidentiality Requirements of State or Federal Law, as Authorized by Title 25, O.S. Section 307 (B) (1) and (7)**

**NON-CERTIFIED ADMINISTRATORS  
FY 2009-2010**

**Atoka Campus**

William Smith

Becky Ward

**Durant Campus**

**Bryan Hallmark  
Dennis Morgan**

**Vickie Richards**

**Hugo/Antlers Campuses**

**Shelly Hovis  
Betty Irvin  
Eddie Napier**

**Dennis Porter  
Rebecca Young**

**Idabel Campus**

**Steve Dollarhide  
Barbara Dunn**

**Scott Garrett**

**McAlester Campus**

**Vickie Hess  
Gail Huddleston  
Anthony Korp**

**Karl Scifres  
Clyde Ray Spears**

**Poteau Campus**

**Grover Butler  
Laura Harrison  
Charles Hayes**

**Elvie Moss  
Gina Riggs**

**Stigler Campus**

**Brad Martin**

**Jim Storment**

**Talihina Campus**

**Chris Stone**

**Wilburton Admin. Office**

**Angela Coleman  
Larry Cravens  
Ron DeGiacomo  
Chad Hull  
Wilma Leamy  
Bulena Oller**

**Ronda Peck  
Chuck Prucha  
Joe Smith  
Kent Towne  
Jay Warren  
Lois Welch  
Luke Workman**

- A. Vote to Convene in Executive Session**
- B. Vote to Reconvene in Open Session**
- C. Statement by Board President of Executive Session Minute**

- 12. Recommendation, Consideration and Vote to Re-Employ, for the 2009-2010 School Year, the Non-Certified Administrators Set Out Below:**

**NON-CERTIFIED ADMINISTRATORS  
FY 2009-2010**

**Atoka Campus**

**William Smith**

**Becky Ward**

**Durant Campus**

**Bryan Hallmark**

**Dennis Morgan**

**Vickie Richards**

**Hugo/Antlers Campuses**

**Shelly Hovis**

**Betty Irvin**

**Eddie Napier**

**Dennis Porter**

**Rebecca Young**

**Idabel Campus**

**Steve Dollarhide**

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**Scott Garrett**

**McAlester Campus**

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**Gail Huddleston**

**Anthony Korp**

**Karl Scifres**

**Clyde Ray Spears**

**Poteau Campus**

**Grover Butler**

**Laura Harrison**

**Charles Hayes**

**Elvie Moss**

**Gina Riggs**

**Stigler Campus**

**Brad Martin**

**Jim Storment**

**Talihina Campus**

**Chris Stone**

**Wilburton Admin. Office**

**Angela Coleman**

**Larry Cravens**

**Ron DeGiacomo**

**Chad Hull**

**Wilma Leamy**

**Bulena Oller**

**Ronda Peck**

**Chuck Prucha**

**Joe Smith**

**Kent Towne**

**Jay Warren**

**Lois Welch**

**Luke Workman**

- 13. Recommendation, Consideration and Vote to Accept Lowest and Best Bid – 2008 Shop Building – McAlester Campus**
- 14. Recommendation, Consideration and Vote to Approve Professional Development Program Annual Update – FY 2009-2010**



- 15. Recommendation, Consideration and Vote to Approve Changes and Additions to Evaluation Policy as Recommended by the Evaluation Review Committee**
- 16. Recommendation, Consideration and Vote to Approve Additional Fund Raiser FY 2008-2009 – Stigler Campus**
- 17. Recommendation, Consideration and Vote to Grant Geokinetics, Inc., Permission to Cross Property with Cables and Equipment for Seismic Survey Purposes – McAlester Campus**
- 18. Recommendation, Consideration and Vote to Approve Architectural Services and Secure Bids on Remodel of Front Entrance and Front Offices/Reception Area – Hugo Campus**
- 19. Recommendation, Consideration and Vote to Approve Addition to Employee Recognition Program**
- 20. Recommendation, Consideration and Vote to Adopt/Revise the Following Job Descriptions:**
  - **Adult Coordinator**
  - **Industrial Coordinator**
  - **Small Business Coordinator**
  - **Student Services Coordinator**
- 21. Proposed Executive Session for the Purpose of Discussing Resignation, Retirement, Employment/Appointment and or the Reassignment of Positions Listed Below, Including Discussions of Information, the Disclosure of Which Would Violate Confidentiality Requirements of State or Federal Law as Authorized by Title 25, O.S. Section 307 (B) (1) and (7)**

**RESIGNATIONS:**

**CLARICE RANAE BARKER, Cosmetology Instructor – McCurtain County Campus**  
**DAVID EARP, Maintenance/Custodian – McAlester Campus**

**RETIREMENT:**

**GEORGE TUNNING, Information Technology Specialist – McAlester Campus**

**EMPLOYMENT/APPOINTMENT AND/OR REASSIGNMENT:**

**ELECTRICAL TECHNOLOGY INSTRUCTOR – Poteau Campus**

**A. Vote to Convene in Executive Session**

**B. Vote to Reconvene in Open Session**

**C. Statement by Board President of Executive Session  
Minute**

**22. Recommendation, Consideration and Vote to Approve the  
Personnel Actions Set Out Below:**

**RESIGNATIONS:**

**CLARICE RANAE BARKER, Cosmetology Instructor – McCurtain County Campus  
DAVID EARP, Maintenance/Custodian – McAlester Campus**

**RETIREMENT:**

**GEORGE TUNNING, Information Technology Specialist – McAlester Campus**

**EMPLOYMENT/APPOINTMENT AND/OR REASSIGNMENT:**

**ELECTRICAL TECHNOLOGY INSTRUCTOR – Poteau Campus**

**H. REPORTS:**

**Superintendent's Report**

**I. NEW BUSINESS:**

**J. ANNOUNCEMENT OF NEXT MEETING:**

**The next meeting of the Board is:**

**Tuesday, April 14, 2009**

**12:15 p.m.**

**KTC – Administrative Office**

**1004 Highway 2 North**

**Wilburton, OK 74578**

**K. VOTE TO ADJOURN:**

Posted By: \_\_\_\_\_

Date Posted: \_\_\_\_\_

Time Posted: \_\_\_\_\_

Place Posted: \_\_\_\_\_

Signed: \_\_\_\_\_