

## **AGENDA**

**Kiamichi Technology Center  
Board of Education  
Regular Meeting  
KTC – Administrative Office  
Board Room  
1004 Highway 2 North  
Wilburton, OK 74578  
February 10, 2009  
12:15 P.M.**

**The Board can discuss, make motions and vote upon any matter appearing on the Agenda. Such motions and votes may be to adopt, reject, table, reaffirm, rescind, or take no action on any Agenda item. The meeting will be conducted according to accepted Rules of Order, administered by the Board President as the presiding officer. Any agenda item containing multiple matters may be severed for separate consideration at the request of any Board member:**

- A. ROLL CALL:**
- B. QUORUM DECLARED TO BE PRESENT AND MEETING CALLED TO ORDER:**
- C. RECOGNITION OF GUESTS, SUBMITTING PROPER REQUESTS PURSUANT TO KIAMICHI TECHNOLOGY CENTER POLICY 6.5**
- D. CONSENT AGENDA: All of the following items, which concern reports and items of a routine nature normally approved at Board Meetings, will be approved by one vote unless any Board Member desires to have a separate vote on any or all of these items. The Consent Agenda consists of discussion; consideration and vote on each items 1 through 7.**
  - 1. Approval of Minutes  
January 13, 2009 Regular Meeting**

2. **Approval of Declaration of Funds, Treasurer's Report and KTC Cash Reconciliation**
3. **Approval of Resolution 2-10-09-1 Activity Fund Account Reports and Transfer of Funds**
4. **Approval of Short-Term Instructors and Part-Time Employees to Work at All Campuses – FY 2008-2009**

<u>Name</u>	<u>Primary Duty</u>	<u>Campus</u>
Garner, Margaret	Work Study – Maintenance	Atoka
Taylor, Caleb	Substitute – All Programs	Durant
Lingenfelter, Paul Brann	Sub/STA – EMS	EMS District-Wide
Micco, Norman	Work Study – Maintenance	Hugo/Antlers
Minter, Kenya	Work Study – Clerical	Hugo/Antlers
Thurman, Connie	Rattan Bus Driver/Maintenance	Hugo/Antlers
French, Candice Dawn	Bus Driver/Clerical	McCurtain County
Simmons, Larry D.	Work Study – Maintenance	Poteau/Spiro
Wilson, Dow	Substitute – CNT & BMT	Poteau/Spiro
Cacey, Tori	CNA Instructor	Talihina
Nelson, II, Edward M.	Substitute – Auto Mechanics	Talihina
Perry, Richard	Massage Instructor	Talihina
Randleman, Carmen	Autism Training	Talihina
Suppes, Ralph	Real Estate Instructor	Talihina
Templin, Valorie	Landscaping Instructor	Talihina
Waller, Smokey	Welding Instructor	Talihina

ANY EMPLOYEE NAME SUBMITTED ABOVE MAY INCLUDE OTHER JOB DUTIES, CLASSES AND/OR SUBSTITUTE TEACHING DUTIES AS ASSIGNED.

5. **Approval of Out-of-State Travel**  
  
**VICKIE RICHARDS, Adult Coordinator – Durant Campus**  
**LISA PERRY, Academic Center Instructor – Poteau/Spiro Campuses**  
**North Central Association AdvanceEd National Conference**  
**March 28-31, 2009**  
**Chicago, Illinois**
6. **Approval of Clinical Agreements with the Following Agencies for the Purpose of Allowing KTC Students to Acquire Field Experience**

**CNA/HHA/CMA**

**Antlers Nursing Home – Antlers, OK**  
**Pushmataha Hospital Home Health – Antlers, OK**

**EMS Program**

**East Texas Medical Center – Tyler, Texas**

**PN Program**

**Durant Public Schools – Durant, OK**

- 7. Approval of FY 2008-2009 General Fund Encumbrance Nos. 2824 Through 3121 for Accounts Payable, Building Fund Encumbrance Nos. 22 Through 24 for Accounts Payable, Financial Aid Encumbrance Nos. 571 Through 593 for Accounts Payable, and Encumbrance Nos. 70872 Through 70894 for Payroll**

- E. Motion, Second and Roll Call Vote to Approve the Consent Agenda, Items 1 through 7.**

**F. ACTION TOPICS:**

- 8. Proposed Executive Session for the Purpose of Discussing the Reemployment of Administrative Personnel as Set Out Below for Fiscal Year 2009-2010, Including Discussions of Information, the Disclosure of Which Would Violate Confidentiality Requirements of State or Federal Law, as Authorized by Title 25, O.S. Section 307(B) (1) and (7)**

**CERTIFIED ADMINISTRATORS  
FY 2009-2010**

**Shelley Free, Deputy Superintendent  
Elaine Gee, Director-Principal – Atoka Campus  
Michael Goodwin, Director-Principal – Durant Campus  
Charles Wibben, Ed.D., Director-Principal – Hugo Campus  
Johnnie Meredith, Director-Principal – Idabel Campus  
Fred Probis, Director-Principal – McAlester Campus  
April Murray, Assistant Director-Principal – McAlester Campus  
Doug Hall, Director-Principal – Poteau Campus  
Larry Brooks, Assistant Director-Principal – Poteau Campus  
Joe Carrick, Director-Principal – Stigler Campus  
Warner Baxter, Director-Principal – Talihina Campus**

- A. Vote to Convene in Executive Session**
- B. Vote to Reconvene in Open Session**

**C. Statement by Board President of Executive Session  
Minute**

- 9. Recommendation, Consideration and Vote to Reemploy, for the 2009-2010 School Year, the Administrative Personnel Set Out Below:**

**CERTIFIED ADMINISTRATORS  
FY 2009-2010**

**Shelley Free, Deputy Superintendent  
Elaine Gee, Director-Principal – Atoka Campus  
Michael Goodwin, Director-Principal – Durant Campus  
Charles Wibben, Ed.D., Director-Principal – Hugo Campus  
Johnnie Meredith, Director-Principal – Idabel Campus  
Fred Probis, Director-Principal – McAlester Campus  
April Murray, Assistant Director-Principal – McAlester Campus  
Doug Hall, Director-Principal – Poteau Campus  
Larry Brooks, Assistant Director-Principal – Poteau Campus  
Joe Carrick, Director-Principal – Stigler Campus  
Warner Baxter, Director-Principal – Talihina Campus**

- 10. Recommendation, Consideration and Vote to Accept Lowest and Best Bid – 2009 Fume Collection System – Stigler Campus**
- 11. Recommendation, Consideration and Vote to Approve Lease Agreement between Kiamichi Technology Centers, Talihina Campus, and the Choctaw Nation of Oklahoma – FY 2008-2009**
- 12. Recommendation, Consideration and Vote to Approve Rental Agreement Between Kiamichi Technology Centers and the Jim E. Hamilton Skills Center, Hodgen, Oklahoma**
- 13. Recommendation, Consideration and Vote to Adopt/Revise the Following Job Descriptions:**
- Counselor**
  - Instructor**
- 14. Recommendation, Consideration and Vote to Approve Revision to KTC Board of Education Policies**

- 15. **Recommendation, Consideration and Vote to Approve Additional Sub-Accounts to the Activity Fund Chart of Accounts**
- 16. **Recommendation, Consideration and Vote to Approve Additional Fund Raiser for FY 2008-2009 – Talihina Campus**
- 17. **Recommendation, Consideration and Vote to Approve Change Order No. 1 – 2008 KTC Renovation – Poteau Campus**

**G. REPORTS:**

**Superintendent's Report**

**H. NEW BUSINESS**

**I. ANNOUNCEMENT OF NEXT MEETING:**

**The next meeting of the Board is:**

**Tuesday, March 10, 2009  
12:15 p.m.  
KTC – Atoka Campus  
1301 W. Liberty Road  
Atoka, OK 74525**

**J. VOTE TO ADJOURN:**

Posted By: _____
Date Posted: _____
Time Posted: _____
Place Posted: _____
Signed: _____