

AGENDA

**Kiamichi Technology Center
Board of Education
Regular Meeting
KTC – Administrative Office
Board Room
1004 Highway 2 North
Wilburton, OK 74578
December 8, 2009
12:15 P.M.**

The Board can discuss, make motions and vote upon any matter appearing on the Agenda. Such motions and votes may be to adopt, reject, table, reaffirm, rescind, or take no action on any Agenda item. The meeting will be conducted according to accepted Rules of Order, administered by the Board President as the presiding officer. Any agenda item containing multiple matters may be severed for separate consideration at the request of any Board member:

- A. ROLL CALL:**
- B. QUORUM DECLARED TO BE PRESENT AND MEETING CALLED TO ORDER:**
- C. RECOGNITION OF GUESTS:**
- D. CONSENT AGENDA: All of the following items, which concern reports and items of a routine nature normally approved at Board Meetings, will be approved by one vote unless any Board Member desires to have a separate vote on any or all of these items. The Consent Agenda consists of discussion, consideration and vote on each items 1 through 9.**
 - 1. Approval of Minutes
November 10, 2009 – Regular Meeting**
 - 2. Approval of Declaration of Funds, Treasurer’s Report and KTC
Cash Reconciliation**

3. **Approval of Resolution 12-8-09-1 Activity Fund Account Reports and Transfer of Funds**
4. **Approval of Short-Term Instructors and Part-Time Employees to Work at All Campuses – FY 2009-2010**

<u>Name</u>	<u>Primary Duty</u>	<u>Campus</u>
Rogers, Mary	Safety Instructor	Durant
Woolf, Tommy Eugene	Instructor – Firefighter Trng.	Durant
Cannant, Kristi	Substitute – Cosmetology	Idabel
Crosby, Florence	Substitute – Cosmetology	Idabel
Watson, Connie	Short Term Inst. – Cosmetology	Idabel
Wilkerson, Billy Joe	Substitute – Cosmetology	Idabel
Duncan, Janis M.	Substitute Teacher	Poteau
Brigance, Louis	Substitute Teacher	Stigler
Hibdon, Nikki	Short Term Inst. – CNA, CMA & Updates	Talihina

ANY EMPLOYEE NAME SUBMITTED ABOVE MAY INCLUDE OTHER JOB DUTIES, CLASSES AND/OR SUBSTITUTE TEACHING DUTIES AS ASSIGNED.

5. **Approval to Declare Equipment Located at the McAlester Campus, the Idabel Campus and the Wilburton Administration Office as Surplus to be Disposed of Properly (Copies of These Lists are Available at the Office of the Superintendent and at the Meeting)**
6. **Approval to Accept Donated Equipment From The Turbulator Company, LLC to be Used in the Welding Technology Program – Stigler Campus**
7. **Approval of Additional Fundraisers for FY 2009-2010 – Hugo/Antlers Campuses**
8. **Approval of Out-of-State Travel**

LORI JAMES, Academics/Math & Science Instructor – Atoka Campus
 NCTM National Council of Teachers of Mathematics 2010 Annual Meeting
 April 20-24, 2009
 San Diego, California

9. **Approval of FY 2009-2010 General Fund Encumbrance Nos. 2132 Through 2279 For Accounts Payable, Encumbrance Nos. 70821 Through 71061 For Payroll, Building Fund Encumbrance Nos. 21**

**Through 23 For Accounts Payable and Change Order for FY
2009-2010 Which Was Over \$500.00 and 20%:**

<u>P.O. #</u>	<u>Vendor</u>	<u>Increase</u>	<u>Total</u>
1072	Hughes Co. Treasurer	\$1,878.60	\$6,018.22

E. Motion, Second and Roll Call Vote to Approve the Consent Agenda, Items 1 through 9.

F. ACTION TOPICS:

- 10. Recommendation, Consideration and Vote to Approve Resolution 12-8-09-2 of Kiamichi Technology Center Regarding Oklahoma National Guard Recruiting Activities and Memorandum of Understanding Between the Oklahoma National Guard and Kiamichi Technology Center – Hugo Campus**
- 11. Recommendation, Consideration and Vote to Approve the Appointment of KTC Board Member, Vernon Anderson, to the OSSBA State Legislative Liaison Network**
- 12. Recommendation, Consideration and Vote to Approve the Software License Agreement between Larry Cravens, Information Systems Coordinator and Kiamichi Technology Centers**
- 13. Recommendation, Consideration and Vote to Approve Revisions to Board Policies Listed Below:**

Section 7, Item 7.2 #2 m), Page 7.3 – Working Principles and Procedures (Revised)

Section 9, Item 9.23, Page 9.15 - Student Activity Trips, Instructor and/or Kiamichi Technology Center Sponsorship (Revised)
- 14. Recommendation, Consideration and Vote to Approve E-Transcript Memorandum of Understanding Between the Oklahoma Department of Career and Technology Education and Kiamichi Technology Centers as well as an Institution Agreement with the XAP Corporation**

- 15. Proposed Executive Session for the Purpose of Discussing Resignation, Retirement, Employment/Appointment and or the Reassignment of Positions Listed Below, Including Discussions of Information, the Disclosure of Which Would Violate Confidentiality Requirements of State or Federal Law as Authorized by Title 25, O.S. Section 307 (B) (1) and (7)**

EMPLOYMENT/APPOINTMENT/AND/OR REASSIGNMENT:

**AUTO COLLISION TECHNOLOGY INSTRUCTOR – HUGO CAMPUS
SECRETARY – DURANT CAMPUS**

- A. Vote to Convene in Executive Session**
- B. Vote to Acknowledge Return to Open Session**
- C. Statement of Minute of Executive Session**

- 16. Recommendation, Consideration and Vote to Approve the Personnel Actions Set Out Below:**

EMPLOYMENT/APPOINTMENT/AND/OR REASSIGNMENT:

**AUTO COLLISION TECHNOLOGY INSTRUCTOR – HUGO CAMPUS
SECRETARY – DURANT CAMPUS**

G. REPORTS:

Superintendent's Report

H. NEW BUSINESS

I. ANNOUNCEMENT OF NEXT MEETING:

The next meeting of the Board is:

Tuesday, January 12, 2010

12:15 PM

KTC – Talihina Campus

13739 SE 202nd Rd.

Talihina, OK 74571

J. VOTE TO ADJOURN:

Posted By: _____

Date Posted: _____

Time Posted: _____

Place Posted: _____

Signed: _____