

AGENDA

**Kiamichi Technology Center
Board of Education
Regular Meeting
KTC – Stigler Campus
Board Room
1410 Old Military Road
Stigler, OK 74462
January 13, 2009
12:15 P.M.**

The Board can discuss, make motions and vote upon any matter appearing on the Agenda. Such motions and votes may be to adopt, reject, table, reaffirm, rescind, or take no action on any Agenda item. The meeting will be conducted according to accepted Rules of Order, administered by the Board President as the presiding officer. Any agenda item containing multiple matters may be severed for separate consideration at the request of any Board member:

- A. ROLL CALL:**
- B. QUORUM DECLARED TO BE PRESENT AND MEETING CALLED TO ORDER:**
- C. RECOGNITION OF GUESTS, SUBMITTING PROPER REQUESTS PURSUANT TO KIAMICHI TECHNOLOGY CENTER POLICY 6.5**
- D. CONSENT AGENDA: All of the following items, which concern reports and items of a routine nature normally approved at Board Meetings, will be approved by one vote unless any Board Member desires to have a separate vote on any or all of these items. The Consent Agenda consists of discussion; consideration and vote on each items 1 through 7.**
 - 1. Approval of Minutes
December 9, 2008 Regular Meeting**
 - 2. Approval of Declaration of Funds, Treasurer's Report and KTC Cash Reconciliation**

3. **Approval of Resolution 1-13-09-1 Activity Fund Account Reports and Transfer of Funds**
4. **Approval of Short-Term Instructors and Part-Time Employees to Work at All Campuses – FY 2008-2009**

<u>Name</u>	<u>Primary Duty</u>	<u>Campus</u>
Childers, Tamara	EMT Skills Testing	Durant
Ross, Jamie	EMT Skills Testing	Durant
Carey, Carri	Substitute – Bus. Admin. & Info. Tech.	McAlester/Eufaula
Lee, Cecil B.	Work Study – Maintenance	McAlester
Gardner, Gabrielle	Work Study – Maintenance	Poteau/Spiro
Satterfield, Ron	Substitute – All Programs	Poteau/Spiro

ANY EMPLOYEE NAME SUBMITTED ABOVE MAY INCLUDE OTHER JOB DUTIES, CLASSES AND/OR SUBSTITUTE TEACHING DUTIES AS ASSIGNED.

5. **Approval to Declare Equipment Located at the Poteau Campus and the Talihina Campus as Surplus to be Disposed of Properly**
6. **Approval of Out-of-State Travel**

DANNY BLACK, Instructor, Automotive Service Technology – McCurtain County Campus
ASA MOKAN Vision Hi-Tech Training & Expo
March 5-8, 2009
Kansas City, Missouri

GINA RIGGS, Director of Emergency Medical Services – Poteau Campus
Video Quality in Public Safety Conference thru Homeland Security
February 3-6, 2009
Boulder, Colorado

7. **Approval of FY 2008-2009 General Fund Encumbrance Nos. 2632 Through 2823 for Accounts Payable, Building Fund Encumbrance Nos. 18 Through 21 for Accounts Payable, Financial Aid Encumbrance Nos. 546 Through 570 for Accounts Payable, Encumbrance Nos. 70846 Through 70871 for Payroll and Change Orders for FY 2008-2009 Which Were Over \$500.00 and 20%:**

<u>P.O. #</u>	<u>Vendor</u>	<u>Increase</u>	<u>Total</u>
1357	Terra Telecom, LLC	\$ 845.00	\$2,345.00
1581	Card Service Center	\$1,871.79	\$4,371.79

E. Motion, Second and Roll Call Vote to Approve the Consent Agenda, Items 1 through 7.

F. ACTION TOPICS:

8. Proposed Executive Session for the Purpose of Discussing the Extension of the Contract of Eddie Coleman as Superintendent for the Kiamichi Technology Centers Through June 30, 2011, Including Discussions of Information, the Disclosure of Which Would Violate Confidentiality Requirements of State or Federal Law, as Authorized by Title 25, O.S. Section 307(B) (1) and (7)

A. Vote to Convene in Executive Session

B. Vote to Reconvene in Open Session

C. Statement by Board President of Executive Session Minute

9. Recommendation, Consideration and Vote to Extend the Contract with Eddie Coleman as Superintendent of Kiamichi Technology Centers Through June 30, 2011

10. Recommendation, Consideration and Vote to Approve KTC Communications & Marketing Plan – FY 2008-2009

11. Recommendation, Consideration and Vote to Approve EMS Handbook for FY 2009-2010

12. Recommendation, Consideration and Vote to Approve Lease Agreement between Kiamichi Technology Centers, Atoka Campus, and the Choctaw Nation of Oklahoma – FY 2008-2009

13. Recommendation, Consideration and Vote to Approve Additional Fund Raiser for FY 2008-2009 – Poteau Campus

14. Proposed Executive Session for the Purpose of Discussing the Status of the Dispute with HiWay Inn & Suites in McAlester Concerning its Misuse and Trespass of KTC Real Property Located at the McAlester Campus Site Which Would Include Discussions of Information, the Disclosure of Which Would Violate Confidentiality Requirements of State or Federal Law as Authorized by Title 25, O.S. Section 307(B)(4) and (7)

A. Vote to Convene in Executive Session

B. Vote to Reconvene in Open Session

C. Statement by Board President of Executive Session Minute

15. Recommendation, Consideration, and Vote to Take Action as Deemed Appropriate Following the Executive Session Discussing the Status of the Dispute with HiWay Inn and Suites in McAlester Concerning its Misuse and Trespass of KTC Real Property Located at the McAlester Campus Site

16. Proposed Executive Session for the Purpose of Discussing Resignation, Retirement, Employment/Appointment and or the Reassignment of Positions Listed Below, Including Discussions of Information, the Disclosure of Which Would Violate Confidentiality Requirements of State or Federal Law as Authorized by Title 25, O.S. Section 307 (B) (1) and (7)

RESIGNATION:

MARY JANE WINGO, Teaching Assistant, Early Care & Education – McAlester Campus

A. Vote to Convene in Executive Session

B. Vote to Reconvene in Open Session

C. Statement by Board President of Executive Session Minute

17. Recommendation, Consideration and Vote to Approve the Personnel Action Set Out Below:

RESIGNATION:

**MARY JANE WINGO, Teaching Assistant, Early Care & Education – McAlester
Campus**

G. REPORTS:

Superintendent's Report

H. NEW BUSINESS

I. ANNOUNCEMENT OF NEXT MEETING:

The next meeting of the Board is:

Tuesday, February 10, 2009

12:15 p.m.

KTC – Administrative Office

1004 Highway 2 North

Wilburton, OK 74578

J. VOTE TO ADJOURN:

Posted By: _____
Date Posted: _____
Time Posted: _____
Place Posted: _____
Signed: _____