AGENDA

Kiamichi Technology Center
Board of Education
Regular Meeting
KTC – Administrative Office
Board Room
1004 Highway 2 North
Wilburton, OK 74578
March 11, 2008
12:15 P.M.

The Board can discuss, make motions and vote upon any matter appearing on the Agenda. Such motions and votes may be to adopt, reject, table, reaffirm, rescind, or take no action on any Agenda item. The meeting will be conducted according to accepted Rules of Order, administered by the Board President as the presiding officer. Any agenda item containing multiple matters may be severed for separate consideration at the request of any Board member:

A. ROLL CALL:

B. QUORUM DECLARED TO BE PRESENT & MEETING CALLED TO ORDER:

C. RECOGNITION OF GUESTS, SUBMITTING PROPER REQUESTS PURSUANT TO KIAMICHI TECHNOLOGY CENTER POLICY 6.5:

   1. Interview Techniques Presentation

D. CONSENT AGENDA: All of the following items, which concern reports and items of a routine nature normally approved at Board Meetings, will be approved by one vote unless any Board Member desires to have a separate vote on any or all of these items. The Consent Agenda consists of discussion; consideration and vote on each items 2 through 9.

   2. Approval of Minutes
      February 12, 2008 Regular Meeting
      February 20, 2008 Special Meeting
3. **Approval of Declaration of Funds, Treasurer's Report and KTC Cash Reconciliation**

4. **Approval of Resolution 3-11-08-1 Activity Fund Account Reports and Transfer of Funds**

5. **Approval of Short-Term Instructors and Part-Time Employees to Work at All Campuses – FY 2007-2008**

<table>
<thead>
<tr>
<th>Name</th>
<th>Primary Duty</th>
<th>Campus</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ables, Riley</td>
<td>Work Study – Maintenance</td>
<td>Atoka</td>
</tr>
<tr>
<td>Linton, Teresa</td>
<td>Substitute – Bus., C. Care, Computer Rep.</td>
<td>Atoka</td>
</tr>
<tr>
<td>Gray, James Thomas</td>
<td>Substitute – All Programs</td>
<td>Durant</td>
</tr>
<tr>
<td>Large, Scherina J.</td>
<td>Work Study – Clerical</td>
<td>Durant</td>
</tr>
<tr>
<td>Weatherly, Rita K.</td>
<td>Work Study – Clerical</td>
<td>Durant</td>
</tr>
<tr>
<td>Winters, Jaime</td>
<td>CPR/First Aid/Safety Classes</td>
<td>Poteau</td>
</tr>
<tr>
<td>Lewis, Dale</td>
<td>Substitute, T&amp; I Programs</td>
<td>Stigler</td>
</tr>
</tbody>
</table>

ANY EMPLOYEE NAME SUBMITTED ABOVE MAY INCLUDE OTHER JOB DUTIES, CLASSES AND/OR SUBSTITUTE TEACHING DUTIES AS ASSIGNED.

6. **Approval to Declare Equipment Located at the McCurtain County Campus, the Stigler Campus and the Wilburton Administrative Office as Surplus to be Disposed of Properly**

7. **Approval of Clinical Agreements with the Following Agencies for the Purpose of Allowing KTC Students to Acquire Field Experience**

**EMS Program**
- Care One - Alma Arkansas
- Mercy Regional – Owasso, OK

**HCC Program**
- Providence of Oklahoma – Durant, OK

8. **Approval of Out-of-State Travel**

**SUSIE HASS**, Network Systems Instructor – McAlester Campus
ACTE Region IV Conference
April 10-12, 2008
New Orleans, Louisiana

**ANNETTE NOWELL**, Academic Center Instructor – Hugo Campus
**LISA PERRY**, Academic Center Instructor – Poteau/Spiro Campuses
**VICKIE RICHARDS**, Adult Coordinator – Durant Campus
NCA National Conference  
March 16-18, 2008  
Chicago, Illinois

MARGIE CREAGER, Academic Center Instructor – McAlester Campus
LINDA PETERS, Academic Center Instructor – McAlester Campus
GAIL HUDDLESTON, Student Advisor/Job Placement – McAlester Campus
VICKIE HESS, Adult Coordinator – McAlester Campus
WorkKeys National Conference  
April 29-May 2, 2008  
Indianapolis, Indiana

JOHN ALLEN, Welding Instructor – McAlester Campus
AWS Workshop  
April 6-12, 2008  
Springfield, Missouri

TERRY SMITH, Academic Center Instructor/SEVIS Coordinator – Durant Campus
Formal Invitation to Meet with Chinese Officials & Teachers  
(No travel, meals or lodging costs to be incurred by KTC)  
March 12,13,14,24,25, 2008  
Guangzhou, Guangdong PRC

JOHN JOHNSTON, Math & Science Instructor – McAlester Campus
National Council of Teachers of Mathematics (NCTM)  
April 9-12, 2008  
Salt Lake City, Utah

9. FY 2007-2008 General Fund Encumbrance Nos. 2846 Through 3190 for Accounts Payable, Building Fund Encumbrance Nos. 31 through 33 for Accounts Payable, and Encumbrance Nos. 70508 through 70515 for Payroll

E. Motion, Second and Roll Call Vote to Approve the Consent Agenda, Items 2 through 9

F. ACTION TOPICS:

10. Proposed Executive Session for the Purpose of Discussing the Reemployment, for the 2008-2009 School Year, of the Teaching Staff Set Out Below, Including Discussions of Information, the Disclosure of Which Would Violate Confidentiality Requirements of State or Federal Law, as Authorized by Title 25, O.S. Section 307 (B) (1) and (7)
## TEACHING STAFF
### FY 2008-2009

### Atoka Campus
- Gala Braudrick
- Machelle Callicoat
- Lauri Cranmore
- Colette Harper
- Christie Hyatt
- Jim Marley
- Philip Mead
- Mary Jane Pruitt
- Tammi Stephens

### Durant Campus
- Jerry Arthur
- Brian Coates
- Rhonda Collier
- Ruth Kirk
- Susan Lorey
- Penny Lovell
- Kelly Nelson
- Christy Newton
- Terry Smith
- Donita Strube
- James Weaver

### Hugo Campus
- Pam Adamson
- Jammie Blankenship
- Cynthia Bodine
- Hope Boling
- Pam Graham
- John Hammons
- Dwight Kos
- Annette Nowell
- Christina Smith
- Mary Taylor
- Danny Wagon
- Carey Warren

### Idabel Campus
- Danny Black
- Donna Crenshaw
- Kenneth Dial
- Jeff Dunn
- Marilyn McPeak
- Andrea Mitchell
- Melinda Ogden
- Melissa Pierce
- Travis Sargent
- Patricia Tunnell
- Ronald Vestal

### McAlester Campus
- Allison Aday
- Theresa Akers
- Jennifer Brewer
- Paula Ceat
- Cindy Edwards
- Johnny Foreman
- Shelly Hallum
- Susie Hass
- John Johnston
- Randy Livingston
- Carol Maxwell
- Kelly Middleton
- Rebecca Nichols
- Linda Peters
- Marilyn Turvey
- Robert Wallace

### Poteau Campus
- Lisa Dyer
- Solveig Elroy
- Barney Green
- Keith Griffith
- Donella Hawley
- Lorraine Humphrey
- Dan Hutchison
- Nina Morgan
- Fred Ritchie
- Janis Sallee
- Burl Spears
- Marjorie Wann
- Deanna White
- Sheila Wilson
A. Vote to Convene in Executive Session
B. Vote to Reconvene in Open Session
C. Statement by Board President of Executive Session

Minute

11. Recommendation, Consideration and Vote to Reemploy, for the 2008-2009 School Year, the Teaching Staff Set Out Below:

TEACHING STAFF
FY 2008-2009

Atoka Campus
Gala Braudrick
Machelle Calliccoat
Lauri Cranmore
Colette Harper
Christie Hyatt
Jim Marley
Philip Mead
Mary Jane Pruitt
Tammi Stephens

Durant Campus
Jerry Arthur
Brian Coates
Rhonda Collier
Ruth Kirk
Susan Lorey
Penny Lovell
Kelly Nelson
Christy Newton
Terry Smith
Donita Strube
James Weaver

Hugo Campus
Pam Adamson
Jammie Blankenship
Cynthia Bodine
Hope Boling
Pam Graham
John Hammons
Dwight Kos
Annette Nowell
Christina Smith
Mary Taylor
Danny Wagnon
Carey Warren
### 12. Proposed Executive Session for the Purpose of Discussing the Reemployment, for the 2008-2009 School Year, of the Non-Certified Administrators Set Out Below, Including Discussions of Information, the Disclosure of Which Would Violate Confidentiality Requirements of State or Federal Law, as Authorized by Title 25, O.S. Section 307 (B) (1) and (7)

#### Idabel Campus
- Danny Black
- Donna Crenshaw
- Kenneth Dial
- Jeff Dunn
- Marilyn McPeak
- Andrea Mitchell
- Melinda Ogden
- Melissa Pierce
- Travis Sargent
- Patricia Tunnell
- Ronald Vestal

#### McAlester Campus
- Allison Aday
- Theresa Akers
- Jennifer Brewer
- Paula Ceat
- Cinda Edwards
- Johnny Foreman
- Shelly Hallum
- Susie Hass
- John Johnston
- Randy Livingston
- Carol Maxwell
- Kelly Middleton
- Rebecca Nichols
- Linda Peters
- Marilyn Turvey
- Robert Wallace

#### Poteau Campus
- Lisa Dyer
- Solveig Elroy
- Barney Green
- Keith Griffith
- Donella Hawley
- Lorraine Humphrey
- Dan Hutchison
- Nina Morgan
- Fred Ritchie
- Janis Sallee
- Burl Spears
- Marjorie Wann
- Deanna White
- Sheila Wilson

#### Spiro Campus
- Lisa Perry
- Byron Simpson

#### Stigler Campus
- Alton Allred
- Nellwyn Carlton
- Mark Cates
- Heather Fenton
- Lynne Shimp
- Ed Tatman

#### Talihina Campus
- Cynthia Burns
- Nikki Hibdon
- Pam Hulsey
- Joyce Jones
- Arnold Patton
- Jodie White
## NON-CERTIFIED ADMINISTRATORS
### FY 2008-2009

**Antlers Campus**
- Shelly Hovis
- Betty Irvin
- Eddie Napier
- Rebecca Young

**Atoka Campus**
- William Smith
- Becky Ward

**Durant Campus**
- Bryan Hallmark
- Dennis Morgan
- Vickie Richards

**Hugo Campus**
- Dennis Porter

**Idabel Campus**
- Steve Dollarhide
- Scott Garrett
- Barbara Dunn

**McAlester Campus**
- Vickie Hess
- Karl Scifres
- Gail Huddleston
- Clyde Ray Spears
- Anthony Korp
- George Tunning

**Poteau Campus**
- Grover Butler
- Elvie Moss
- Laura Harrison
- Gina Riggs
- Charles Hayes

**Stigler Campus**
- Brad Martin
- Jim Storment

**Talihina Campus**
- Chris Stone

**Wilburton Admin. Office**
- Angela Coleman
- Ronda Peck
- Larry Cravens
- Chuck Prucha
- Ron DeGiacomo
- Joe Smith
- Chad Hull
- Kent Towne
- Wilma Leamy
- Jay Warren
- Bulena Oller
- Lois Welch
- Luke Workman

A. **Vote to Convene in Executive Session**
B. **Vote to Reconvene in Open Session**
C. **Statement by Board President of Executive Session Minute**
13. Recommendation, Consideration and Vote to Reemploy, for the 2008-2009 School Year, the Non-Certified Administrators Set Out Below:

NON-CERTIFIED ADMINISTRATORS
FY 2008-2009

**Antlers Campus**
Shelly Hovis  
Betty Irvin  
Eddie Napier  
Rebecca Young

**Atoka Campus**
William Smith  
Becky Ward

**Durant Campus**
Bryan Hallmark  
Vickie Richards  
Dennis Morgan

**Hugo Campus**
Dennis Porter

**Idabel Campus**
Steve Dollarhide  
Barbara Dunn  
Scott Garrett

**McAlester Campus**
Vickie Hess  
Gail Huddleston  
Anthony Korp  
Karl Scifres  
Clyde Ray Spears  
George Tunning

**Poteau Campus**
Grover Butler  
Laura Harrison  
Charles Hayes  
Elvie Moss  
Gina Riggs

**Stigler Campus**
Brad Martin  
Jim Storment

**Talihina Campus**
Chris Stone

**Wilburton Admin. Office**
Angela Coleman  
Larry Cravens  
Ron DeGiacomo  
Chad Hull  
Wilma Leamy  
Bulena Oller  
Ronda Peck  
Chuck Prucha  
Joe Smith  
Kent Towne  
Jay Warren  
Lois Welch  
Luke Workman
14. Recommendation, Consideration and Vote to Approve Architectural Services for the McCurtain County Campus and Secure Bids for the Project

15. Recommendation, Consideration and Vote to Approve Change Order No. 3 - 2006 Wilburton Administration Addition

16. Recommendation, Consideration and Vote to Approve Local Professional Development Program Update – FY 2008-2009

17. Recommendation, Consideration and Vote to Approve Changes and Additions to Evaluation Policy as Recommended by the Evaluation Review Committee

18. Recommendation, Consideration and Vote to Approve Additional Fund Raiser – FY 2007-2008 – McAlester Campus

19. Recommendation, Consideration and Vote to Rescind the Waiving of Out-of-State Tuition for Out-of-State Counties Whose Higher Education Institutions Have Reciprocity Agreements with Oklahoma Higher Education Institutions in Counties Where We Have Kiamichi Technology Center Campuses

20. Recommendation, Consideration and Vote to Approve Revision to KTC Board of Education Policy

   Section 8, Item 8.45, Page 8.30 – National Contest Winner Guidelines (Rev.)

21. Proposed Executive Session for the Purpose of Discussing Resignation, Retirement, Employment/Appointment and or the Reassignment of Positions Listed Below, Including Discussions of Information, the Disclosure of Which Would Violate Confidentiality Requirements of State or Federal Law as Authorized by Title 25, O.S. Section 307 (B) (1) and (7)

   Employ or Appoint:

   SHELLEY L. EBERT, Academic Center Instructor/Counselor – McCurtain County Campus - (Temporary Contract)
A. Vote to Convene in Executive Session
B. Vote to Reconvene in Open Session
C. Statement by Board President of Executive Session Minute

22. Recommendation, Consideration and Vote to Approve the Personnel Actions Set Out Below:

Employ or Appoint:

SHELLEY L. EBERT, Academic Center Instructor/Counselor – McCurtain County Campus – (Temporary Contract)

G. REPORTS:

Superintendent's Report

H. NEW BUSINESS:

I. ANNOUNCEMENT OF NEXT MEETING:

The next meeting of the Board is a Special Meeting scheduled for:

Saturday, March 29, 2008
9:00 A.M.
KTC – Antlers Campus
405 SW “O” Street
Antlers, OK 74523

The next regular meeting of the Board is scheduled for:

Tuesday, April 8, 2008
12:15 P.M.
KTC – Administrative Office
1004 Highway 2 North
Wilburton, OK 74578

J. VOTE TO ADJOURN:

Posted By:_________________
Date Posted:_______________
Time Posted:_____________
Place Posted:_____________
Signed:___________________