AGENDA

Kiamichi Technology Center
Board of Education
Regular Meeting
KTC – Administrative Office
Board Room
1004 Highway 2 North
Wilburton, OK 74578
February 12, 2008
12:15 P.M.

The Board can discuss, make motions and vote upon any matter appearing on the Agenda. Such motions and votes may be to adopt, reject, table, reaffirm, rescind, or take no action on any Agenda item. The meeting will be conducted according to accepted Rules of Order, administered by the Board President as the presiding officer. Any agenda item containing multiple matters may be severed for separate consideration at the request of any Board member:

A. ROLL CALL:

B. QUORUM DECLARED TO BE PRESENT & MEETING CALLED TO ORDER:

C. RECOGNITION OF GUESTS, SUBMITTING PROPER REQUESTS PURSUANT TO KIAMICHI TECHNOLOGY CENTER POLICY 6.5:

D. OATH OF OFFICE, LOYALTY OATH - MARY CURTIS, ZONE 1

1. Reorganization of Board of Education

E. CONSENT AGENDA: All of the following items, which concern reports and items of a routine nature normally approved at Board Meetings, will be approved by one vote unless any Board Member desires to have a separate vote on any or all of these items. The Consent Agenda consists of discussion; consideration and vote on each items 2 through 9.
2. **Approval of Minutes**  
   January 8, 2007 Regular Meeting

3. **Approval of Declaration of Funds, Treasurer's Report and KTC Cash Reconciliation**

4. **Approval of Resolution 2-12-08-1 Activity Fund Account Reports and Transfer of Funds**

5. **Approval of Short-Term Instructors and Part-Time Employees to Work at All Campuses – FY 2007-2008**

<table>
<thead>
<tr>
<th>Name</th>
<th>Primary Duty</th>
<th>Campus</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cochran, Julie</td>
<td>Substitute – PN Program</td>
<td>Durant</td>
</tr>
<tr>
<td>Lee, Elizabeth</td>
<td>Substitute – PN Program</td>
<td>Durant</td>
</tr>
<tr>
<td>Armbrister, Lorena</td>
<td>Work Study – Clerical</td>
<td>Hugo</td>
</tr>
<tr>
<td>Smith, Terri</td>
<td>Work Study – Clerical</td>
<td>Hugo</td>
</tr>
<tr>
<td>Spaulding, Darla</td>
<td>Work Study – Maintenance</td>
<td>Hugo</td>
</tr>
<tr>
<td>Webb, Misty</td>
<td>Work Study – Maintenance</td>
<td>Hugo</td>
</tr>
<tr>
<td>McDaniel, James</td>
<td>Substitute Teacher – All Programs</td>
<td>Idabel</td>
</tr>
<tr>
<td>Asher, Diane</td>
<td>Work Study – Maintenance</td>
<td>McAlester</td>
</tr>
<tr>
<td>Claborn, Melissa</td>
<td>Instructor - Photography</td>
<td>McAlester</td>
</tr>
<tr>
<td>Johnson, Royce</td>
<td>Instructor – Welding</td>
<td>McAlester</td>
</tr>
<tr>
<td>Laster, Diana</td>
<td>PN Substitute</td>
<td>McAlester</td>
</tr>
<tr>
<td>Clouse, Sheila</td>
<td>STA – Health/Safety Classes</td>
<td>Poteau</td>
</tr>
<tr>
<td>Cunningham, Michael</td>
<td>STA – Auto Service Tech.</td>
<td>Poteau</td>
</tr>
<tr>
<td>Dickson, Sarah M.</td>
<td>Work Study – Maintenance</td>
<td>Poteau</td>
</tr>
<tr>
<td>Hampton, Debbie</td>
<td>Substitute – All Programs</td>
<td>Poteau</td>
</tr>
<tr>
<td>Hines, Whitney</td>
<td>Work Study – Clerical</td>
<td>Poteau</td>
</tr>
<tr>
<td>Holt, Tera G.</td>
<td>Work Study – Clerical</td>
<td>Poteau</td>
</tr>
<tr>
<td>Lickley, Stefani</td>
<td>MAT/CMA/LTCNA</td>
<td>Poteau</td>
</tr>
<tr>
<td>Martin, Tasia</td>
<td>LTCNA/MAT/CMA/Safety</td>
<td>Poteau</td>
</tr>
<tr>
<td>Self, Cindy</td>
<td>STA – Health/Safety Classes</td>
<td>Poteau</td>
</tr>
<tr>
<td>Terry, Bruce S.</td>
<td>Work Study – Maintenance</td>
<td>Poteau</td>
</tr>
</tbody>
</table>

ANY EMPLOYEE NAME SUBMITTED ABOVE MAY INCLUDE OTHER JOB DUTIES, CLASSES AND/OR SUBSTITUTE TEACHING DUTIES AS ASSIGNED.

6. **Approval to Declare Equipment Located at the McAlester Campus, the Durant Campus and the Wilburton Administrative Office as Surplus to be Disposed of Properly**

7. **Approval of Clinical Agreements with the Following Agencies for the Purpose of Allowing KTC Students to Acquire Field Experience**
EMS Program
   Pushmataha County Hospital – Antlers, OK

HCC Program
   Affordable Afterhours HealthCare Clinic – Heavener, OK

Medical Office Technology
   Atoka Health Department – Atoka, OK

8. Approval of Out-of-State Travel

DANNY BLACK, Automotive Service Instructor – McCurtain County Campus
   Vision Hi-Tech Training
   March 6-9, 2008
   Kansas City, Kansas

GINA RIGGS, EMS Coordinator – Poteau Campus
   ACTE National Policy Seminar (All expense paid by Ok ACTE as President of Assoc.)
   March 7-13, 2008
   Washington, D.C.

GINA RIGGS, EMS Coordinator – Poteau Campus
   ACTE Region IV Conference (Travel paid by OkACTE)
   April 9-13, 2008
   New Orleans, Louisiana

CRISTY DUFUR, Math & Science Instructor – Durant Campus
   NCTM (National Council of Teachers of Mathematics) Annual Meeting & Expo.
   April 8-13, 2008
   Salt Lake City, Utah

LOUISE FULLER, Academic Center Instructor – McCurtain Co. Campus
   NCA – “Postsecondary Think Tank” (Expenses to be paid by AdvancED)
   March 3-4, 2008
   Columbus, Ohio

NORMAN RANGER, KTC Board of Education Member, Zone 7
   NSBA Annual Conference
   March 29-April 1, 2008
   Orlando, Florida

F. Motion, Second and Roll Call Vote to Approve the Consent Agenda, Items 2 through 9

G. ACTION TOPICS:

10. Proposed Executive Session for the Purpose of Discussing the Reemployment of Administrative Personnel as Set Out Below for Fiscal Year 2008-2009, Including Discussions of Information, the Disclosure of Which Would Violate Confidentiality Requirements of State or Federal Law, as Authorized by Title 25, O.S. Section 307 (B) (1) and (7)

CERTIFIED ADMINISTRATORS
FY 2008-2009

Eddie Coleman, Deputy Superintendent
Elaine Gee, Director-Principal – Atoka Campus
Michael Goodwin, Director-Principal – Durant Campus
Charles Wibben, Ed.D., Director-Principal – Hugo Campus
Johnnie Meredith, Director-Principal – Idabel Campus
Fred Probis, Director-Principal – McAlester Campus
April Murray, Assistant Director-Principal – McAlester Campus
Doug Hall, Director-Principal – Poteau Campus
Warner Baxter, Assistant Director-Principal – Poteau Campus
Joe Carrick, Director-Principal – Stigler Campus
Shelley Free, Director-Principal – Talihina Campus

A. Vote to Convene in Executive Session
B. Vote to Reconvene in Open Session
C. Statement by Board President of Executive Session Minute

11. Recommendation, Consideration and Vote to Reemploy, for the 2008-2009 School Year, the Certified Administrators Set Out Below:

CERTIFIED ADMINISTRATORS
FY 2008-2009

Eddie Coleman, Deputy Superintendent
12. Recommendation, Consideration and Vote to Approve Architectural Services for Poteau/Spiro Campuses and Secure Bids for the Projects at Each Location

13. Recommendation, Consideration and Vote to Accept Lowest and Best Bid – 2008 Renovation Project – Antlers


15. Recommendation, Consideration and Vote to Approve KTC Emergency Plan

16. Proposed Executive Session for the Purpose of Discussing Resignation, Retirement, Employment/Appointment and or the Reassignment of Positions Listed Below, Including Discussions of Information, the Disclosure of Which Would Violate Confidentiality Requirements of State or Federal Law as Authorized by Title 25, O.S. Section 307 (B) (1) and (7)

Resignation:

BRANDI BURRIS, Certified Nurse Assistant Instructor – Poteau Campus

Retirement:

SALLY McGOWEN, Practical Nursing Instructor – Poteau Campus

A. Vote to Convene in Executive Session
B. Vote to Reconvene in Open Session
C. Statement by Board President of Executive Session Minute
17. Recommendation, Consideration and Vote to Approve the Personnel Actions Set Out Below:

   Resignation:
   BRANDI BURRIS, Certified Nurse Assistant Instructor – Poteau Campus

   Retirement:
   SALLY McGOWEN, Practical Nursing Instructor – Poteau Campus

18. Discussion of Selection Process of Superintendent Applicants and Take Action as Deemed Appropriate

H. REPORTS:

   Superintendent’s Report

I. NEW BUSINESS:

J. ANNOUNCEMENT OF NEXT MEETING:

   The next meeting of the Board is:

   Tuesday, March 11, 2008
   12:15 p.m.
   KTC – Administrative Office
   1004 Highway 2 North
   Wilburton, OK  74578

K. VOTE TO ADJOURN:

   Posted By:_______________
   Date Posted:_______________
   Time Posted:_______________
   Place Posted:_______________
   Signed:_______________