AGENDA

Kiamichi Technology Center
Board of Education
Regular Meeting
KTC – McAlester Campus
BIS Room
301 Kiamichi Drive
McAlester, OK 74501

August 14, 2007
12:15 P.M.

The Board can discuss, make motions and vote upon any matter appearing on the Agenda. Such motions and votes may be to adopt, reject, table, reaffirm, rescind, or take no action on any Agenda item. The meeting will be conducted according to accepted Rules of Order, administered by the Board President as the presiding officer. Any agenda item containing multiple matters may be severed for separate consideration at the request of any Board member:

A. ROLL CALL:

B. QUORUM DECLARED TO BE PRESENT AND MEETING CALLED TO ORDER:

C. RECOGNITION OF GUESTS, SUBMITTING PROPER REQUESTS PURSUANT TO KIAMICHI TECHNOLOGY CENTER POLICY 6.5:

D. CONSENT AGENDA: All of the following items, which concern reports and items of a routine nature normally approved at Board Meetings, will be approved by one vote unless any Board Member desires to have a separate vote on any or all of these items. The Consent Agenda consists of discussion; consideration and vote on each items 1 through 8.

1. Approval of Minutes
   July 10, 2007 Regular Meeting
2. **Approval of Minutes**  
   July 31, 2007 Special Meeting

3. **Approval of Declaration of Funds, Treasurer’s Report and KTC Cash Reconciliation**

4. **Approval of Resolution 08-14-07-1 Activity Fund Account Reports and Transfer of Funds**

5. **Approval of Short-Term Instructors and Part-Time Employees to Work at All Campuses – FY 2007-2008**

<table>
<thead>
<tr>
<th>Name</th>
<th>Primary Duty</th>
<th>Campus</th>
</tr>
</thead>
<tbody>
<tr>
<td>Edgar, Chris</td>
<td>Substitute – T&amp;I</td>
<td>Atoka</td>
</tr>
<tr>
<td>Silvers, Debbie</td>
<td>Cake Decorating Instructor</td>
<td>Atoka</td>
</tr>
<tr>
<td>Houser, David</td>
<td>Private Security Instructor</td>
<td>Durant</td>
</tr>
<tr>
<td>Woodruff, Mike</td>
<td>Private Security Instructor</td>
<td>Durant</td>
</tr>
<tr>
<td>Compton, Carol</td>
<td>STA - Health Instructor</td>
<td>Idabel</td>
</tr>
<tr>
<td>Compton, Eva Jacqueline</td>
<td>STA – Health Instructor</td>
<td>Idabel</td>
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<tr>
<td>McPowell, Ruth</td>
<td>STA – Health Instructor</td>
<td>Idabel</td>
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<tr>
<td>Timmons, Julia</td>
<td>STA – Health Instructor</td>
<td>Idabel</td>
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<tr>
<td>Wood, Kimberly</td>
<td>STA – Computer Instructor</td>
<td>Idabel</td>
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<tr>
<td>Allen, Cherrie</td>
<td>STA – Computer Classes</td>
<td>McAlester</td>
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<tr>
<td>Brown, Sarah</td>
<td>STA – Computer Classes</td>
<td>McAlester</td>
</tr>
<tr>
<td>Overton, John Wesley</td>
<td>Bus Driver</td>
<td>McAlester</td>
</tr>
<tr>
<td>Tinker, Don</td>
<td>Bus Driver</td>
<td>McAlester</td>
</tr>
<tr>
<td>Cox, Brandi</td>
<td>Bus Driver</td>
<td>Poteau/Spiro</td>
</tr>
<tr>
<td>Reed, Crystal</td>
<td>STA/Indus. Specific – Safety</td>
<td>Poteau</td>
</tr>
<tr>
<td>Stephens, Rodger</td>
<td>Substitute – HVAC</td>
<td>Poteau</td>
</tr>
<tr>
<td>Williams, Roger</td>
<td>Substitute – Welding</td>
<td>Poteau</td>
</tr>
<tr>
<td>Withrow, Gary</td>
<td>Building/Maintenance</td>
<td>Poteau</td>
</tr>
<tr>
<td>Bloxham, R. Scott</td>
<td>Bus Driver/Custodian</td>
<td>Stigler</td>
</tr>
<tr>
<td>Thornburg, Lori</td>
<td>Bus Driver/Maintenance</td>
<td>Talihina</td>
</tr>
<tr>
<td>Gates, Nancy</td>
<td>Court Mediation Secretary</td>
<td>Wilburton</td>
</tr>
</tbody>
</table>

   ANY EMPLOYEE NAME SUBMITTED ABOVE MAY INCLUDE OTHER JOB DUTIES, CLASSES AND/OR SUBSTITUTE TEACHING DUTIES AS ASSIGNED.

6. **Approval to Declare Equipment Located at the Poteau Campus as Surplus to be Disposed of Properly**

7. **Approval of Out-of-State Travel**

   Norman Ranger, KTC Board of Education Member – Zone 7
   Shelly Callicoat, Cosmetology Instructor – Atoka Campus
8. Approval of FY 2007-2008 General Fund Encumbrance Nos. 479 Through 1102 for Accounts Payable, Building Fund Encumbrance Nos. 5 Through 10 for Accounts Payable and Encumbrance Nos. 70451 Through 70464 for Payroll

E. Motion, Second and Roll Call Vote to Approve the Consent Agenda, Items 1 through 8.

F. ACTION TOPICS:

9. Recommendation, Consideration and Vote to Approve Renewal of Lease Agreement for Use of Incubator Facility Between Davis Packing Company, Inc., dba Davis Buildings, Rural Enterprises, Inc., and Kiamichi Technology Center, Stigler Campus

10. Recommendation, Consideration and Vote to Approve Agreement with Area Agency for FY 2007-2008

Alternative Dispute Resolution System of Oklahoma – Dispute Mediation Program (Early Settlement)

11. Recommendation, Consideration and Vote to Approve Revisions to Practical Nursing Student Clinical Handbook – FY 2007-2008

12. Recommendation, Consideration and Vote to Approve Addition/Revision to KTC Board of Education Policies

Section 8, Page 8.12B, Item 8.25 – Minimum Wage and Substitute Teacher Pay (Rev.)
Section 8, Page 8.14, Item 8.29 h) – Tuition – Payments & Refunds for Regular Students – Cosmetology Programs (Addition)

13. Proposed Executive Session for the Purpose of Discussing Resignations, Transfers, Employment and/or the Appointment of Positions Listed Below, Including Discussions of
Information, the Disclosure of Which Would Violate Confidentiality Requirements of State or Federal Law as Authorized by Title 25, O.S. Section 307 (B) (1) and (7)

Resignations:

STEVE HAMMONTREE, Welding Instructor – McAlester Campus
RUSSELL BENEFIELD, Welding Instructor – Poteau Campus
BRIAN K. McLAUGHLIN, Electrical Trades Instructor – Poteau Campus

Employee Transfers:

FRED RITCHIE, Welding Instructor, Spiro Campus to Welding Instructor, Poteau Campus
SUSIE HASS, Business & Computer Technology Instructor, McAlester Campus to Network Systems Instructor, McAlester Campus

Employ or Appoint:

JOHN D. HELMER, Automotive Services Technology Instructor – McAlester Campus
WILLIAM JOHN ALLEN, Welding Instructor – McAlester Campus
DENNIS K. THOMAS, Welding Instructor – Spiro Campus
DONNIE R. HOLLAND, Electrical Trades Instructor – Poteau Campus
BRYAN K. HALLMARK, Industrial Coordinator – Durant Campus
JERRI R. DeWALT, Secretary – Durant Campus

a. Vote to Convene in Executive Session
b. Vote to Reconvene in Open Session
c. Statement of Executive Session Minute

14. Recommendation, Consideration and Vote to Approve the Personnel Actions Set Out Below:

Resignations:

STEVE HAMMONTREE, Welding Instructor – McAlester Campus
RUSSELL BENEFIELD, Welding Instructor – Poteau Campus
BRIAN K. McLAUGHLIN, Electrical Trades Instructor – Poteau Campus

Employee Transfers:

FRED RITCHIE, Welding Instructor, Spiro Campus to Welding Instructor, Poteau Campus
Employ or Appoint:

JOHN D. HELMER, Automotive Services Technology Instructor – McAlester Campus
WILLIAM JOHN ALLEN, Welding Instructor – McAlester Campus
DENNIS K. THOMAS, Welding Instructor – Spiro Campus
DONNIE R. HOLLAND, Electrical Trades Instructor – Poteau Campus
BRYAN K. HALLMARK, Industrial Coordinator – Durant Campus
JERRI R. DeWALT, Secretary – Durant Campus

G. REPORTS:

Superintendent’s Report

H. NEW BUSINESS:

Under this item, the Board can consider and vote on any business that could not have been foreseen or known about at the time the Agenda was posted.

I. ANNOUNCEMENT OF NEXT MEETING:

The next meeting of the Board is:

Tuesday, September 11, 2007
12:15 p.m.
KTC – Durant Campus
810 Waldron Road
Durant, OK 74701

J. VOTE TO ADJOURN:

Posted By:_________________
Date Posted:_______________
Time Posted:______________
Place Posted:______________
Signed:___________________