

## **AGENDA**

**Kiamichi Technology Center  
Board of Education  
Regular Meeting  
KTC – Administrative Office  
1004 Highway 2 North  
Wilburton, OK 74578  
February 12, 2019  
12:15 P.M.**

**The Board can discuss, make motions and vote upon any matter appearing on the Agenda. Such motions and votes may be to adopt, reject, modify, table, reaffirm, rescind, or take no action on any Agenda item. The meeting will be conducted by the President of the Board as the presiding officer. Any agenda item containing multiple matters may be severed for separate consideration at the request of any Board member:**

**A. ROLL CALL:**

**B. QUORUM DECLARED TO BE PRESENT & MEETING CALLED TO ORDER:**

**C. RECOGNITION OF GUESTS, SUBMITTING PROPER REQUESTS PURSUANT TO KIAMICHI TECHNOLOGY CENTER POLICY 6.5.**

**D. CONSENT AGENDA: All of the following items, which concern reports and items of a routine nature normally approved at Board Meetings, will be approved by one vote unless any Board Member desires to have a separate vote on any or all of these items. The Consent Agenda consists of discussion, consideration and vote on each items 1 through 12.**

**1. Approval of Minutes.**

**January 8, 2019 Regular Meeting**

**2. Approval of Declaration of Funds, Treasurer's Report and KTC Cash Reconciliation.**

**3. Approval of Resolution No. 2/12/2019-1 Activity Fund Account Reports and Transfer of Funds.**

**4. Approval of Short-Term Instructors and Part-Time Employees to Work at All Campuses – FY 2018-2019.**

<u>Name</u>	<u>Primary Duty</u>	<u>Campus</u>
Jackson, Tarence Selby, Alec	Federal Work-Study, Maintenance STA Instr. – Tech Safety Courses	Atoka Atoka
McCarthy, Ginny	STA Instr. – Instant Pot/Cooking Classes	Durant
Graham, Pamela Runyon, Anthony	STA Instr. – Computer and Business Classes STA Instr. – Self Defense, Private Security, Crisis Intervention, Risk Management Classes	Hugo/Antlers Hugo/Antlers
Sims, Brooke	STA Instr. – Computer, Customer Service, Marketing, Resumé Writing, Web Development, Yoga, and Fitness Classes	Hugo/Antlers
Slabaugh, Dottie	STA Instr. – Word, Excel and Other Computer Classes	Idabel
Bray, Zach Deatherage, Willis Mitchamore, Broedy Tatum, Shelby Smith, Ingrid	Van Route Driver Substitute – All Programs Federal Work-Study, Maintenance Substitute – Yoga Instructor Substitute – Eufaula Classes	McAlester/Euf. McAlester/Euf. McAlester/Euf. McAlester/Euf. McAlester/Euf.
Calvery, Daniel Cox, Randy Cunningham, Michael Diaz, Geffery Eggleston, Tabbatha Hayes, Betsy Kennedy, Jason	Federal Work-Study, Maintenance Substitute – All Programs STA Instr. – Automotive Related Courses Federal Work-Study, Clerical STA Instr. – Health/Safety Classes STA Instr. – Health/Safety Classes STA Instr. – CPR/First Aid, Fire Fighter Training, Safety Classes	Poteau/Spiro Poteau/Spiro Poteau/Spiro Poteau/Spiro Poteau/Spiro Poteau/Spiro Poteau/Spiro
Sanders, Kellie	STA Instr. – Math Related Courses	Poteau/Spiro
Bishop, William Robertson, Jessica Sanders, Judith	STA Instr. – Brazilian Jiu Jitsu Classes Federal Work-Study, Maintenance/Clerical STA Instr. – Excel, Word, PowerPoint, Windows Classes	Stigler Stigler Stigler

**ANY EMPLOYEE NAME SUBMITTED ABOVE MAY INCLUDE OTHER JOB DUTIES, CLASSES AND/OR SUBSTITUTE TEACHING DUTIES AS ASSIGNED.**

**5. Approval to Declare Equipment, Located at the Atoka Campus, the Hugo Campus, the Poteau Campus and the Wilburton Administrative Office, as Surplus to be Disposed of Through Online Public Auction, Trade-In or Salvaged for Scrap. (Copies of These Lists are Available on the District**

**Website, at the Office of the Superintendent and at the Meeting.)**

- 6. Approval to Accept Donated Equipment from Red Oak Continued Growth to be Used for Training Purposes in the EAST Program – Talihina Campus.**
- 7. Approval to Accept Donated Vehicle from Barry Fitch to be Used for Training Purposes in the Automotive Service Technology Program – Poteau Campus.**
  - **1999 Cadillac Deville 4D FWD - VIN #1G6KD54Y3XU719808**
- 8. Approval to Accept Donated Vehicles from the Calera Police Department to be Used for Training Purposes in the Criminal Justice Program – Durant Campus.**
  - **2010 Ford Crown Victoria – VIN #2FABP7BV4AX103114**
  - **2009 Ford Crown Victoria – VIN #2FAHP71V79X117872**
- 9. Approval of Agreement.**
  - **State of Oklahoma Equipment Lease Agreement Between Kiamichi Technology Center and Empire Finance, LLC – Idabel Campus.**

**2020 IC Bus Body & Chassis  
Serial/VIN Number: 4DRBUC8P1LB604872**
- 10. Approval of Clinical Agreements for Health Related Programs for the Purpose of Allowing KTC Students to Acquire Field Experience – FY 2018-2019.**

**HCC Program:**

  - **Simply Safe Drug Testing, LLC – Durant, OK**
  - **Southeastern Oklahoma State University – Durant, OK**
- 11. Approval of Out-of-State Travel.**
- 12. Approval of FY 2018-2019 General Fund Encumbrance Nos. 192614 Through the Latest Numbered Encumbrance**

**Presented at the Time of This Meeting for Accounts Payable,  
Payroll and Building Fund Encumbrance Nos. 1921023  
Through the Latest Numbered Encumbrance Presented at the  
Time of This Meeting for Accounts Payable.**

**E. Motion, Second and Roll Call Vote to Approve the Consent Agenda, Items 1 through 12.**

**F. ACTION TOPICS:**

- 13. Recommendation, Consideration and Vote to Approve Purchase Agreement Between the Durant Public School District and Kiamichi Technology Center for the Purchase of Real Estate Described as the George Washington Elementary Building.**
  
- 14. Proposed Executive Session for the Purpose of (1) Discussing the Re-Employment of Certified Administrative Personnel for FY 2019-2020 as Listed Below, and (2) Discussing the Resignation, Retirement, Employment/Appointment, Reassignment and/or Transfer of Personnel and/or Applicants to the Positions Listed Below Including Discussions of Information, the Disclosure of Which Would Violate Confidentiality Requirements of State and/or Federal Law, as Authorized by Title 25, Okla. Stats., Section 307 (B) (1) and (B) (7).**

**CERTIFIED ADMINISTRATORS**

**Doug Hall, Deputy Superintendent – Wilburton Office  
Mike Goodwin, Director-Principal – Durant Campus  
Lane Jackson, Director-Principal – Hugo/Antlers Campuses  
Angela Evans, Director-Principal – McAlester Campus  
Raymond Wilson, Assistant Director-Principal – McAlester Campus  
Michael Culwell, Director-Principal – Poteau/Spiro Campuses  
Cory Wood, Assistant Director-Principal – Poteau/Spiro Campuses  
April Murray, Director-Principal – Stigler Campus  
Larry Brooks, Director-Principal – Talihina Campus**

**RETIREMENT/RESIGNATION**

**GINA RIGGS, Emergency Medical Services Director, Poteau Campus  
(Retirement)**

**EMPLOYMENT/APPOINTMENT/RE-ASSIGNMENT  
AND/OR TRANSFER**

\_\_\_\_\_, **Adult Coordinator, McAlester Campus  
(12-Month Professional Staff Contract)**

\_\_\_\_\_, **Instructional Coach, Wilburton  
Administrative Office (12-Month Professional Staff Contract)**

\_\_\_\_\_, **Director, Idabel Campus (12-Month Certified  
Administrator Contract)**

\_\_\_\_\_, **Director, Atoka Campus (12-Month Certified  
Administrator Contract)**

- A. Vote to Convene in Executive Session**
- B. Vote to Acknowledge Return to Open Session**
- C. Statement of Minutes of Executive Session**

- 15. Recommendation, Consideration and Vote to Approve the  
Personnel Actions Set Out Below:**

**CERTIFIED ADMINISTRATORS**

**Doug Hall, Deputy Superintendent – Wilburton Office  
Mike Goodwin, Director-Principal – Durant Campus  
Lane Jackson, Director-Principal – Hugo/Antlers Campuses  
Angela Evans, Director-Principal – McAlester Campus  
Raymond Wilson, Assistant Director-Principal – McAlester Campus  
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Administrator Contract)**

- 16. Recommendation, Consideration and Vote to Reject All Bids Received Under Mid-Plains Construction Inc., Construction Management At-Risk Services, for HVAC and Electrical Building Updates, Phase II – Poteau Campus.**

**G. REPORTS:**

**Superintendent's Report**

**H. NEW BUSINESS:**

**I. ANNOUNCEMENT OF NEXT MEETING:**

**The next regular meeting of the Board is scheduled for:**

**Tuesday, March 12, 2019  
12:15 P.M.  
KTC – Administrative Office  
1004 Highway 2 North  
Wilburton, OK 74578**

**J. VOTE TO ADJOURN:**

<b>Posted By:</b> _____
<b>Date Posted:</b> _____
<b>Time Posted:</b> _____
<b>Place Posted:</b> _____
<b>Signed:</b> _____