

AGENDA

**Kiamichi Technology Center
Board of Education
Regular Meeting
KTC – Durant Campus
810 Waldron Road
Durant, OK 74701
January 8, 2019
12:15 P.M.**

The Board can discuss, make motions and vote upon any matter appearing on the Agenda. Such motions and votes may be to adopt, reject, modify, table, reaffirm, rescind, or take no action on any Agenda item. The meeting will be conducted by the President of the Board as the presiding officer. Any agenda item containing multiple matters may be severed for separate consideration at the request of any Board member:

A. ROLL CALL:

B. QUORUM DECLARED TO BE PRESENT & MEETING CALLED TO ORDER:

C. RECOGNITION OF GUESTS, SUBMITTING PROPER REQUESTS PURSUANT TO KIAMICHI TECHNOLOGY CENTER POLICY 6.5.

D. CONSENT AGENDA: All of the following items, which concern reports and items of a routine nature normally approved at Board Meetings, will be approved by one vote unless any Board Member desires to have a separate vote on any or all of these items. The Consent Agenda consists of discussion, consideration and vote on each items 1 through 10.

1. Approval of Minutes.

December 11, 2018 Regular Meeting

2. Approval of Declaration of Funds, Treasurer's Report and KTC Cash Reconciliation.

3. **Approval of Resolution No. 1/8/2019-1 Activity Fund Account Reports and Transfer of Funds.**
4. **Approval of Short-Term Instructors and Part-Time Employees to Work at All Campuses – FY 2018-2019.**

<u>Name</u>	<u>Primary Duty</u>	<u>Campus</u>
Blaylock, Julia	Substitute – All Programs	Atoka
Walker, Thea	Substitute – All Programs	Atoka
Wheeler, Bradley	STA Instr. – BLS, CPR, First Aid, AED, ESCI, ACLS, PALS, EMR and EMS Classes	Hugo/Antlers
Chadwick, Kristin	LTCNA Workshop, Moore Norman Tech., 1/9/2019	Idabel
Spears, Kyle	LTCNA Workshop, Moore Norman Tech., 1/9/2019	Idabel
Cable, Lucas	Van Driver	McAlester
Gee, Elaine	Administrative Duties	McAlester
Rogers, David	STA Instr. – HVAC Classes	Poteau
Tuttle, Cammie	Substitute – Cosmetology	Stigler
Burr, Marty	Federal Work-Study	Talihina

ANY EMPLOYEE NAME SUBMITTED ABOVE MAY INCLUDE OTHER JOB DUTIES, CLASSES AND/OR SUBSTITUTE TEACHING DUTIES AS ASSIGNED.

5. **Approval to Declare Equipment, Located at the McAlester Campus, the Poteau Campus, and the Stigler Campus as Surplus to be Disposed of Through Online Public Auction, Trade-In or Salvaged for Scrap. (Copies of These Lists are Available on the District Website, at the Office of the Superintendent and at the Meeting.)**
6. **Approval to Declare Equipment, Located at the Atoka Campus, as Surplus, to be Donated to the Stringtown Public Schools and the Cottonwood Public Schools. (Copies of These Lists are Available on the District Website, at the Office of the Superintendent and at the Meeting.)**
7. **Approval of Clinical Agreement for Health-Related Programs for the Purpose of Allowing KTC Students to Acquire Field Experience – FY 2018-2019.**

HCC Program:

- Urgent Care-Family Care of Calera – Calera, OK

8. Approval of Agreements.

- **PLTW Agreement Extension Amendment for FY 2019-2020, Subject to Ratification at the July 9, 2019 Board Meeting.**
- **Affinity Marketing Agreement By and Between Arvest Bank, Fayetteville, Arkansas and Kiamichi Technology Centers.**

9. Approval of Out-of-State Travel.

10. Approval of FY 2018-2019 General Fund Encumbrance Nos. 192483 Through the Latest Numbered Encumbrance Presented at the Time of This Meeting for Accounts Payable, Payroll and Building Fund Encumbrance Nos. 1921020 Through the Latest Numbered Encumbrance Presented at the Time of This Meeting for Accounts Payable.

E. Motion, Second and Roll Call Vote to Approve the Consent Agenda, Items 1 through 10.

F. ACTION TOPICS:

11. Proposed Executive Session for the Purpose of Discussing the Employment of and Contract with Shelley D. Free, as the Superintendent for the Kiamichi Technology Centers, the Disclosure of Which Discussion Would Violate Confidentiality Requirements Under State and/or Federal Law, as Authorize by Title 25 Okla. Stat. Section 307 (B) (1) and (B) (7).

- A. Vote to Convene in Executive Session**
- B. Vote to Acknowledge Return to Open Session**
- C. Statement of Minutes of Executive Session**

12. Consideration and Vote to Amend the Contract of Employment with Shelley D. Free as Superintendent of Kiamichi Technology Centers Subject to the Execution of a Written Contract.

13. **Recommendation, Consideration and Vote to Approve the Appointment of KTC Board Member, Larry Culwell, to the OSSBA State Legislative Liaison Network as the Voting Delegate.**
14. **Recommendation, Consideration and Vote to Approve the Addition of Pam Hulse, Treasurer, to the Designated Signature Authorities – Bank Account List.**
15. **Proposed Executive Session for the Purpose of Discussing the Resignation, Retirement, Employment/Appointment, Reassignment and/or Transfer of Personnel to the Positions Listed Below Including Discussions of Information, the Disclosure of Which Would Violate Confidentiality Requirements of State and/or Federal Law, as Authorized by Title 25, Okla. Stats. Section 307 (B) (1) and (B) (7).**

RETIREMENT/RESIGNATION

JOHNNIE MEREDITH, Director, Idabel Campus (Retirement)

BRYAN E. WARREN, Adult Coordinator, McAlester Campus (Resignation)

**EMPLOYMENT/APPOINTMENT/RE-ASSIGNMENT
AND/OR TRANSFER**

RAYMOND WILSON, Assistant Director, McAlester Campus – Addendum to Contract for Additional Job Duties

BECKY WARD, Student Services Coordinator, Atoka Campus – Addendum to Contract for Additional Job Duties

WILLIAM CLAY KING, Teaching Assistant, Talihina Campus – Addendum to Contract for Additional Job Duties

- A. Vote to Convene in Executive Session**
- B. Vote to Acknowledge Return to Open Session**
- C. Statement of Minutes of Executive Session**

16. Recommendation, Consideration and Vote to Approve the Personnel Actions Set Out Below:

RETIREMENT/RESIGNATION

JOHNNIE MEREDITH, Director, Idabel Campus (Retirement)

BRYAN E. WARREN, Adult Coordinator, McAlester Campus (Resignation)

EMPLOYMENT/APPOINTMENT/RE-ASSIGNMENT AND/OR TRANSFER

RAYMOND WILSON, Assistant Director, McAlester Campus – Addendum to Contract for Additional Job Duties

BECKY WARD, Student Services Coordinator, Atoka Campus – Addendum to Contract for Additional Job Duties

WILLIAM CLAY KING, Teaching Assistant, Talihina Campus – Addendum to Contract for Additional Job Duties

G. REPORTS:

Superintendent’s Report

H. NEW BUSINESS:

I. ANNOUNCEMENT OF NEXT MEETING:

The next regular meeting of the Board is scheduled for:

**Tuesday, February 12, 2019
12:15 P.M.**

**KTC – Administrative Office
1004 Highway 2 North
Wilburton, OK 74578**

J. VOTE TO ADJOURN:

Posted By: _____
Date Posted: _____
Time Posted: _____
Place Posted: _____
Signed: _____