

AGENDA

**Kiamichi Technology Center
Board of Education
Regular Meeting
KTC – Administrative Office
1004 Highway 2 North
Wilburton, OK 74578
March 12, 2019
12:15 P.M.**

The Board can discuss, make motions and vote upon any matter appearing on the Agenda. Such motions and votes may be to adopt, reject, modify, table, reaffirm, rescind, or take no action on any Agenda item. The meeting will be conducted by the President of the Board as the presiding officer. Any agenda item containing multiple matters may be severed for separate consideration at the request of any Board member:

- A. ROLL CALL:**
- B. QUORUM DECLARED TO BE PRESENT AND MEETING CALLED TO ORDER:**
- C. RECOGNITION OF GUESTS:**
- D. RECOMMENDATION, CONSIDERATION AND VOTE TO APPROVE ACCEPTANCE OF AUDIT – FY 2017-2018.**
- E. CONSENT AGENDA: All of the following items, which concern reports and items of a routine nature normally approved at Board Meetings, will be approved by one vote unless any Board Member desires to have a separate vote on any or all of these items. The Consent Agenda consists of discussion, consideration and vote on each Items 1 through 11.**
 - 1. Approval of Minutes.
February 12, 2019 – Regular Meeting**

2. **Approval of Declaration of Funds, Treasurer’s Report and KTC Cash Reconciliation.**
3. **Approval of Resolution 3/12/2019-1 Activity Fund Account Reports and Transfer of Funds.**
4. **Approval of Short-Term Instructors and Part-Time Employees to Work at All Campuses – FY 2018-2019.**

<u>Name</u>	<u>Primary Duty</u>	<u>Campus</u>
Davidson, Greg	Leadership Meeting – Prior to July 1, 2019	Atoka
Eaves, Cheryl	Substitute – All Programs	Atoka
Jackson, Sheila	STA Instr. – Health Classes, Health Training Supervisor	Atoka
James, Lori	STA Instr. LPN Math Prep Class	Atoka
Russo, Vincent	STA Instr. – Organic Vegetable Production	Atoka
Bowman, Bart	STA Instr. – Fire Fighter Training and CPR Training	Durant
Macon, Wiley	STA Instr. – Fire Fighter Training and CPR Training	Durant
Manners, Pamela	Substitute – All Programs	Durant
Miller, Montana	Federal Work Study – Clerical/Maintenance	McAlester
Emmert, Jerimy	STA Instr. – Private Security Guard Classes	Poteau

ANY EMPLOYEE NAME SUBMITTED ABOVE MAY INCLUDE OTHER JOB DUTIES, CLASSES AND/OR SUBSTITUTE TEACHING DUTIES AS ASSIGNED.

5. **Approval to Declare Equipment, Located at the Poteau Campus and the Talihina Campus, as Surplus to be Disposed of Through Online Public Auction, Trade-In or Salvaged for Scrap. (Copies of These Lists Are Available on the District Website, at the Office of the Superintendent and at the Meeting.)**
6. **Approval to Declare Equipment Located at the Atoka Campus, the Idabel Campus and the Talihina Campus, as Surplus to be Donated to the Following Public Schools: (Copies of These Lists Are Available on the District Website, at the Office of the Superintendent and at the Meeting.)**
 - **Atoka Campus – Donated to Cottonwood Public Schools**
 - **Idabel Campus – Donated to Holly Creek Public Schools**
 - **Talihina Campus – Donated to Talihina Public Schools and Buffalo Valley Public Schools**

- 7. Approval to Accept Donated Supplies from Spirit AeroSystems of McAlester to be Used for Training Purposes in the CNC Technology Program Curriculum – McAlester Campus.**
- 8. Approval of Clinical Agreement for KTC Health-Related Programs for the Purpose of Allowing KTC Students to Acquire Field Experience – FY 2018-2019.**

HCC Program – Durant

- **Excel Therapy Specialists, LLC – Durant, OK**

9. Approval of Agreements.

- **Lease Agreement Between Warren Cat and Kiamichi Technology Center – Hugo Campus, Heavy Equipment Program**
- **Ratification of Microsoft Agreement – FY 2019**
- **AT&T High Volume Calling Service Agreement**
- **Contract for Remodel of 1969 Silver Eagle Coach RV Between Bill and GaySue Bayles and KTC Construction Technology Program, Atoka Campus**

10. Approval of Out-of-State Travel.

11. Approval of FY 2018-2019 General Fund Encumbrance Nos. 192959 Through the Latest Numbered Encumbrance Presented at the Time of This Meeting for Accounts Payable, Payroll, Building Fund Encumbrance Nos. 1921029 Through the Latest Numbered Encumbrance Presented at the Time of This Meeting for Accounts Payable.

F. Motion, Second and Roll Call Vote to Approve the Consent Agenda, Items 1 through 11.

G. ACTION TOPICS:

12. Recommendation, Consideration and Vote to Approve the Professional Development Annual Update – FY 2019-2020.

13. **Recommendation, Consideration and Vote to Approve the KTC District Technology Plan – July 1, 2019 Through June 30, 2022.**
14. **Recommendation, Consideration and Vote to File Certification and Municipal Order and Notice of Treasurer’s Bond with County Clerks and County Treasurers Within the KTC School District Due to the Appointment of Pamela Hulseby as KTC District Treasurer – FY 2018-2019.**
15. **Recommendation, Consideration and Vote to Approve Addition/Revision to KTC Board of Education Policies.**
 - **Section 24 – Compliance Policy – Alcohol/Alcoholic Beverages**
16. **Recommendation, Consideration and Vote to Approve the Architectural Design Services of Michael Allen Riley, AIA, Michael Allen Riley Architecture, PLLC., and Accept the Lowest and Best Bid for the 2019 HVAC and Electrical Building Updates, Poteau Campus, or to Reject Any and/or All Bids.**
17. **Proposed Executive Session for the Purpose of Discussing Resignation, Retirement, Employment/Appointment, Re-Assignment and/or the Transfer of Personnel to the Positions Listed Below, Including Discussions of Information, the Disclosure of Which Would Violate Confidentiality Requirements of State and/or Federal Law as Authorized by Title 25, Okla. Stats. Section 307 (B) (1) and (B) (7).**

EMPLOYMENT/APPOINTMENT/ RE-ASSIGNMENT AND/OR TRANSFER
_____, Heavy Equipment Operator Instructor, Hugo Campus (10-Month Temporary Teacher Contract)
_____, Adult Coordinator, Poteau/Spiro Campus, (12-Month Professional Staff Contract)
_____, District Safety Coordinator, Wilburton Administrative Office (12-Month Professional Staff Contract)

A. Vote to Convene in Executive Session

B. Vote to Acknowledge Return to Open Session

C. Statement of Minute of Executive Session

18. Recommendation, Consideration and Vote to Approve the Personnel Actions Set Out Below:

EMPLOYMENT/APPOINTMENT/ RE-ASSIGNMENT AND/OR TRANSFER
_____, Heavy Equipment Operator Instructor, Hugo Campus (10-Month Temporary Teacher Contract)
_____, Adult Coordinator, Poteau/Spiro Campus, (12-Month Professional Staff Contract)
_____, District Safety Coordinator, Wilburton Administrative Office (12-Month Professional Staff Contract)

H. REPORTS:

Superintendent's Report

I. NEW BUSINESS

J. ANNOUNCEMENT OF NEXT MEETING:

The next meeting of the Board is:

**Tuesday, April 9, 2019
12:15 PM
KTC – Talihina Campus
13739 SE 202nd Road
Talihina, OK 74571**

K. VOTE TO ADJOURN:

Posted By: _____
Date Posted: _____
Time Posted: _____
Place Posted: _____
Signed: _____