

AGENDA

**Kiamichi Technology Center
Board of Education
Regular Meeting
KTC – Atoka Campus
1763 W. Liberty Road
Atoka, OK 74525
May 8, 2018
12:15 P.M.**

The Board can discuss, make motions and vote upon any matter appearing on the Agenda. Such motions and votes may be to adopt, reject, modify, table, reaffirm, rescind, or take no action on any Agenda item. The meeting will be conducted by the President of the Board as the presiding officer. Any agenda item containing multiple matters may be severed for separate consideration at the request of any Board member:

- A. ROLL CALL:**
- B. QUORUM DECLARED TO BE PRESENT & MEETING CALLED TO ORDER:**
- C. RECOGNITION OF GUESTS, SUBMITTING PROPER REQUESTS PURSUANT TO KIAMICHI TECHNOLOGY CENTER POLICY 6.5:**
- D. CONSENT AGENDA: All of the following items, which concern reports and items of a routine nature normally approved at Board Meetings, will be approved by one vote unless any Board Member desires to have a separate vote on any or all of these items. The Consent Agenda consists of discussion, consideration and vote on each items 1 through 8.**
 - 1. Approval of Minutes.
April 10, 2018 Regular Meeting**
 - 2. Approval of Declaration of Funds, Treasurer’s Report and KTC Cash Reconciliation.**

3. Approval of Resolution No. 5/8/2018-1 Activity Fund Account Reports and Transfer of Funds.

4. Approval of Short-Term Instructors and Part-Time Employees to Work at All Campuses – FY 2017-2018.

<u>Name</u>	<u>Primary Duty</u>	<u>Campus</u>
Ables, Laurie	SkillsUSA National Conf. – Louisville, KY; June 24-30, 2018	Atoka
Calliccoat, Shelly	CareerTech University – Wagoner, OK; June 1, 2018 SkillsUSA National Conf. – Louisville, KY; June 25-30, 2018 SLI – Claremore, OK; June 11-15, 2018	Atoka
Harper, Colette	Revise Early Care Ed. Curriculum; June 2018	Atoka
Pemberton, Bill	SLI – Claremore, OK; June 11-15, 2018	Atoka
Roberson, Courtney	Federal Work-Study, Clerical/Maint.	Atoka
Stephens, Harold	STA Instr. – Dutch Oven Class, May 21, 29, 31, 2018	
Boyett, Charles	PT Maintenance and Bus Driver Duties	Durant
Ritterhouse, Jeremy	STA Instr. – Math Made Easy	Durant
Dunn, Kenneth	SkillsUSA National Conf. – Louisville, KY; June 25-30, 2018	Hugo/Antlers
Stonebarger, Tracy	Microburst Employability Soft Skills Trng. June 18-20, 2018	Hugo/Antlers
Jackson, Terri	HOSA Nationals – Dallas, TX; June 25-30, 2018	Idabel
Allan, Paul	Federal Work-Study, Maintenance	McAlester
Newman, Merredith	HOSA Nationals – Dallas, TX; June 26-June 30, 2018	McAlester
O’Nesky, Mary F.	Substitute – All Programs	McAlester
Osborne, Jeff	SLI – Claremore, OK; June 11-15, 2018	McAlester
Osborne, Jessica	STA Instr. – Phlebotomy, June 2018	McAlester
Pickens, Isom	Federal Work-Study, Maintenance	McAlester
Turvey, Marilyn	Revise Advanced Medical Clinical Curriculum June 2018 HOSA Nationals – Dallas, Tx; June 26-July 1, 2018	McAlester
Watkins, Brandy	Revise Early Care Ed. Curriculum; June 2018	McAlester
Boardman, Amanda	Federal Work-Study, Clerical/Maintenance; June-July 2018	Poteau/Spiro
Bowen, Noah	Federal Work-Study; Clerical/Maintenance; June-July 2018	Poteau/Spiro
Hardaway, Kim	PLTW BI Core Trng. – OKC, OK; June 17-29, 2018	Poteau/Spiro
Rogers, David	SLI – Claremore, OK; June 11-15, 2018 Skills USA National Conf. – Louisville, KY June 25-30, 2018	Poteau/Spiro

Thomas, Melanie	PLTW MI Core Trng. – OKC, OK; June 3-15, 2018 PLTW BI Core Trng. – OKC, OK; June 17-29, 2018	Poteau/Spiro Poteau/Spiro
Butts, Rayna	STA Instr. – Intro. to Floral Arrangement	Stigler
Brand, Tasia	HOSA Nationals – Dallas, TX; June 26-30, 2018	Talihina
Fairless, Eric	New Teacher Academy; Stillwater, OK July 23-26, 2018	Talihina
Faulkner, Peggy	SREB – Orlando, FL; July 10-15, 2018 EAST Summer Seminar – Fayetteville, AR; July 24-27, 2018	Talihina
Smith-Martin, Vallaya	Clinical Skills Observer for HCP Testing	Talihina

ANY EMPLOYEE NAME SUBMITTED ABOVE MAY INCLUDE OTHER JOB DUTIES, CLASSES AND/OR SUBSTITUTE TEACHING DUTIES AS ASSIGNED.

- 5. Approval to Declare Equipment Located at the Atoka Campus, the Stigler Campus and the Wilburton Administration Office as Surplus to be Disposed of Through Online Public Auction, Trade-In or Salvaged for Scrap. (Copies of These Lists Are Available on the District Website, at the Office of the Superintendent and at the Meeting.)**
- 6. Approval to Declare Equipment Located at the Stigler Campus as Surplus to be Donated to the Stigler Public Schools. (A Copy of This List is Available on the District Website, at the Office of the Superintendent and at the Meeting.)**
- 7. Approval of Employment of Temporary Support Employees, as Listed Below, at Each Campus and the Wilburton Office for the Month of June 2018 at a Combined Rate of \$15.00 Per Hour, Not to Exceed 40 Hours Per Week Aggregate and Approval of Flexible Summer Schedule from June 4, 2018 Through July 27, 2018, Subject to Ratification after July 1, 2018.**

<u>Name</u>	<u>Primary Duty</u>	<u>Campus</u>
Stanley, Erma	Summer Worker, June/July 2018	Durant
Ainsworth, Braydon	Summer Worker, June/July 2018	Hugo
Boyett, Tyler	Summer Worker, June/July 2018	Hugo
Popejoy, Tyler	Summer Worker, June/July 2018	Hugo

Jeanes, Joshua	Summer Worker, June/July 2018	Idabel
Mayes, Cody	Summer Worker, June/July 2018	Idabel
Buller, Sierra	Summer Worker, June/July 2018	McAlester
Williams, Daniel	Summer Worker, June/July 2018	McAlester
Brown, Countri	Summer Worker, June/July 2018	Poteau
Culwell, Jaxon	Summer Worker, June/July 2018	Poteau
Hall, Malorie	Summer Worker, June/July 2018	Poteau
Thomas, Raegan	Summer Worker, June/July 2018	Poteau
Walker, Jared	Summer Worker, June/July 2018	Poteau
Raley, Delbert	Summer Worker, June/July 2018	Stigler
Smith, Devin	Summer Worker, June/July 2018	Stigler
Grogan, Kalyn	Summer Worker, June/July 2018	Wilburton
Howell, Jacob	Summer Workers, June/July 2018	Wilburton

- 8. Approval of FY 2017-2018 General Fund Encumbrance Nos. 182108 Through the Latest Numbered Encumbrance Presented at the Time of This Meeting for Accounts Payable, Payroll, and Building Fund Encumbrance Nos. 1821029 Through the Latest Numbered Encumbrance Presented at the Time of This Meeting for Accounts Payable.**

E. Motion, Second and Roll Call Vote to Approve the Consent Agenda, Items 1 through 8.

F. ACTION TOPICS:

- 9. Recommendation, Consideration and Vote to Approve the Architectural Design Services of Michael Allen Riley, AIA, Michael Allen Riley Architecture, PLLC., and Accept the Lowest and Best Bid for the 2018 Kiamichi Technology Center Pavement Project, Idabel Campus, or to Reject Any and/or All Bids.**
- 10. Recommendation, Consideration and Vote to Approve Service Agreements for Lawn Care Services for FY 2018-2019 for the Atoka Campus, the Durant Campus, the McAlester Campus, and the Poteau Campus, Subject to Ratification after July 1, 2018.**

11. **Recommendation, Consideration and Vote to Approve Cooperative and Service Agreements with Area Agencies for FY 2018-2019 As Listed on Schedule “A” of the Agenda, Subject to Ratification after July 1, 2018.**
12. **Recommendation, Consideration and Vote to Approve Evaluation Revisions and Updates for FY 2018-2019 as Recommended by the Evaluation Committee.**
13. **Recommendation, Consideration and Vote to Approve the Submission of the FY 2019 TANF Application for Bryan and Choctaw Counties to Include McCurtain County.**
14. **Proposed Executive Session for the Purpose of Discussing the Resignation, Retirement, Employment/Appointment, Reassignment and/or Transfer of Personnel to the Positions Listed Below Including Discussions of Information, the Disclosure of Which Would Violate Confidentiality Requirements of State and/or Federal Law, as Authorized by Title 25, Okla. Stats. Section 307 (B) (1) and (B) (7).**

RESIGNATIONS/RETIREMENTS

DONNA CRENSHAW, Academics, Math and Science Instructor, Idabel Campus

STEVE DOLLARHIDE, Industrial/Small Business Coordinator, Idabel Campus

EMPLOYMENT/APPOINTMENT, RE-ASSIGNMENT AND/OR TRANSFER

_____, **Administrative Assistant to PN Director, Antlers Annex (12-Month Non-Certified Administrators Contract)**

_____, **Criminal Justice Instructor, Durant Campus (10-Month Temporary Teacher Contract)**

_____, **Graphic Design Instructor, Durant Campus (10-Month Temporary Teacher Contract)**

**EMPLOYMENT/APPOINTMENT, RE-ASSIGNMENT
AND/OR TRANSFER (Continued)**

_____, Criminal Justice Instructor, Hugo Campus
(10-Month Temporary Teacher Contract)

_____, Industrial Coordinator, Idabel Campus (12-Month
Non-Certified Administrators Contract)

_____, Advanced Math Instructor, McAlester Campus
(10-Month Temporary Teacher Contract)

- A. Vote to Convene in Executive Session**
- B. Vote to Acknowledge Return to Open Session**
- C. Statement of Minutes of Executive Session**

- 15. Recommendation, Consideration and Vote to Approve the
Personnel Actions Set Out Below:**

RESIGNATIONS/RETIREMENTS

**DONNA CRENSHAW, Academics, Math and Science Instructor, Idabel
Campus**

**STEVE DOLLARHIDE, Industrial/Small Business Coordinator, Idabel
Campus**

**EMPLOYMENT/APPOINTMENT, RE-ASSIGNMENT
AND/OR TRANSFER**

_____, Administrative Assistant to PN Director, Antlers
Annex (12-Month Non-Certified Administrators Contract)

_____, Criminal Justice Instructor, Durant Campus
(10-Month Temporary Teacher Contract)

_____, Graphic Design Instructor, Durant Campus
(10-Month Temporary Teacher Contract)

_____, Criminal Justice Instructor, Hugo Campus
(10-Month Temporary Teacher Contract)

**EMPLOYMENT/APPOINTMENT, RE-ASSIGNMENT
AND/OR TRANSFER (Continued)**

_____, Industrial Coordinator, Idabel Campus (12-Month
Non-Certified Administrators Contract)

_____, Advanced Math Instructor, McAlester Campus
(10-Month Temporary Teacher Contract)

- 16. Proposed Executive Session to Discuss the Termination of Ms. Kay MacEntire as Authorized by Okla. Stats. Title 25, Section 307 (B) (1) and (B) (7).**

- A. Vote to Convene in Executive Session**
- B. Vote to Acknowledge Return to Open Session**
- C. Statement of Minutes of Executive Session**

- 17. Discussion and Vote by Board to Affirm the Termination of Kay MacEntire from Her Employment with the Kiamichi Technology Center and Recitation of Findings of Fact Upon Which the Decision is Based.**

G. REPORTS:

Superintendent's Report

H. NEW BUSINESS:

I. ANNOUNCEMENT OF NEXT MEETING:

The next regular meeting of the Board is scheduled for:

**Friday, June 29, 2018
12:15 P.M.**

**KTC – Administrative Office
1004 Highway 2 North
Wilburton, OK 74578**

J. VOTE TO ADJOURN:

Posted By: _____
Date Posted: _____
Time Posted: _____
Place Posted: _____
Signed: _____

YEARLY AGREEMENTS – FY 2018-2019

SCHEDULE A

Campus	Cooperative/Service Agreements/Area Agencies
GENERAL	AGC of Oklahoma Education Foundation – NCCER Sponsorship Agreement
	Choctaw Nation Career Development Program
	Compliance Resource Group (Drug and Alcohol Testing)
	FP Mailing Solutions (Postage Machines – All Campuses)
	Oklahoma Dept. of CareerTech Education – Career Ready 101/ KeyTrain/ WorkKeys
	Oklahoma Dept. of CareerTech Education and KTC – Certification Exams and Licensures
	Oklahoma Dept. of Rehabilitation Services/Vocational/Technical Educational Services
	Oneok Gas Transportation LLC, Oklahoma – Durant, Hugo and Idabel Campuses
	Providence Working Canines (All Campuses)
	Reciprocity Agreement Between Indian Capital Technology Center and Kiamichi Technology Center
	Reciprocity Agreement Between Pontotoc Technology Center and Kiamichi Technology Center
	Southeastern Ice d/b/a Harber Air Conditioning and Refrigeration – Wilburton Industrial Building
	Technology Centers – Gooden Group
	Technology Centers – Statewide Marketing
ATOKA	Murray State College Lease Agreement
	Southern Workforce Board Lease Agreement
DURANT	Choctaw Nation Interlocal Agreement
EMS DISTANCE LEARNING	Autry Technology Center
	Central Technology Center
	High Plains Technology Center
	Indian Capital Technology Center Bill Willis Campus
	Mercy Health of Love County
	Moore Norman Technology Center
	Oklahoma Panhandle State University (OPSU)
	Pioneer Technology Center
	Western Technology Center
	Western Technology Center and Elk City Fire Department
HUGO	Choctaw County Commissioners – Economic Developer for Choctaw County
	Choctaw Nation of Oklahoma - Antlers Annex
	Eastern Oklahoma State College - Antlers Annex
	Little Dixie Community Action Agency, Inc. – Lease Agreement
	Little Dixie Community Action Agency, Inc. – Head Start – Collaboration Agreement
	Southern Workforce Board Lease Agreement - Antlers Annex
IDABEL	Choctaw Nation of Oklahoma – Idabel Campus
	City of Idabel – Police Gun Range

YEARLY AGREEMENTS – FY 2018-2019

SCHEDULE A

MCALESTER	Choctaw Nation of Oklahoma – McAlester Campus
	Eufaula Independent School District
	Imperial Vending Services Agreement – McAlester Campus
	SE Trio Educational Opportunity Centers
POTEAU	CASC – MOU Prior Learning Assessment in Criminal Justice
	Choctaw Nation Small Business Lease Agreement (July-November 2018)
	Imperial Vending Services Agreement – Poteau Campus
	Oklahoma School of Science and Mathematics (OSSM)
	Pepsi Beverages Company – Poteau Campus
PRACTICAL NURSING	Precision Drug Screening, Inc.
STIGLER	CASC Trio Educational Opportunity Center
	Imperial Vending Services Agreement
	Southern Workforce Board Lease Agreement
	Stigler Adult Education and Literacy Center
TALIHINA	Choctaw Nation of Oklahoma – Talihina Campus
	Imperial Vending Services Agreement
ON-GOING AGREEMENTS	Ameristate Bank – Signage Agreement – Atoka Campus
	Caddo-Kiowa Short Term Training Agreement – Child Care
	Carl Albert State College – Contract for Live Work – Poteau Campus
	Choctaw Nation Pipeline for Advanced Training in Health Sciences (PATHS)
	City of Poteau – Contract for Live Work – Poteau Campus
	Eastern Oklahoma State College in Support of the Four-County Small Business Development Network
	Environmental and Spatial Technology, Inc. (EAST) – McAlester/Eufaula Campus
	Environmental and Spatial Technology, Inc. (EAST) – McAlester Campus
	Environmental and Spatial Technology, Inc. (EAST) – Poteau Campus
	Environmental and Spatial Technology, Inc. (EAST) – Talihina Campus
	Haskell County Health Department – Use of Facilities – Stigler Campus
	HISSET Agreement – KTC and Educational Testing Service
	IDG Services – Wilburton Industrial Building
	KI BOIS CAF Domestic Violence Program
	Microsoft Volume Licensing Extension Agreement
	Oklahoma Dept. of Labor Statistics and Licensing Division/Atoka/Durant/Idabel/McAlester/Poteau
	Oklahoma Dept. of Public Safety for and on Behalf of DPS Troop/Division E - Durant
	Oklahoma National Guard Recruiter Activities – Hugo Campus
	Oklahoma Transcript Exchange – All Campuses
	OneNet - Oklahoma State Regents for Higher Education – Generator Agreement – McAlester Campus
	OSBI (Oklahoma State Bureau of Investigation) – Poteau Campus
	Pittsburg County Firefighters Association – McAlester Campus
	Safety Council of East Texas, Inc. – Idabel Campus

YEARLY AGREEMENTS – FY 2018-2019**SCHEDULE A**

ONGOING AGREEMENTS (Continued)	Skyrider Communications, Inc. – McAlester Campus
	Student Accounting Software Agreement (SAS) – Larry Cravens, Director of Information Technology – All Campuses
	Tyler Technologies, Inc.
	University of Oklahoma Board of Regents Outreach College of Continuing Education's Center for Early Childhood Education and Development