

## **AGENDA**

**Kiamichi Technology Center  
Board of Education  
Regular Meeting  
KTC – Hugo Campus  
107 So. 15th  
Hugo, OK 74743  
February 13, 2018  
12:15 P.M.**

**The Board can discuss, make motions and vote upon any matter appearing on the Agenda. Such motions and votes may be to adopt, reject, modify, table, reaffirm, rescind, or take no action on any Agenda item. The meeting will be conducted by the President of the Board as the presiding officer. Any agenda item containing multiple matters may be severed for separate consideration at the request of any Board member:**

**A. ROLL CALL:**

**B. QUORUM DECLARED TO BE PRESENT & MEETING CALLED TO ORDER:**

**C. RECOGNITION OF GUESTS, SUBMITTING PROPER REQUESTS PURSUANT TO KIAMICHI TECHNOLOGY CENTER POLICY 6.5:**

**D. CONSENT AGENDA: All of the following items, which concern reports and items of a routine nature normally approved at Board Meetings, will be approved by one vote unless any Board Member desires to have a separate vote on any or all of these items. The Consent Agenda consists of discussion, consideration and vote on each items 1 through 10.**

**1. Approval of Minutes.**

**January 9, 2018 Regular Meeting**

**2. Approval of Declaration of Funds, Treasurer's Report and KTC Cash Reconciliation.**

**3. Approval of Resolution No. 2/13/2018-1 Activity Fund Account Reports and Transfer of Funds.**

**4. Approval of Short-Term Instructors and Part-Time Employees to Work at All Campuses – FY 2017-2018.**

<u>Name</u>	<u>Primary Duty</u>	<u>Campus</u>
Dunlap, Latrisha	STA Instr. – LTC Nurse Aide	Atoka
Abu Nameos, Amber	STA Instr. – Personal Enrichment and Computer Classes	Hugo/Antlers
Dill, Chris	Substitute – Criminal Justice	Hugo/Antlers
Snider, Randy Joe	Substitute – Math and Computer Classes	Hugo/Antlers
Bastardo, Elizabeth	Federal Work-Study, Maintenance	McAlester/Euf.
Wallace, Robert	STA Instr. – Wood Working Class, “Trash To Treasure”, April 5, April 12, April 19 and April 26, 2018	McAlester/Euf.
Falling, Jerry, II	STA Instr. – CPR Classes	Idabel
Brown, Joye	STA Instr. – NRP Classes (Neonatal Resuscitation Program)	Poteau/Spiro
Edison, Lindsey	STA Instr. – Calligraphy Classes	Poteau/Spiro
Watkins, Dava	STA Instr. – Dental Assisting	Poteau/Spiro
Young, Elizabeth	STA Instr. – Safety Programs, HCC Courses	Poteau/Spiro
Tyler, Courtney	Federal Work Study, Clerical	Talihina
Burkhart, Laura	Substitute – PN	PN D-Wide

**ANY EMPLOYEE NAME SUBMITTED ABOVE MAY INCLUDE OTHER JOB DUTIES, CLASSES AND/OR SUBSTITUTE TEACHING DUTIES AS ASSIGNED.**

**5. Approval to Declare Equipment Located at the Hugo/Antlers Campuses to be Disposed of Through Online Public Auction, Trade-In or Salvaged for Scrap. (Copies of These Lists Are Available on the District Website, at the Office of the Superintendent and at the Meeting.)**

**6. Approval to Accept Donated Equipment from Warren Cat to be Used for Training Purposes in the Diesel Technology Program – Hugo Campus.**

**D3512 Caterpillar Diesel Engine  
Serial No. WTC 009989**

- 7. Approval to Accept Donated Equipment from Spirit AeroSystems of McAlester to be Used for Training Purposes in the Business and Industry Services and CNC Technology Programs – McAlester Campus.**

**HP Rotary Ingersoll Rand Air Compressor**

- 8. Approval of Clinical Agreements for Practical Nursing and Health-Related Programs for the Purpose of Allowing KTC Students to Acquire Field Experience – FY 2017-2018.**

**PN Program**

- **Zen Gee Counseling & Psychological Services, LLC. – Antlers, OK**

**EMS Program**

- **St. John Health System, Inc. – Tulsa, OK**

- 9. Approval of Agreement – FY 2017-2018.**

- **CrisisGo Application License Agreement**

- 10. Approval of FY 2017-2018 General Fund Encumbrance Nos. 180620 Through the Latest Numbered Encumbrance Presented at the Time of This Meeting for Accounts Payable, Payroll, and Building Fund Encumbrance Nos. 1821007 Through the Latest Numbered Encumbrance Presented at the Time of This Meeting for Accounts Payable.**

- E. Motion, Second and Roll Call Vote to Approve the Consent Agenda, Items 1 through 10.**

**F. ACTION TOPICS:**

- 11. Recommendation, Consideration and Vote to Approve the Architectural Design Services of Michael Allen Riley, AIA, Michael Allen Riley Architecture, PLLC., and Accept the Lowest and Best Bid for the 2018 Hugo Campus Retrofit Roof Project, or to Reject Any and/or All Bids.**

12. **Recommendation, Consideration and Vote to Approve the Establishment of a Criminal Justice Program - Idabel Campus – FY 2018-2019.**
13. **Recommendation, Consideration and Vote to Approve Modification to Activity Fund Chart of Accounts – FY 2017-2018.**
14. **Recommendation, Consideration and Vote to Approve Revision to KTC Board of Education Policies.**
  - **Section 8, Item 8.22(B) KTC Purchasing Policy**
15. **Proposed Executive Session for the Purpose of (1) Discussing the Re-Employment of Certified Administrative Personnel for FY 2018-2019 as Listed Below, and (2) Discussing the Resignation, Retirement, Employment/Appointment, Re-Assignment and/or Transfer of Personnel to the Positions Listed Below, Including Discussions of Information, the Disclosure of Which Would Violate Confidentiality Requirements of State and/or Federal Law, as Authorized by Title 25, Okla. Stats. Section 307 (B) (1) and (7).**

**CERTIFIED ADMINISTRATORS**

**Doug Hall, Deputy Superintendent – Wilburton Office**  
**Jodie S. Dunn, Director-Principal – Atoka Campus**  
**Mike Goodwin, Director-Principal – Durant Campus**  
**Lane Jackson, Director-Principal – Hugo/Antlers Campuses**  
**Johnnie Meredith, Director-Principal – Idabel Campus**  
**Angela Evans, Director-Principal – McAlester Campus**  
**Raymond Wilson, Assistant Director-Principal – McAlester Campus**  
**Michael Culwell, Director-Principal – Poteau/Spiro Campuses**  
**Cory Wood, Assistant Director-Principal – Poteau/Spiro Campuses**  
**April Murray, Director-Principal – Stigler Campus**  
**Larry Brooks, Director-Principal – Talihina Campus**

## **RETIREMENTS**

**PENNY LOVELL, Business Administration and Information Technology Instructor – Durant Campus**

**KELLY NELSON, Business Administration and Information Technology Instructor – Durant Campus**

## **RESIGNATION, RETIREMENT, EMPLOYMENT/ APPOINTMENT, RE-ASSIGNMENT AND/OR TRANSFER**

\_\_\_\_\_, **Criminal Justice Instructor, Talihina Campus, (10-Month Temporary Teacher Contract)**

\_\_\_\_\_, **Practical Nursing Instructor, McAlester Campus, (11-Month Adult Ed. Contract)**

\_\_\_\_\_, **Practical Nursing Instructor, Poteau Campus, (11-Month Adult Ed. Contract)**

\_\_\_\_\_, **Secretary, McAlester Campus, (12-Month Support Contract)**

**KELLY GREGO, Re-Assignment from Performance Improvement Specialist to District BIS/PACE/Client Based Director (12-Month Non-Certified Administrator Contract)**

**SHEILA JACKSON, Transfer from Practical Nursing Instructor, McAlester Campus to Practical Nursing Instructor-PT, Atoka Campus**

**KENNETH RYAN DUNN, Transfer from Criminal Justice Instructor, Hugo Campus to Criminal Justice Instructor, Idabel Campus**

- A. Vote to Convene in Executive Session**
- B. Vote to Acknowledge Return to Open Session**
- C. Statement of Minute of Executive Session**

- 16. Recommendation, Consideration and Vote to Re-Employ the Certified Administrative Personnel Set Out Below for the FY 2018-2019 School Year:**

## **CERTIFIED ADMINISTRATORS**

**Doug Hall, Deputy Superintendent – Wilburton Office**  
**Jodie S. Dunn, Director-Principal – Atoka Campus**  
**Mike Goodwin, Director-Principal – Durant Campus**  
**Lane Jackson, Director-Principal – Hugo/Antlers Campuses**  
**Johnnie Meredith, Director-Principal – Idabel Campus**  
**Angela Evans, Director-Principal – McAlester Campus**  
**Raymond Wilson, Assistant Director-Principal – McAlester Campus**  
**Michael Culwell, Director-Principal – Poteau/Spiro Campuses**  
**Cory Wood, Assistant Director-Principal – Poteau/Spiro Campuses**  
**April Murray, Director-Principal – Stigler Campus**  
**Larry Brooks, Director-Principal – Talihina Campus**

**17. Recommendation, Consideration and Vote to Approve the Personnel Actions Set Out Below:**

## **RETIREMENTS**

**PENNY LOVELL, Business Administration and Information Technology Instructor – Durant Campus**

**KELLY NELSON, Business Administration and Information Technology Instructor – Durant Campus**

## **RESIGNATION, RETIREMENT, EMPLOYMENT/ APPOINTMENT, RE-ASSIGNMENT AND/OR TRANSFER**

\_\_\_\_\_, **Criminal Justice Instructor, Talihina Campus  
(10-Month Temporary Teacher Contract)**

\_\_\_\_\_, **Practical Nursing Instructor, McAlester Campus  
(11-Month Adult Ed. Contract)**

\_\_\_\_\_, **Practical Nursing Instructor, Poteau Campus  
(11-Month Adult Ed. Contract)**

**RESIGNATION, RETIREMENT, EMPLOYMENT/  
APPOINTMENT, RE-ASSIGNMENT AND/OR TRANSFER  
(Continued)**

\_\_\_\_\_, Secretary, McAlester Campus (12-Month Support Contract)

**KELLY GREGO, Re-Assignment from Performance Improvement Specialist to District BIS/PACE/Client Based Director (12-Month Non-Certified Administrator Contract)**

**SHEILA JACKSON, Transfer from Practical Nursing Instructor, McAlester Campus to Practical Nursing Instructor-PT, Atoka Campus**

**KENNETH RYAN DUNN, Transfer from Criminal Justice Instructor, Hugo Campus to Criminal Justice Instructor, Idabel Campus**

**G. REPORTS:**

**Superintendent's Report**

**H. NEW BUSINESS:**

**I. ANNOUNCEMENT OF NEXT MEETING:**

**The next regular meeting of the Board is scheduled for:**

**Friday, March 16, 2018**

**12:15 P.M.**

**KTC – Administrative Office**

**1004 Highway 2 North**

**Wilburton, OK 74578**

**J. VOTE TO ADJOURN:**

**Posted By:** \_\_\_\_\_

**Date Posted:** \_\_\_\_\_

**Time Posted:** \_\_\_\_\_

**Place Posted:** \_\_\_\_\_

**Signed:** \_\_\_\_\_