

AGENDA

**Kiamichi Technology Center
Board of Education
Regular Meeting
KTC – Administrative Office
1004 Highway 2 North
Wilburton, OK 74578
January 9, 2018
12:15 P.M.**

The Board can discuss, make motions and vote upon any matter appearing on the Agenda. Such motions and votes may be to adopt, reject, modify, table, reaffirm, rescind, or take no action on any Agenda item. The meeting will be conducted by the President of the Board as the presiding officer. Any agenda item containing multiple matters may be severed for separate consideration at the request of any Board member:

- A. ROLL CALL:**
- B. QUORUM DECLARED TO BE PRESENT & MEETING CALLED TO ORDER:**
- C. RECOGNITION OF GUESTS, SUBMITTING PROPER REQUESTS PURSUANT TO KIAMICHI TECHNOLOGY CENTER POLICY 6.5:**
- D. CONSENT AGENDA: All of the following items, which concern reports and items of a routine nature normally approved at Board Meetings, will be approved by one vote unless any Board Member desires to have a separate vote on any or all of these items. The Consent Agenda consists of discussion, consideration and vote on each items 1 through 9.**
 - 1. Approval of Minutes.
December 12, 2017 Regular Meeting**
 - 2. Approval of Declaration of Funds, Treasurer's Report and
KTC Cash Reconciliation.**

3. Approval of Resolution No. 1/9/2018-1 Activity Fund Account Reports and Transfer of Funds.

4. Approval of Short-Term Instructors and Part-Time Employees to Work at All Campuses – FY 2017-2018.

<u>Name</u>	<u>Primary Duty</u>	<u>Campus</u>
Whisenhunt, Amber	STA Instr. – Yoga Classes	Idabel
Crawley, Elizabeth	STA Instr. – Computer Classes	McA/Eufaula
Rogers, Tonya	STA Instr. – Court Reporting Classes	McA/Eufaula
Weeks, David	Substitute – EMT Classes	McA/Eufaula
Harris, Ashley	STA Instr. – Zumba, Dance, Fitness Classes January 9 – May 31, 2018	Stigler
Hampton, Melissa	Bus Driver/Maintenance	Talihina

ANY EMPLOYEE NAME SUBMITTED ABOVE MAY INCLUDE OTHER JOB DUTIES, CLASSES AND/OR SUBSTITUTE TEACHING DUTIES AS ASSIGNED.

5. Approval to Declare Equipment Located at the Atoka Campus as Surplus to be Disposed of Through Online Public Auction, Trade-In or Salvaged for Scrap. (A Copy of This List Is Available on the District Website, at the Office of the Superintendent and at the Meeting.)

6. Approval to Declare Equipment Located at the Atoka Campus as Surplus to be Donated to the Caney Public Schools, the Coalgate Public Schools and the Cameron Public Schools. (Copies of These Lists Are Available on the District Website, at the Office of the Superintendent and at the Meeting.)

7. Approval of Agreement – FY 2017-2018.

- **Allstate Benefits Customer Agreement – Group Cancer Plan**

8. Approval of PLTW Agreement Extension Amendment for FY 2018-2019, Subject to Ratification at the July 10, 2018 Board Meeting.

- 9. Approval of FY 2017-2018 General Fund Encumbrance Nos. 180001 Through the Latest Numbered Encumbrance Presented at the Time of This Meeting for Accounts Payable, Encumbrance Nos. 71083 Through the Latest Numbered Encumbrance Presented at the Time of This Meeting for Payroll, and Building Fund Encumbrance Nos. 1821002 Through the Latest Numbered Encumbrance Presented at the Time of This Meeting for Accounts Payable.**

E. Motion, Second and Roll Call Vote to Approve the Consent Agenda, Items 1 through 9.

F. ACTION TOPICS:

- 10. Proposed Executive Session for the Purpose of Discussing the Employment of and Contract with Shelley D. Free, as Superintendent for the Kiamichi Technology Centers, the Disclosure of Which Would Violate Confidentiality Requirements Under State and/or Federal Law, as Authorized by Title 25 Okla. Stat. Section 307 (B) (1) and (7).**
 - A. Vote to Convene in Executive Session**
 - B. Vote to Acknowledge Return to Open Session**
 - C. Statement of Minute of Executive Session**
- 11. Consideration and Vote to Amend the Contract of Employment with Shelley D. Free as Superintendent of Kiamichi Technology Centers Subject to the Execution of a Written Contract.**
- 12. Recommendation, Consideration and Vote to Approve Change Order No. 002, an Increase in the Amount of \$743.00, for the 2016 Seminar/Training Center Addition and Renovation Project – McAlester Campus.**
- 13. Recommendation, Consideration and Vote to Approve the Appointment of KTC Board Member, Larry Culwell, to the OSSBA State Legislative Liaison Network as the Voting Delegate.**

- 14. Proposed Executive Session for the Purpose of Discussing the Resignation, Retirement, Employment/Appointment, Re-Assignment and/or Transfer of Personnel to Positions Listed Below, Including Discussions of Information, the Disclosure of Which Would Violate Confidentiality Requirements of State and/or Federal Law, as Authorized by Title 25, Okla. Stats. Section 307 (B) (1) and (7).**

RETIREMENT
KENT TOWNE, District BIS Coordinator.

RESIGNATIONS
BONNIE GILBERT, Practical Nursing Instructor – Poteau Campus. HOLLIE BARNETT, Practical Nursing Instructor – Atoka Campus.

- A. Vote to Convene in Executive Session**
- B. Vote to Acknowledge Return to Open Session**
- C. Statement of Minute of Executive Session**

- 15. Recommendation, Consideration and Vote to Approve the Personnel Actions Set Out Below:**

RETIREMENT
KENT TOWNE, District BIS Coordinator.

RESIGNATIONS
BONNIE GILBERT, Practical Nursing Instructor – Poteau Campus. HOLLIE BARNETT, Practical Nursing Instructor – Atoka Campus.

G. REPORTS:

Superintendent's Report

H. NEW BUSINESS:

I. ANNOUNCEMENT OF NEXT MEETING:

The next regular meeting of the Board is scheduled for:

Tuesday, February 13, 2018

12:15 P.M.

KTC – Hugo Campus

107 So. 15th

Hugo, OK 74743

J. VOTE TO ADJOURN:

Posted By: _____

Date Posted: _____

Time Posted: _____

Place Posted: _____

Signed: _____