AGENDA

Kiamichi Technology Center
Board of Education
Regular Meeting
KTC – Administrative Office
1004 Highway 2 North
Wilburton, OK  74578
June 30, 2016
12:15 P.M.

The Board can discuss, make motions and vote upon any matter appearing on the Agenda. Such motions and votes may be to adopt, reject, modify, table, reaffirm, rescind, or take no action on any Agenda item. The meeting will be conducted by the President of the Board as the presiding officer. Any agenda item containing multiple matters may be severed for separate consideration at the request of any Board member:

A.  ROLL CALL:

B.  QUORUM DECLARED TO BE PRESENT & MEETING CALLED TO ORDER:

C.  RECOGNITION OF GUESTS, SUBMITTING PROPER REQUESTS PURSUANT TO KIAMICHI TECHNOLOGY CENTER POLICY 6.5:

D.  CONSENT AGENDA: All of the following items, which concern reports and items of a routine nature normally approved at Board Meetings, will be approved by one vote unless any Board Member desires to have a separate vote on any or all of these items. The Consent Agenda consists of discussion, consideration and vote on each items 1 through 8.

1.  Approval of Minutes.
    June 7, 2016 Regular Meeting

3. Approval to Remove Items from Inventory at the Durant Campus, the Idabel Campus, the McAlester Campus, the Poteau Campus and the Stigler Campus. (Copies of These Lists are Available on the District Website, at the Office of the Superintendent and at the Meeting.)

4. Approval of Out-of-State Travel.

   LARRY CULWELL, Member, KTC Board of Education
   NORMAN RANGER, Member, KTC Board of Education
   DEBBIE GOLDEN, Deputy Superintendent
   DONNA METCALF, Organizational and Instructional Development Coordinator
   JODIE DUNN, Assistant Director – McAlester Campus
   LINDA PETERS, Academic Center Instructor – McAlester Campus
   MARGIE CREATGER, Academic Center Instructor – McAlester Campus
   MICHAEL CULWELL, Assistant Director – Poteau Campus

   ACTE Vision Conference
   November 29 – December 4, 2016
   Las Vegas, Nevada

   GINA RIGGS, EMS Director
   ACTE Vision Conference and Executive Board Meeting (All Expenses Paid by ACTE)
   November 27 – December 4, 2016
   Las Vegas, Nevada


6. Approval of Memorandum of Understanding – Change Order – FY 2016-2017

   - Oklahoma Department of Career and Technology Education and KTC – Certification and Licensures

7. Approval of FY 2015-2016 General Fund Encumbrance Nos. 3921 Through the Latest Numbered Encumbrance Presented at the Time of this Meeting for Accounts Payable, Encumbrance Nos. 72391 Through the Latest Numbered Encumbrance Presented at the Time of this Meeting for Payroll, and Building Fund Encumbrance Nos. 21 Through the
Latest Numbered Encumbrance Presented at the Time of this Meeting for Accounts Payable.

8. Approval of FY 2016-2017 General Fund Encumbrance Nos. 1 Through the Latest Numbered Encumbrance Presented at the Time of this Meeting for Accounts Payable, Encumbrance Nos. 70001 Through the Latest Numbered Encumbrance Presented at the Time of this Meeting for Payroll, and Building Fund Encumbrance Nos. 1 Through the Latest Numbered Encumbrance Presented at the Time of this Meeting for Accounts Payable.

E. Motion, Second and Roll Call Vote to Approve the Consent Agenda, Items 1 through 8.

F. ACTION TOPICS:


10. Recommendation, Consideration and Vote to Approve the Employment of Temporary Support Employees at Each Campus and the Wilburton Office for the Month of July, 2016 at a Total Cost of $15.00 Aggregate.

11. Recommendation, Consideration and Vote to Approve the Following KTC Handbooks for FY 2016-2017 to Replace or Supersede Earlier Editions of the Same Handbooks:

- District-Wide Faculty/Staff Handbook
- District-Wide Student Handbook
- Practical Nursing Student Handbook
- Practical Nursing Preceptor Handbook
- Practical Nursing Preceptor Handbook (Student Version)
- EMT Student Handbook
- Paramedic Clinical Handbook

13. Recommendation, Consideration and Vote to Approve Revisions to the Kiamichi Technology Center Travel Policy Manual.

14. Recommendation, Consideration and Vote to File Certification and Municipal Order and Notice of Treasurer's Bond with County Clerks and County Treasurers within the KTC School District for the 2016-2017 School Year.


17. Recommendation, Consideration and Vote to Approve the Following Resolutions Pertaining to Changes in Authorized Signatures on Existing Bank Accounts:
   
   - Resolution No. 6/30/2016-1 – Resolution of School District Board to Change Signatures on Existing Account with the Bank NA, McAlester, Oklahoma – McAlester Campus.
   
   - Resolution No. 6/30/2016-2 - Resolution of School District Board to Change Signatures on Existing Account with Ameristate Bank, Atoka, Oklahoma – Atoka Campus.

18. Proposed Executive Session for the Purpose of Discussing the Resignation, Retirement, Re-Employment/Employment/Appointment and or the Reassignment of Positions Listed Below, Including Discussions of Information, the Disclosure of Which Would Violate Confidentiality Requirements of State or
Federal Law as Authorized by Title 25, O.S. Section 307 (B) (1) and (7).

**RE-EMPLOYMENT/EMPLOYMENT/APPOINTMENT AND/OR REASSIGNMENT:**

___________________, Practical Nursing Instructor – Atoka Campus (10-Month Adult Ed. Contract)

____________________, Culinary Arts Teaching Assistant (10-Month Support Contract)

___________________, Electrical Technology Instructor – Poteau Campus (10-Month Temporary Teacher Contract)

**CHOCTAW CAREER DEVELOPMENT STAFF AS FOLLOWS:**

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
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<tbody>
<tr>
<td>KELLY R. BRAME</td>
<td>Counselor/Part-Time Director &amp; Evaluator</td>
</tr>
<tr>
<td>JANE E. BUFFINGTON</td>
<td>Career Counselor</td>
</tr>
<tr>
<td>JAMIE D. CHUCULATE-HAMIL</td>
<td>Career Counselor</td>
</tr>
<tr>
<td>ROBIN E. COUNCE</td>
<td>Assistant Director</td>
</tr>
<tr>
<td>DAVID L. BILLY</td>
<td>Career Counselor</td>
</tr>
<tr>
<td>GENA F. FOWLER</td>
<td>Career Counselor</td>
</tr>
<tr>
<td>TRACY D. GILBERT</td>
<td>Career Counselor</td>
</tr>
<tr>
<td>DAWN R. HIX</td>
<td>Program Coordinator</td>
</tr>
<tr>
<td>TODD L. HUGHES</td>
<td>Instructional Technology Coordinator</td>
</tr>
<tr>
<td>DEIDRE S. INSELMAN</td>
<td>Career Counselor</td>
</tr>
<tr>
<td>BRYAN H. MARTIN</td>
<td>Teacher</td>
</tr>
<tr>
<td>CYNTHIA M. MARTIN</td>
<td>Career Counselor</td>
</tr>
<tr>
<td>RHONDA L. MIZE</td>
<td>Academic Coordinator</td>
</tr>
<tr>
<td>MARTHA J. SMITH</td>
<td>Job Placement/Workforce Development</td>
</tr>
</tbody>
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A. Vote to Convene in Executive Session
B. Vote to Acknowledge Return to Open Session
C. Statement of Minute of Executive Session

19. **Recommendation, Consideration and Vote to Approve the Personnel Actions Set Out Below:**

**RE-EMPLOYMENT/EMPLOYMENT/APPOINTMENT AND/OR REASSIGNMENT:**

___________________, Practical Nursing Instructor – Atoka Campus (10-Month Adult Ed. Contract)

____________________, Culinary Arts Teaching Assistant (10-Month Support Contract)
20. Proposed Executive Session for the Purpose of Discussing the Appraisal of Real Property, Situated in Pittsburg County Adjacent to the KTC Campus, McAlester, OK., and More Fully Described as Lots 1, 2, 3A, 3B, 3C, 3D and Lot 4 in Block 458, Lots 1 to 16 Inclusive in Block 459, Lots 1 to 4 Inclusive in Block 460, and Lots 1 to 4 Inclusive in Block 461, as Authorized by Title 25, O.S. Section 307 (B) (3).

A. Vote to Convene in Executive Session
B. Vote to Acknowledge Return to Open Session
C. Statement of Minute of Executive Session

G. REPORTS:

Superintendent’s Report

H. NEW BUSINESS:

I. ANNOUNCEMENT OF NEXT MEETING:
The next regular meeting of the Board is scheduled for:

Tuesday, July 19, 2016
12:15 P.M.
KTC – Hugo Campus
107 So. 15th Street
Hugo, OK 74743

J. VOTE TO ADJOURN: