AGENDA

Kiamichi Technology Center
Board of Education
Special Meeting
KTC – Administrative Office
1004 Highway 2 North
Wilburton, OK 74578
May 18, 2016
12:15 P.M.

The Board can discuss, make motions and vote upon any matter appearing on the Agenda. Such motions and votes may be to adopt, reject, modify, table, reaffirm, rescind, or take no action on any Agenda item. The meeting will be conducted by the President of the Board as the presiding officer. Any agenda item containing multiple matters may be severed for separate consideration at the request of any Board member:

A. ROLL CALL:

B. QUORUM DECLARED TO BE PRESENT & MEETING CALLED TO ORDER:

C. RECOGNITION OF GUESTS, SUBMITTING PROPER REQUESTS PURSUANT TO KIAMICHI TECHNOLOGY CENTER POLICY 6.5:

D. CONSENT AGENDA: All of the following items, which concern reports and items of a routine nature normally approved at Board Meetings, will be approved by one vote unless any Board Member desires to have a separate vote on any or all of these items. The Consent Agenda consists of discussion, consideration and vote on each items 1 through 11.

1. Approval of Minutes.
   April 12, 2016 Regular Meeting
   May 10, 2016 Regular Meeting

2. Approval of Declaration of Funds, Treasurer's Report and KTC Cash Reconciliation.
3. Approval of Resolution No. 5/18/2016-1 Activity Fund Account Reports and Transfer of Funds.


<table>
<thead>
<tr>
<th>Name</th>
<th>Primary Duty</th>
<th>Campus</th>
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</thead>
<tbody>
<tr>
<td>Ables, Laurie</td>
<td>SkillsUSA Natl. Leadership &amp; Skills Conf.</td>
<td>Atoka</td>
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<tr>
<td></td>
<td>June 20-25, 2016</td>
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<td>Callicoat, Machele</td>
<td>Summer Leadership Inst. – June 7-10, 2016</td>
<td>Atoka</td>
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<td>SkillsUSA Natl. Leadership &amp; Skills Conf.</td>
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<td>June 20-25, 2016</td>
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<tr>
<td>Carnahan, Kylee</td>
<td>Federal Work Study</td>
<td>Atoka</td>
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<td>Kinsey, Trudyal</td>
<td>Federal Work Study</td>
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<td>Peck, Stoni</td>
<td>SkillsUSA Natl. Leadership &amp; Skills Conf.</td>
<td>Atoka</td>
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<td>June 20-25, 2016</td>
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<tr>
<td>Pemberton, Bill</td>
<td>SREB Summer Conf. – July 12-17, 2016</td>
<td>Atoka</td>
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<tr>
<td>Davis, Jennifer</td>
<td>Summer Leadership Inst. – June 7-10, 2016</td>
<td>Durant</td>
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<td>Gobert, Quint</td>
<td>Summer Leadership Inst. – June 7-10, 2016</td>
<td>Durant</td>
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<tr>
<td>Hayes, Logan</td>
<td>STA Instr. – Hearing Conservation Trng.</td>
<td>Durant</td>
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<tr>
<td>Lewis, Joshua</td>
<td>STA Instr. – CPR Classes</td>
<td>Durant</td>
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<tr>
<td>McBrayer, Kara</td>
<td>Teacher Professional Dev. – June 1, 2016</td>
<td>Durant</td>
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<td>Powell, Leslie</td>
<td>Teacher Professional Dev. – June 1, 2016</td>
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<td>Summer Leadership Inst. – June 7-10, 2016</td>
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<tr>
<td>Barnes, Marla</td>
<td>HCE New Tchr. Workshop – July 19-20, 2016</td>
<td>Hugo/Antlers</td>
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<td>Chapman, Homer</td>
<td>Summer Leadership Inst. – June 7-10, 2016</td>
<td>Hugo/Antlers</td>
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<td>Dunn, Kenneth</td>
<td>SREB Summer Conf. – July 12-17, 2016</td>
<td>Hugo/Antlers</td>
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<tr>
<td>Apple, Jenny</td>
<td>STA Instr. – Phlebotomy Classes</td>
<td>Idabel</td>
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<td>Dunn, Jeff</td>
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<td>Sargent, Travis</td>
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<td>June 20-25, 2016</td>
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<td>Smith, Jay R.</td>
<td>SREB Summer Conf. – July 12-17, 2016</td>
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<td>Williams, Denise</td>
<td>Summer Training Liaison</td>
<td>Idabel</td>
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<td>Aday, Allison</td>
<td>EAST Phase I Training – June 20-24, 2016</td>
<td>McAlester/Eufaula</td>
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<td>Blackmon, Marilyn</td>
<td>STA Instr. – Supervisory/Management Trng.</td>
<td>McAlester/Eufaula</td>
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<td>Foreman, Dennis</td>
<td>SREB Summer Conf. – July 12-17, 2016</td>
<td>McAlester/Eufaula</td>
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<td>Hussey, Teri</td>
<td>Bus Driver/Maintenance</td>
<td>McAlester/Eufaula</td>
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<td>Johnson, Rebecca</td>
<td>PLTW Training – June 5-July 1, 2016</td>
<td>McAlester/Eufaula</td>
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<td>Teacher Professional Dev. – June 1, 2016</td>
<td>McAlester/Eufaula</td>
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<td>Biology Summer Institute – July 11-15, 2016</td>
<td>McAlester/Eufaula</td>
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<td>Newman, Merredith</td>
<td>Teacher Professional Dev. – June 1, 2016</td>
<td>McAlester/Eufaula</td>
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<td>PLTW Training – June 5-July 1, 2016</td>
<td>McAlester/Eufaula</td>
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<td>Peck, Bryan</td>
<td>SkillsUSA Natl. Leadership &amp; Skills Conf.</td>
<td>McAlester/Eufaula</td>
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<td>June 20-25, 2016</td>
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<td>Picotte, Jackie</td>
<td>Summer Leadership Inst. – June 7-10, 2016</td>
<td>McAlester/Eufaula</td>
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<tr>
<td>Riley, Selina</td>
<td>AP Summer Inst. (Tulsa) – July 11-14, 2016</td>
<td>McAlester/Eufaula</td>
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<td>AP Summer Inst. (Tulsa) – July 18-21, 2016</td>
<td>McAlester/Eufaula</td>
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</tbody>
</table>
Thompson, Alyssa  Bus Driver/Maintenance  McAlester/Eufaula
Turvey, Marilyn  HOSA National Leadership Conference  McAlester/Eufaula
June 21-25, 2016
Wood, Gregory  STA Instr. – Hospitality Training  McAlester/Eufaula
Hardaway, Kim  PLTW/PBS and HBS Training  Poteau/Spiro
June 6-July 1, 2016
Sparks, Jane  STA Instr. – Health/Safety Classes  Poteau/Spiro
Staats, Shalom  Facilitate Partner Schools - Teacher Professional Development – June 1, 2016
Dedmon, Amanda  Financial Aid Mtgs. and Assistance as Needed, Summer SREB Summer Conf. – July 12-17, 2016
Mikels, Tammy  STA Instr. – Certified Med. Aide, LTC Aide and Home Health Aide  Talihina

ANY EMPLOYEE NAME SUBMITTED ABOVE MAY INCLUDE OTHER JOB DUTIES, CLASSES AND/OR SUBSTITUTE TEACHING DUTIES AS ASSIGNED.

5. Approval to Declare Equipment Located at the Stigler Campus as Surplus to be Disposed of Through Online Public Auction or Salvaged for Scrap. (Copies of These Lists are Available on the District Website, at the Office of the Superintendent and at the Meeting.)

6. Approval to Declare Equipment Located at the Stigler Campus as Surplus to be Used as Trade-In on New Equipment. (A Copy of This List is Available on the District Website, at the Office of the Superintendent and at the Meeting.)

7. Approval to Accept Donated Equipment from Trane and Carrier to Be Used for Training Purposes in the Heating and Air Conditioning Program – Poteau Campus.

<table>
<thead>
<tr>
<th>Equipment Type</th>
<th>Model Numbers</th>
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</thead>
<tbody>
<tr>
<td>Trane Gas Furnace System</td>
<td>13475YNG1G / 13375PY65F</td>
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<tr>
<td>Trane Gas Package System</td>
<td>135110869L</td>
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<tr>
<td>Trane AC Condenser</td>
<td>13382KM43F</td>
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<tr>
<td>Trane AC Condenser</td>
<td>1338RPXE5F</td>
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<tr>
<td>Carrier Heat Pump</td>
<td>3106E39661</td>
</tr>
<tr>
<td>Carrier Heat Pump System</td>
<td>1506E03192</td>
</tr>
</tbody>
</table>
8. Approval to Accept Donated Equipment from QuikTrip to Replace Non-Repairable Gas Pump Used for Fueling Fleet Vehicles – McAlester Campus.

79 Advantage Gas Pump


COLETTE HARPER, Early Care & Education Instructor – Atoka
BRANDY WATKINS, Early Care & Education Instructor – McAlester
    National FCCLA Leadership Conference
    July 2-8, 2016
    San Diego, California

MARILYN TURVEY, Health Careers Certification Instructor – McAlester
LISA DYER, Emergency Medical Services Instructor – Poteau
GINA RIGGS, Emergency Medical Services Director
    HOSA National Leadership Conference
    June 21-26, 2016
    Nashville, Tennessee

LAURIE ABLES, Computer & Network Technology – Atoka
SHELLEY CALLICOAT, Cosmetology Instructor – Atoka
STONI PECK, Counselor – Atoka
BECKY WARD, Student Services Specialist – Atoka
JEFF DUNN, Masonry Instructor – Idabel
TRAVIS SARGENT, Welding Technology Instructor – Idabel
BRYAN PECK, Automotive Service Technology Instructor – McAlester
DAVID ROGERS, HVAC Technology Instructor – Poteau
    2016 SkillsUSA National Leadership and Skills Conference
    June 20-25, 2016

GINA RIGGS, Emergency Medical Services Director
    ACTE Board Meeting (All expenses paid by ACTE)
    July 5-8, 2016
    Alexandria, Virginia

ALLISON ADAY, EAST Instructor/Facilitator – McAlester/Eufaula
KELLY FALKNER, Instructor/Facilitator – Poteau
    EAST Phase 1 Training
    June 19-25, 2016
    Little Rock, Arkansas

10. Approval of Employment of Temporary Support Employees, as Listed Below, at Each Campus and the Wilburton Office for the Month of June 2016 at a Total Cost of $15.00 Per Hour, Not to Exceed 40 Hours Per Week Aggregate and Approval of Flexible Summer Schedule from June 1, 2016 Through July 31, 2016.
11. Approval of FY 2015-2016 General Fund Encumbrance Nos. 3667 Through the Latest Numbered Encumbrance Presented at the Time of this Meeting for Accounts Payable, Encumbrance Nos. 72019 Through the Latest Numbered Encumbrance Presented at the Time of This Meeting for Payroll and Building Fund Encumbrance Nos. 13 Through the Latest Numbered Encumbrance Presented at the Time of This Meeting for Accounts Payable.

E. Motion, Second and Roll Call Vote to Approve the Consent Agenda, Items 1 through 11.

F. ACTION TOPICS:

12. Recommendation, Consideration and Vote to Approve Service Agreements for Lawn Care Services for FY 2016-2017 for the Durant Campus, the McAlester Campus and the Poteau Campus.

- Turfworks Lawn and Landscaping – Durant Campus
- Kelley J. (K. J.) Burks – McAlester Campus
- Snyder Lawn & Landscape, Inc. – Poteau Campus
13. Recommendation, Consideration and Vote to Approve Cooperative and Service Agreements with Area Agencies – FY 2016-2017 – As Listed on Schedule “A” of the Agenda.


15. Recommendation, Consideration and Vote to Approve Additions/Revisions to KTC Board of Education Policies.
   - Section 5.0, Item 5.1 (5) Change in District Status
   - Section 8.0, Item 8.1 School Hours of Operation and Reduced Work Force
   - Section 9.1 (1) B – Absence from Work Policies

16. Proposed Executive Session for the Purpose of Discussing Resignation, Retirement, Employment/Appointment and or the Reassignment of Positions Listed Below, Including Discussions of Information, the Disclosure of Which Would Violate Confidentiality Requirements of State or Federal Law as Authorized by Title 25, O.S. Section 307 (B) (1) and (7).

   **RESIGNATIONS:**

   BRIAN McLAUGHLIN, Electrical Technology Instructor - Poteau Campus

   TRACI HURST, Interim BAIT Instructor – Poteau Campus

   **EMPLOYMENT/APPOINTMENT AND/OR REASSIGNMENT:**

   ________________________, Maintenance/Custodian - Atoka Campus (12-Month Support Contract)

   ________________________, Maintenance/Custodian (PM) - Atoka Campus (12-Month Support Contract)

   ________________________, Pre-Engineering Instructor – Hugo Campus (10-Month Temporary Teacher Contract)

   ________________________, Assistant Director – McAlester Campus (12-Month Certified Administrator Contract)

   ________________________, Business Administration and Information Technology (BAIT) Instructor – McAlester/Eufaula Campus (10-Month Temporary Teacher Contract)
17. Recommendation, Consideration and Vote to Approve the Personnel Actions Set Out Below:

**RESIGNATIONS:**

BRIAN McLAUGHLIN, Electrical Technology Instructor - Poteau Campus

TRACI HURST, Interim BAIT Instructor – Poteau Campus

**EMPLOYMENT/APPOINTMENT AND/OR REASSIGNMENT:**

_____________________, Maintenance/Custodian - Atoka Campus (12-Month Support Contract)

_____________________, Maintenance/Custodian (PM) - Atoka Campus (12-Month Support Contract)

_____________________, Pre-Engineering Instructor – Hugo Campus (10-Month Temporary Teacher Contract)

_____________________, Assistant Director – McAlester Campus (12-Month Certified Administrator Contract)

_____________________, Business Administration and Information Technology (BAIT) Instructor – McAlester/Eufaula Campus (10-Month Temporary Teacher Contract)

_____________________, Health Careers Certification Instructor – McAlester Campus (10-Month Temporary Teacher Contract)
TAMMY GEARHEART, Reassignment from Part-Time Practical Nursing Instructor, Atoka Campus, to Part-Time Practical Nursing Instructor, Durant Campus (10-Month Adult Contract)

JANE BUFFINGTON, Reassignment from Teacher to Career Counselor, Choctaw Nation Career Development, effective June 1, 2016

18. Proposed Executive Session for the Purpose of Discussing the Appraisal of Real Property, Situated in Pittsburg County at the KTC Campus, McAlester, OK., the Full Legal Description is Set Out on Schedule B to This Agenda, as Authorized by Title 25, O.S. Section 307 (B) (3).

A. Vote to Convene in Executive Session
B. Vote to Acknowledge Return to Open Session
C. Statement of Minute of Executive Session

19. Consideration and Action Authorizing and Directing the Superintendent to Investigate the Possible Sale and Conveyance of the Property Described on Schedule B and to Take Such Action as is Consistent with the Discussion in Executive Session Subject to Board Approval at a Future Meeting.

20. Proposed Executive Session for the Purpose of Confidential Communications Between the Board and Its Attorney Concerning the Settlement of the Litigation Styled Miguel H. Johnson V. KTC, Et. Al., in the U.S. District Court for the Eastern District of Oklahoma so that the Board Having Been Advised by Its Attorney that Disclosure of Such Discussions Would Seriously Impair the Ability of the Public Body to Process and Defend the Proceeding in the Public Interest, as Authorized by Title 25, O.S. Statutes Section 307 (B) (4).

A. Vote to Convene in Executive Session
B. Vote to Acknowledge Return to Open Session
C. Statement of Minute of Executive Session
21. Recommendation, Consideration and Vote to Approve the Settlement of the Litigation Styled Miguel H. Johnson V. KTC, Et. Al., in the U.S. District Court for the Eastern District of Oklahoma and to Authorize the President and Clerk of the Board to Execute all Necessary Documentation.

G. REPORTS:

Superintendent’s Report

H. NEW BUSINESS:

I. ANNOUNCEMENT OF NEXT MEETING:

The next meeting of the Board is:

Tuesday, June 7, 2016
12:15 A.M.
KTC – Atoka Campus
1301 W. Liberty Road
Atoka, OK  74525

J. VOTE TO ADJOURN: