AGENDA

Kiamichi Technology Center
Board of Education
Regular Meeting
KTC – McAlester Campus
301 Kiamichi Drive
McAlester, OK 74501
February 9, 2016
12:15 P.M.

The Board can discuss, make motions and vote upon any matter appearing on the Agenda. Such motions and votes may be to adopt, reject, modify, table, reaffirm, rescind, or take no action on any Agenda item. The meeting will be conducted by the President of the Board as the presiding officer. Any agenda item containing multiple matters may be severed for separate consideration at the request of any Board member:

A. ROLL CALL:

B. QUORUM DECLARED TO BE PRESENT & MEETING CALLED TO ORDER:

C. RECOGNITION OF GUESTS, SUBMITTING PROPER REQUESTS PURSUANT TO KIAMICHI TECHNOLOGY CENTER POLICY 6.5:

D. CONSENT AGENDA: All of the following items, which concern reports and items of a routine nature normally approved at Board Meetings, will be approved by one vote unless any Board Member desires to have a separate vote on any or all of these items. The Consent Agenda consists of discussion, consideration and vote on each items 1 through 10.

1. Approval of Minutes
   January 12, 2016 Regular Meeting

2. Approval of Declaration of Funds, Treasurer's Report and KTC Cash Reconciliation.
3. **Approval of Resolution No. 2/9/2016-1 Activity Fund Account Reports and Transfer of Funds.**

4. **Approval of Short-Term Instructors and Part-Time Employees to Work at All Campuses – FY 2015-2016.**

<table>
<thead>
<tr>
<th>Name</th>
<th>Primary Duty</th>
<th>Campus</th>
</tr>
</thead>
<tbody>
<tr>
<td>Casey, Melissa</td>
<td>STA Instructor – Coding Classes</td>
<td>Atoka</td>
</tr>
<tr>
<td>Dennis, Christopher</td>
<td>STA Instructor – Welding Classes</td>
<td>Atoka</td>
</tr>
<tr>
<td>Pickett, Nancy</td>
<td>STA Instructor – Math Classes</td>
<td>Atoka</td>
</tr>
<tr>
<td>Cooper, Stephanie</td>
<td>Substitute – All Programs</td>
<td>Durant</td>
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<tr>
<td>Fridle, Vicki</td>
<td>Substitute – All Programs</td>
<td>Durant</td>
</tr>
<tr>
<td>Rudolf, Dustin</td>
<td>Substitute – All Programs</td>
<td>Durant</td>
</tr>
<tr>
<td>Smith, Jennifer</td>
<td>BIS – Excel Training for Local Companies</td>
<td>Hugo/Antlers</td>
</tr>
<tr>
<td>Williams, John</td>
<td>Federal Work-Study</td>
<td>Hugo/Antlers</td>
</tr>
<tr>
<td>Fields, Jamie</td>
<td>Clinical Skills Observer</td>
<td>Idabel</td>
</tr>
<tr>
<td>Roberts, Deborah</td>
<td>STA Instructor – Medical Math</td>
<td>Idabel</td>
</tr>
<tr>
<td>Gwinn, Regina</td>
<td>Substitute – All Programs</td>
<td>McAlester/Eufaula</td>
</tr>
<tr>
<td>Hussey, Teri</td>
<td>Federal Work-Study</td>
<td>McAlester/Eufaula</td>
</tr>
<tr>
<td>Crank, Ciera</td>
<td>STA Instructor – Health/Safety Classes</td>
<td>Poteau/Spiro</td>
</tr>
<tr>
<td>Patterson, Mary Carolyn</td>
<td>STA Instructor – Beginning Cake Decorating</td>
<td>Poteau/Spiro</td>
</tr>
<tr>
<td>Wann, Tonya</td>
<td>STA Instructor – Health/Safety Classes</td>
<td>Poteau/Spiro</td>
</tr>
</tbody>
</table>

ANY EMPLOYEE NAME SUBMITTED ABOVE MAY INCLUDE OTHER JOB DUTIES, CLASSES AND/OR SUBSTITUTE TEACHING DUTIES AS ASSIGNED.

5. **Approval To Declare Equipment Located at the Atoka Campus, the McAlester Campus, and the Stigler Campus As Surplus To Be Disposed Of Through Online Public Auction Or Salvaged For Scrap.** (Copies of These Lists Are Available on the District Website, at the Office of the Superintendent and at the Meeting.)

6. **Approval to Declare Equipment Located at the Poteau Campus as Surplus to be Used as Trade-In on New Equipment.** (Copy of This List is Available on the District Website, at the Office of the Superintendent and at the Meeting.)
7. **Approval of Clinical Agreement for KTC Health-Related Programs for the Purpose of Allowing KTC Students to Acquire Field Experience – FY 2015-2016.**

**EMS Program**

- Haskell County Community Hospital – Stigler, OK
- Durant HMA, LLC d/b/a AllianceHealth Durant – Durant, OK

8. **Approval of Out-of-State Travel.**

BRYAN PECK, Automotive Service Technology Instructor – McAlester Campus  
Vision High Tech Training and Expo  
March 2-6, 2016  
Overland Park, Kansas

NINA MORGAN, Adult Coordinator – Poteau Campus  
CYNTHIA GIBBS, Adult Coordinator – Idabel Campus  
LERN Program Management Institute  
April 10-15, 2016  
San Diego, California

MICHAEL CULWELL, Assistant Director – Poteau Campus  
ACTE Region IV CTE Leadership Conference  
April 7-10, 2016  
San Antonio, Texas

REBECCA LUDLOW, Health Careers Certification Instructor – Hugo Campus  
Anatomy in Clay Learning System Professional Development  
February 18-20, 2016  
Denver, Colorado

CONNIE WATSON, Evening Cosmetology Instructor – Idabel Campus  
DEBRA SPEARS, Bus Driver – Idabel Campus  
2016 Discover Beauty Show  
April 9-12, 2016  
Grapevine, Texas

9. **Approval and/or Ratification of the Following Agreements:**

- Wonderlic Online User Access Agreement  
- Microsoft Volume Licensing Extension Agreement  
- KI BOIS CAF Domestic Violence Program Service Agreement/Memorandum of Understanding  
- Imperial Vending Service Agreement – Stigler Campus  
- Imperial Vending Service Agreement – Talihina Campus
• Memorandum of Understanding Between the Oklahoma Department of Public Safety for and on Behalf of DPS Troop/Division E and Kiamichi Technology Center – Durant Campus
• Trends Educational Data Services, Inc. Software License and Support Agreement
• State of Oklahoma Department of Rehabilitation Services Vocational/Technical Education Services First Renewal Agreement

10. Approval of FY 2015-2016 General Fund Encumbrance Nos. 2634 Through the Latest Numbered Encumbrance Presented at the Time of this Meeting for Accounts Payable, Encumbrance Nos. 71491 Through the Latest Numbered Encumbrance Presented at the Time of This Meeting for Payroll and Building Fund Encumbrance Nos. 7 Through the Latest Numbered Encumbrance Presented at the Time of This Meeting for Accounts Payable.

E. Motion, Second and Roll Call Vote to Approve the Consent Agenda, Items 1 through 10.

F. ACTION TOPICS:

11. Recommendation, Consideration and Vote to Approve the 2016 HVAC Replacement Project, Poteau Campus and Accept the Lowest and Best Bid, or to Reject Any and/or All Bids.


14. Proposed Executive Session for the Purpose of (1) Discussing the Re-Employment of Administrative Personnel for Fiscal Year 2016-2017 as Listed Below, and (2) Discussing the Resignation, Retirement, Employment/Appointment and/or the Reassignment of the Positions Listed Below Including Discussions of Information, the Disclosure of Which Would Violate
Confidentiality Requirements of State and/or Federal Law as Authorized by Title 25, O.S. Section 307 (B) (1) and (7).

CERTIFIED ADMINISTRATORS

Debbie Golden, Deputy Superintendent - Wilburton Office
Elaine Gee, Director-Principal – Atoka Campus
Mike Goodwin, Director-Principal – Durant Campus
Scott Garrett, Director-Principal – Hugo/Antlers Campuses
Johnnie Meredith, Director-Principal – Idabel Campus
Angela Evans, Director-Principal – McAlester Campus
Jodie Dunn, Assistant Director-Principal – McAlester Campus
Doug Hall, Director-Principal – Poteau/Spiro Campuses
Michael Culwell, Assistant Director-Principal – Poteau/Spiro Campuses
April Murray, Director-Principal – Stigler Campus
Larry Brooks, Director-Principal – Talihina Campus

RETIREMENTS:

THERESA AKERS, Business Administration and Information Technology Instructor – McAlester/Eufaula Campuses

DONALD MURPHY, Pre-Engineering Instructor – Hugo Campus

JOYCE FUNBURG, Maintenance/Custodial – McAlester Campus

EMPLOYMENT/APPOINTMENT AND/OR REASSIGNMENT:

ASHLEY McLARRY, Reassignment from Practical Nursing Instructor, Durant Campus, to Health Careers Certification Instructor, Durant Campus (10-Month Teacher Contract)

A. Vote to Convene in Executive Session
B. Vote to Acknowledge Return to Open Session
C. Statement of Minute of Executive Session

15. Recommendation, Consideration and Vote to Re-Employ the Administrative Personnel Set Out Below for the 2016-2017 School Year:

CERTIFIED ADMINISTRATORS

Debbie Golden, Deputy Superintendent - Wilburton Office
Elaine Gee, Director-Principal – Atoka Campus
Mike Goodwin, Director-Principal – Durant Campus
Scott Garrett, Director-Principal – Hugo/Antlers Campuses
16. Recommendation, Consideration and Vote to Approve the Personnel Actions Set Out Below:

**RETIEMENTS:**

THERESA AKERS, Business Administration and Information Technology Instructor – McAlester/Eufaula Campus

DONALD MURPHY, Pre-Engineering Instructor – Hugo Campus

JOYCE FUNBURG, Maintenance/Custodial – McAlester Campus

**EMPLOYMENT/APPOINTMENT AND/OR REASSIGNMENT:**

ASHLEY McLARRY, Reassignment from Practical Nursing Instructor, Durant Campus, to Health Careers Certification Instructor, Durant Campus (10-Month Teacher Contract)

17. Proposed Executive Session for the Purpose of Confidential Communications Between the Board and Its Attorney Concerning the Litigation Styled Miguel H. Johnson V. KTC, Et. Al, in the U.S. District Court for the Eastern District of Oklahoma, the Board Having Been Advised by Its Attorney that Disclosure of Such Discussions Would Seriously Impair the Ability of the Public Body to Process and Defend the Proceeding in the Public Interest, as Authorized by Title 25, O.S. Statutes Section 307 (B) (4).

A. Vote to Convene in Executive Session
B. Vote to Acknowledge Return to Open Session
C. Statement of Minute of Executive Session

18. Recommendation, Consideration and Vote to Approve Change Order No. 002, an Increase in the Amount of $13,817.00, for the 2015 Metal Reroofing Project, Atoka, Idabel and Talihina Campuses.
G. **REPORTS:**

   Superintendent’s Report

H. **NEW BUSINESS:**

I. **ANNOUNCEMENT OF NEXT MEETING:**

   The next regular meeting of the Board is scheduled for:

   Tuesday, March 8, 2016
   12:15 P.M.
   KTC – Administrative Office
   1004 Highway 2 North
   Wilburton, OK 74578

J. **VOTE TO ADJOURN:**