AGENDA

Kiamichi Technology Center
Board of Education
Regular Meeting
KTC – Administrative Office
1004 Highway 2 North
Wilburton, OK 74578
January 12, 2016
12:15 P.M.

The Board can discuss, make motions and vote upon any matter appearing on the Agenda. Such motions and votes may be to adopt, reject, modify, table, reaffirm, rescind, or take no action on any Agenda item. The meeting will be conducted by the President of the Board as the presiding officer. Any agenda item containing multiple matters may be severed for separate consideration at the request of any Board member:

A. ROLL CALL:

B. QUORUM DECLARED TO BE PRESENT & MEETING CALLED TO ORDER:

C. RECOGNITION OF GUESTS, SUBMITTING PROPER REQUESTS PURSUANT TO KIAMICHI TECHNOLOGY CENTER POLICY 6.5:

D. CONSENT AGENDA: All of the following items, which concern reports and items of a routine nature normally approved at Board Meetings, will be approved by one vote unless any Board Member desires to have a separate vote on any or all of these items. The Consent Agenda consists of discussion, consideration and vote on each items 1 through 9.

1. Approval of Minutes
   December 8, 2015 Regular Meeting

2. Approval of Declaration of Funds, Treasurer's Report and KTC Cash Reconciliation.
3. Approval of Resolution No. 1/12/2016-1 Activity Fund Account Reports and Transfer of Funds.


<table>
<thead>
<tr>
<th>Name</th>
<th>Primary Duty</th>
<th>Campus</th>
</tr>
</thead>
<tbody>
<tr>
<td>Altom, Jimmy</td>
<td>Substitute – All Programs</td>
<td>Atoka</td>
</tr>
<tr>
<td>Whitmire, Tosha</td>
<td>STA Instructor – EMT Classes</td>
<td>Durant</td>
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<tr>
<td>Harcrow, Melissa</td>
<td>STA Instructor – Photography/Comp. Photo Shop Classes</td>
<td>Idabel</td>
</tr>
<tr>
<td>Pollard, Norma</td>
<td>STA Instructor – Basic Math/Medical Math Classes</td>
<td>Idabel</td>
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<tr>
<td>Vann, Shira</td>
<td>Federal Work Study</td>
<td>Idabel</td>
</tr>
<tr>
<td>Heath, Janet</td>
<td>Bus Driver/Maintenance</td>
<td>Stigler</td>
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</table>

ANY EMPLOYEE NAME SUBMITTED ABOVE MAY INCLUDE OTHER JOB DUTIES, CLASSES AND/OR SUBSTITUTE TEACHING DUTIES AS ASSIGNED.

5. Approval To Declare Equipment Located at the Durant Campus, the Hugo Campus, the Idabel Campus, the Poteau Campus and the Spiro Campus As Surplus To Be Disposed Of Through Online Public Auction Or Salvaged For Scrap. (Copies of These Lists Are Available on the District Website, at the Office of the Superintendent and at the Meeting.)

6. Approval of Clinical Agreement for KTC Health-Related Programs for the Purpose of Allowing KTC Students to Acquire Field Experience – FY 2015-2016.

   **HCC Program – Poteau Campus**

   - Mena Regional Health Systems – Mena, AR

7. Approval of Out-of-State Travel.

   PAULA CEAT, Computer Aided Design Instructor – McAlester Campus
   Solid Works World 2016
   January 30, 2016 – February 3, 2016
   Dallas, Texas
8. Approval of PLTW Agreement Extension Amendment for FY 2016-2017, Subject to Ratification at the July 19, 2016 Board Meeting.

9. Approval of FY 2015-2016 General Fund Encumbrance Nos. 2445 Through the Latest Numbered Encumbrance Presented at the Time of this Meeting for Accounts Payable, Encumbrance Nos. 71301 Through the Latest Numbered Encumbrance Presented at the Time of This Meeting for Payroll and Building Fund Encumbrance Nos. 6 Through the Latest Numbered Encumbrance Presented at the Time of This Meeting for Accounts Payable.

E. Motion, Second and Roll Call Vote to Approve the Consent Agenda, Items 1 through 9.

F. ACTION TOPICS:

10. Proposed Executive Session for the Purpose of Discussing the Employment of and Contract with Shelley D. Free as Superintendent for the Kiamichi Technology Centers, the Disclosure of Which Discussion Would Violate Confidentiality Rights Under State and/or Federal Law, as Authorized by 25 Okla. Stat. Section 307 (B) (1) and (7).

   A. Vote to Convene in Executive Session
   B. Vote to Acknowledge Return to Open Session
   C. Statement of Minute of Executive Session
11. Consideration and Vote to Amend the Contract of Employment with Shelley D. Free as Superintendent of Kiamichi Technology Centers Subject to the Execution of a Written Addendum to Said Contract.

12. Recommendation, Consideration and Vote to Approve the Appointment of KTC Board Member, Joel Mashburn, to the OSSBA State Legislative Liaison Network as the Voting Delegate.

13. Recommendation, Consideration and Vote to Approve Revisions to KTC Board of Education Policies.

- Section 9, Item 9.1 (1) – Sick Leave
- Section 9, Item 9.1 (8) – Vacation
- Section 9, Item 9.1 (10) – Incentive Pay
- Employment Procedures

14. Proposed Executive Session for the Purpose of Discussing the Resignation, Retirement, Employment/Appointment and/or the Reassignment of the Positions Listed Below Including Discussions of Information, the Disclosure of Which Would Violate Confidentiality Requirements of State or Federal Law as Authorized by Title 25, O.S. Section 307 (B) (1) and (7).

RESIGNATION:

TARYN BUSBY, Health Careers Certification Instructor – Durant Campus

EMPLOYMENT/APPOINTMENT AND/OR REASSIGNMENT:

______________________, PATHS Career Guidance Counselor, Durant, McAlester and Poteau Campuses (12-Month Grant Contract)

______________________, PATHS Career Guidance Counselor, Durant, McAlester and Poteau Campuses (12-Month Grant Contract)

DEIDRE INSELMAN, Reassignment from Teacher to Career Counselor, Choctaw Nation Career Development

A. Vote to Convene in Executive Session
B. Vote to Acknowledge Return to Open Session
C. Statement of Minute of Executive Session
15. **Recommendation, Consideration and Vote to Approve the Personnel Actions Set Out Below:**

**RESIGNATION:**

TARYN BUSBY, Health Careers Certification Instructor – Durant Campus

**EMPLOYMENT/APPOINTMENT AND/OR REASSIGNMENT:**

______________________, PATHS Career Guidance Counselor, Durant, McAlester and Poteau Campuses (12-Month Grant Contract)

______________________, PATHS Career Guidance Counselor, Durant, McAlester and Poteau Campuses (12-Month Grant Contract)

DEIDRE INSELMAN, Reassignment from Teacher to Career Counselor, Choctaw Nation Career Development

16. **Proposed Executive Session for the Purpose of Confidential Communications Between the Board and Its Attorney Concerning the Litigation Styled Miguel H. Johnson V. KTC, Et. Al, in the U.S. District Court for the Eastern District of Oklahoma, the Board Having Been Advised by Its Attorney that Disclosure of Such Discussions Would Seriously Impair the Ability of the Public Body to Process and Defend the Proceeding in the Public Interest, as Authorized by Title 25, O.S. Statutes Section 307 (B) (4).**

A. Vote to Convene in Executive Session
B. Vote to Acknowledge Return to Open Session
C. Statement of Minute of Executive Session

G. **REPORTS:**

Superintendent’s Report

H. **NEW BUSINESS:**
I. **ANNOUNCEMENT OF NEXT MEETING:**

The next regular meeting of the Board is scheduled for:

Tuesday, February 9, 2016
12:15 P.M.
KTC – McAlester Campus
301 Kiamichi Drive
McAlester, OK  74501

J. **VOTE TO ADJOURN:**