

AGENDA

**Kiamichi Technology Center
Board of Education
Regular Meeting
KTC – Administrative Office
1004 Highway 2 North
Wilburton, OK 74578
December 8, 2015
12:15 P.M.**

The Board can discuss, make motions and vote upon any matter appearing on the Agenda. Such motions and votes may be to adopt, reject, modify, table, reaffirm, rescind, or take no action on any Agenda item. The meeting will be conducted by the President of the Board as the presiding officer. Any agenda item containing multiple matters may be severed for separate consideration at the request of any Board member:

- A. ROLL CALL:**
- B. QUORUM DECLARED TO BE PRESENT & MEETING CALLED TO ORDER:**
- C. RECOGNITION OF GUESTS, SUBMITTING PROPER REQUESTS PURSUANT TO KIAMICHI TECHNOLOGY CENTER POLICY 6.5:**
- D. CONSENT AGENDA: All of the following items, which concern reports and items of a routine nature normally approved at Board Meetings, will be approved by one vote unless any Board Member desires to have a separate vote on any or all of these items. The Consent Agenda consists of discussion, consideration and vote on each items 1 through 8.**
 - 1. Approval of Minutes
November 10, 2015 Regular Meeting**
 - 2. Approval of Declaration of Funds, Treasurer's Report and KTC Cash Reconciliation.**

3. Approval of Resolution No. 12/8/2015-1 Activity Fund Account Reports and Transfer of Funds.

4. Approval of Short-Term Instructors and Part-Time Employees to Work at All Campuses – FY 2015-2016.

<u>Name</u>	<u>Primary Duty</u>	<u>Campus</u>
Marley, Jim	Substitute – Math Classes	Atoka
Bolin, Michael	Bus Driver/Maintenance	McAlester/Eufaula
Mairs, Diana	Substitute – All Classes	McAlester/Eufaula
Pate, Kelly	Substitute – All Classes	McAlester/Eufaula
Smith, Jr., Alton	Substitute – All Classes	McAlester/Eufaula
Gammel, Jr., Keith	STA Instr. – Fire Fighter, Safety and Health Classes	Poteau/Spiro
McLaughlin, Brian	STA Instr. – Electrical Code Update and BAT Classes	Poteau/Spiro
Prewitt, Lonnie	STA Instr. – Auto Services Classes	Poteau/Spiro
Sullins, Tyson	STA Instr. – Pipe Line Welding Classes	Poteau/Spiro
Thomas, Dennis	STA Instr. – Pipe Line Welding Classes	Poteau/Spiro

ANY EMPLOYEE NAME SUBMITTED ABOVE MAY INCLUDE OTHER JOB DUTIES, CLASSES AND/OR SUBSTITUTE TEACHING DUTIES AS ASSIGNED.

5. Approval of Out-of-State Travel.

**DOUG HALL, Director – Poteau/Spiro Campuses
National Policy Seminar 2016
February 28 - March 3, 2016
Arlington, Virginia**

**CARRIE KIRKES, EAST Program Facilitator – Talihina Campus
EAST Initiative Board of Directors Meeting
December 8-9, 2015
Little Rock, Arkansas**

**DANNY BLACK, Automotive Service Technology Instructor – Idabel Campus
Vision Hi-Tech Training and Expo.
March 2-6, 2016
Overland Park, Kansas**

**JEFFREY DUNN, Masonry Instructor – Idabel Campus
World of Concrete 2016
February 1-6, 2016
Las Vegas, Nevada**

6. Approval of Clinical Agreements for KTC Health-Related Programs for the Purpose of Allowing KTC Students to Acquire Field Experience – FY 2015-2016.

EMS Program

- Love County EMS, Marietta OK.
- Mercy Health Love County Hospital, Marietta, OK.

7. Approval of the Following On-Going Agreement for the Period January 1, 2016 Through June 30, 2016:

- Memorandum of Understanding Between the Board of Regents of the University of Oklahoma, By and Through the University Outreach/College of Continuing Education's Center for Early Childhood Education and Development and Kiamichi Technology Center

8. Approval of FY 2015-2016 General Fund Encumbrance Nos. 2259 Through the Latest Numbered Encumbrance Presented at the Time of this Meeting for Accounts Payable, Encumbrance Nos. 71064 Through the Latest Numbered Encumbrance Presented at the Time of This Meeting for Payroll and Building Fund Encumbrance Nos. 4 Through the Latest Numbered Encumbrance Presented at the Time of This Meeting for Accounts Payable.

E. Motion, Second and Roll Call Vote to Approve the Consent Agenda, Items 1 through 8.

F. ACTION TOPICS:

9. Proposed Executive Session to Discuss and Review the Evaluation and Employment of Shelley D. Free, as Superintendent, the Disclosure of Which Discussion Would Violate Confidentiality Rights Under State and/or Federal Law, as Authorized by 25 Okla. Stat. Section 307 (B) (1) and (7).

- A. Vote to Convene in Executive Session**
- B. Vote to Acknowledge Return to Open Session**
- C. Statement of Minute of Executive Session**

10. **Discussion and Vote to Deliver to Ms. Free, the Superintendent's Evaluation Compiled by the Board in Executive Session.**
11. **Recommendation, Consideration and Vote to Approve the Establishment of a Criminal Justice Program - Talihina Campus – FY 2016-2017.**
12. **Discussion of Program Offering at the Hugo Campus.**

G. REPORTS:

Superintendent's Report

H. NEW BUSINESS:

I. ANNOUNCEMENT OF NEXT MEETING:

The next regular meeting of the Board is scheduled for:

**Tuesday, January 12, 2016
12:15 P.M.
KTC – Administrative Office
1004 Highway 2 North
Wilburton, OK 74578**

J. VOTE TO ADJOURN:

Posted By: _____
Date Posted: _____
Time Posted: _____
Place Posted: _____
Signed: _____