

AGENDA

**Kiamichi Technology Center
Board of Education
Regular Meeting
KTC – Durant Campus
810 Waldron Drive
Durant, OK 74701
November 10, 2015
12:15 P.M.**

The Board can discuss, make motions and vote upon any matter appearing on the Agenda. Such motions and votes may be to adopt, reject, modify, table, reaffirm, rescind, or take no action on any Agenda item. The meeting will be conducted by the President of the Board as the presiding officer. Any agenda item containing multiple matters may be severed for separate consideration at the request of any Board member:

- A. ROLL CALL:**
- B. QUORUM DECLARED TO BE PRESENT & MEETING CALLED TO ORDER:**
- C. RECOGNITION OF GUESTS, SUBMITTING PROPER REQUESTS PURSUANT TO KIAMICHI TECHNOLOGY CENTER POLICY 6.5:**
- D. CONSENT AGENDA: All of the following items, which concern reports and items of a routine nature normally approved at Board Meetings, will be approved by one vote unless any Board Member desires to have a separate vote on any or all of these items. The Consent Agenda consists of discussion, consideration and vote on each items 1 through 12.**
 - 1. Approval of Minutes
October 13, 2015 Regular Meeting**
 - 2. Approval of Declaration of Funds, Treasurer’s Report and KTC Cash Reconciliation.**

3. Approval of Resolution No. 11/10/2015-1 Activity Fund Account Reports and Transfer of Funds.

4. Approval of Short-Term Instructors and Part-Time Employees to Work at All Campuses – FY 2015-2016.

<u>Name</u>	<u>Primary Duty</u>	<u>Campus</u>
Gobert, Ernest	Networking Technology Training for City of Durant	Durant
Casanover, Terri	Cake Decorating and Floral Design Instructor	Idabel
Sweeden, Judith Tolison, Burgundi	Substitute – Culinary Arts Program Culinary Arts Banquet Duty	Idabel Idabel
Carter, Masa Russell, Shannon	Federal Work Study Federal Work Study	McAlester/Eufaula McAlester/Eufaula
Juarez, Cesiah Rogers, David Scantling, Whitney Spradley, Lindsey Wilkerson, Ardith	Mining Class Instructor HVAC Instructor Health/Safety Instructor Federal Work Study Substitute – All Programs	Poteau/Spiro Poteau/Spiro Poteau/Spiro Poteau/Spiro Poteau/Spiro
Scott, Starfire	Clinical Skills Observer	Talihina

ANY EMPLOYEE NAME SUBMITTED ABOVE MAY INCLUDE OTHER JOB DUTIES, CLASSES AND/OR SUBSTITUTE TEACHING DUTIES AS ASSIGNED.

5. Approval to Declare Equipment Located at the Hugo Campus as Surplus to be Disposed of Through Online Public Auction or Salvaged for Scrap. (A Copy of This List is Available on the District Website, at the Office of the Superintendent and at the Meeting.)

6. Approval to Declare Equipment Located at the Stigler Campus as Surplus to be Donated to the Taft Skills Center. (A Copy of This List is Available on the District Website, at the Office of the Superintendent and at the Meeting.)

7. Approval to Declare Equipment Located at the Talihina Campus as Surplus to be Donated to the Wilburton Public Schools. (A Copy of This List is Available on the District Website, at the Office of the Superintendent and at the Meeting.)

8. Approval to Declare Equipment Located at the McAlester Campus as Surplus to be Donated to the Crowder Public Schools. (A Copy of This List is Available on the District Website, at the Office of the Superintendent and at the Meeting.)

9. Approval of Out-of-State Travel.

**LUKE WORKMAN, Financial Aid Coordinator
EVELYN WILKINS, Secretary – Hugo Campus
SANDY DANIELS, Secretary – Stigler Campus
SFA Conference and Training
November 30-December 5, 2015
Las Vegas, Nevada**

**CRISTY DUFUR, Math and Science Instructor – Durant Campus
Texas Instruments T-Cubed International Conference
February 25-28, 2015
Orlando, Florida**

**WARNA GIBSON, EAST Facilitator – McAlester Campus
EAST Phase III Training
December 1-3, 2015
Little Rock, Arkansas**

10. Approval of Clinical Agreements for KTC Health-Related Programs for the Purpose of Allowing KTC Students to Acquire Field Experience – FY 2015-2016.

EMS Program

- **Mercy Health Oklahoma Communities, Inc. – Ada/EI Reno, OK**
- **Fort Smith HMA, LLC d/b/a Sparks Regional Medical Center, Summit Medical Center – Fort Smith, AR**

11. Approval of the Following Agreement:

- **Project Fund Agreement Between Choctaw Nation of Oklahoma and Kiamichi Technology Centers (Subgrantee) - Pipeline for Advanced Training in Health Sciences (PATHS)**

12. Approval of FY 2015-2016 General Fund Encumbrance Nos. 1852 Through the Latest Numbered Encumbrance Presented at the Time of this Meeting for Accounts Payable, Encumbrance Nos. 70862 Through the Latest Numbered

Encumbrance Presented at the Time of This Meeting for Payroll, Building Fund Encumbrance Nos. 3 Through the Latest Numbered Encumbrance Presented at the Time of This Meeting for Accounts Payable and Change order for FY 2015-2016 which was over \$500.00 and 20%.

<u>P.O. #</u>	<u>Vendor</u>	<u>Increase</u>	<u>Total</u>
45	Hughes County Treasurer	\$1,545.91	\$6,145.91

E. Motion, Second and Roll Call Vote to Approve the Consent Agenda, Items 1 through 12.

F. ACTION TOPICS:

- 13. Recommendation, Consideration and Vote to Approve Appointment of Shelley D. Free to the Southern Workforce Board, Inc. (SWB).**
- 14. Recommendation, Consideration and Vote to Approve Revision to the Activity Fund Chart of Accounts FY - 2015-2016.**
- 15. Recommendation, Consideration and Vote to Approve Revisions to KTC Board of Education Policies.**
 - Section 8, Item 8.42A – Student Technology Resource Standards
 - Section 8, Item 8.43 –Technology Resource Standards
 - Section 9 - General Personnel Policies
- 16. Recommendation, Consideration and Vote to Approve a \$400.00 Incentive Payment for all Choctaw Nation Career Development Staff.**
- 17. Recommendation, Consideration and Vote to Approve the Transition of the Business and Information Technology (BAIT) Program to EAST Program - Poteau Campus – FY 2016-2017.**
- 18. Discussion of Program Offerings at the Hugo Campus and the Talihina Campus.**

- 19. Recommendation, Consideration and Vote to Approve Revision to Resolution No. 10/13/2015-2 Proclamation and Resolution Giving Notice of and Calling Election for Election of One (1) School Board Member to the Board of Education of Kiamichi Technology Center School District No. 7 from Board Zone No. 2 and Board Zone No. 5.**
- 20. Proposed Executive Session for the Purpose of Discussing the Resignation, Retirement, Employment/Appointment and/or the Reassignment of the Positions Listed Below Including Discussions of Information, the Disclosure of Which Would Violate Confidentiality Requirements of State or Federal Law as Authorized by Title 25, O.S. Section 307 (B) (1) and (7).**

EMPLOYMENT/APPOINTMENT AND/OR REASSIGNMENT:

_____, Custodial/Maintenance – McAlester Campus (12-Month Support Contract)

KELLY BRAME, Counselor, Choctaw Nation Career Development – Change in Salary Due to Additional Duties Assigned as Part-Time Director and Evaluator, Pipeline for Advanced Training in Health Sciences (PATHS) Program.

- A. Vote to Convene in Executive Session**
- B. Vote to Acknowledge Return to Open Session**
- C. Statement of Minute of Executive Session**

- 21. Recommendation, Consideration and Vote to Approve the Personnel Actions Set Out Below:**

EMPLOYMENT/APPOINTMENT AND/OR REASSIGNMENT:

_____, Custodial/Maintenance – McAlester Campus (12-Month Support Contract)

KELLY BRAME, Counselor, Choctaw Nation Career Development – Change in Salary Due to Additional Duties Assigned as Part-Time Director and Evaluator, Pipeline for Advanced Training in Health Sciences (PATHS) Program.

22. Proposed Executive Session for the Purpose of Confidential Communications Between the Board and Its Attorney Concerning the Litigation Styled Miguel H. Johnson v. KTC, et al., in the U.S. District Court for the Eastern District of Oklahoma, the Board Having Been Advised by its Attorney that Disclosure of Such Discussions Would Seriously Impair the Ability of the Public Body to Process and Defend the Proceeding in the Public Interest, as Authorized by Title 25, O.S. Statutes Section 307 (B) (4).

- A. Vote to Convene in Executive Session**
- B. Vote to Acknowledge Return to Open Session**
- C. Statement of Minute of Executive Session**

G. REPORTS:

Superintendent's Report

H. NEW BUSINESS:

I. ANNOUNCEMENT OF NEXT MEETING:

The next regular meeting of the Board is scheduled for:

**Tuesday, December 8, 2015
12:15 P.M.
KTC – Administrative Office
1004 Highway 2 North
Wilburton, OK 74578**

J. VOTE TO ADJOURN:

Posted By: _____
Date Posted: _____
Time Posted: _____
Place Posted: _____
Signed: _____