

## **AGENDA**

**Kiamichi Technology Center  
Board of Education  
Regular Meeting  
KTC – Spiro Campus  
610 SW 3<sup>rd</sup>  
Spiro, OK 74959  
October 13, 2015  
12:15 P.M.**

**The Board can discuss, make motions and vote upon any matter appearing on the Agenda. Such motions and votes may be to adopt, reject, modify, table, reaffirm, rescind, or take no action on any Agenda item. The meeting will be conducted by the President of the Board as the presiding officer. Any agenda item containing multiple matters may be severed for separate consideration at the request of any Board member:**

- A. ROLL CALL:**
- B. QUORUM DECLARED TO BE PRESENT & MEETING CALLED TO ORDER:**
- C. RECOGNITION OF GUESTS, SUBMITTING PROPER REQUESTS PURSUANT TO KIAMICHI TECHNOLOGY CENTER POLICY 6.5:**
- D. CONSENT AGENDA: All of the following items, which concern reports and items of a routine nature normally approved at Board Meetings, will be approved by one vote unless any Board Member desires to have a separate vote on any or all of these items. The Consent Agenda consists of discussion, consideration and vote on each items 1 through 9.**
  - 1. Approval of Minutes  
September 22, 2015 Regular Meeting**
  - 2. Approval of Declaration of Funds, Treasurer's Report and KTC Cash Reconciliation.**

**3. Approval of Resolution No. 10/13/2015-1 Activity Fund Account Reports and Transfer of Funds.**

**4. Approval of Short-Term Instructors and Part-Time Employees to Work at All Campuses – FY 2015-2016.**

<u>Name</u>	<u>Primary Duty</u>	<u>Campus</u>
Pierce, Mary	Substitute-BAIT, CRT, Early Ed., Health Careers Certification	Durant
Allensworth, Alice	Federal Work-Study	Idabel
Baker, Destiny	Federal Work-Study	Idabel
McCulloch, Marian	Federal Work-Study	Idabel
Moore, Jessica	Banquet Worker	Idabel
Murphy, David	Substitute	Idabel
Klusak, Robin	Substitute	McAlester/Eufaula
Sheets, Caroline	Substitute	McAlester/Eufaula
Wilson, Tannah	Substitute – All Programs	Poteau/Spiro
Bourne, Christopher	Federal Work Study	Poteau/Spiro
Chapman, Gavin	Federal Work-Study	Stigler
Wood, Patricia	Substitute-Health Careers Certification and Trade and Industrial Education	Stigler

ANY EMPLOYEE NAME SUBMITTED ABOVE MAY INCLUDE OTHER JOB DUTIES, CLASSES AND/OR SUBSTITUTE TEACHING DUTIES AS ASSIGNED.

**5. Approval to Declare Equipment Located at the Idabel Campus as Surplus to be Disposed of Through Online Public Auction or Salvaged for Scrap. (A Copy of This List is Available on the District Website, at the Office of the Superintendent and at the Meeting.)**

**6. Approval to Declare Equipment Located at the Idabel Campus as Surplus to be Donated to the Jim E. Hamilton Skills Center. (A Copy of This List is Available on the District Website, at the Office of the Superintendent and at the Meeting.)**

**7. Approval to Declare Equipment Located at the Hugo Campus as Surplus to be Donated to the Swink Public Schools. (A Copy of This List is Available on the District Website, at the Office of the Superintendent and at the Meeting.)**

**8. Approval of Out-of-State Travel.**

**TIM NELSON, Culinary Arts Instructor – Poteau Campus  
FCCLA Cluster Meeting  
November 19-22, 2015  
Dallas, Texas**

**CARRIE KIRKES, EAST Facilitator – Talihina Campus  
EAST Student Training  
November 4-5, 2015  
Fayetteville, Arkansas**

- 9. Approval of FY 2015-2016 General Fund Encumbrance Nos. 1565 Through the Latest Numbered Encumbrance Presented at the Time of this Meeting for Accounts Payable, and Encumbrance Nos. 70710 Through the Latest Numbered Encumbrance Presented at the Time of this Meeting for Payroll.**

- E. Motion, Second and Roll Call Vote to Approve the Consent Agenda, Items 1 through 9.**

**F. ACTION TOPICS:**

- 10. Recommendation, Consideration and Vote to Approve Resolution No. 10/13/2015-2 Proclamation and Resolution Giving Notice of and Calling Election for Election of (1) School Board Member to the Board of Education of Kiamichi Technology Center School District No. 7 from Board Zone No. 2 and Board Zone No. 5.**
- 11. Recommendation, Consideration and Vote to Declare the Carpentry House Project, McAlester Campus, Surplus and Approve the Seeking of Bids for the Sale of the Carpentry House – McAlester Campus.**
- 12. Recommendation, Consideration and Vote to Approve Addition to KTC Board of Education Policies.**

- **Section 24, Item 24.19(a) – Distraction Free Driving (New Policy)**

- 13. Recommendation, Consideration and Vote to Approve 2015-2016 General Fund and Building Fund Budgets.**
- 14. Proposed Executive Session for the Purpose of Discussing the Resignation, Retirement, Employment/Appointment and/or the Reassignment of the Positions Listed Below Including Discussions of Information, the Disclosure of Which Would Violate Confidentiality Requirements of State or Federal Law as Authorized by Title 25, O.S. Section 307 (B) (1) and (7).**

**RETIREMENT:**

**LAUREN ENGLISH, Counselor – Choctaw Career Development Program.**

**EMPLOYMENT/APPOINTMENT AND/OR REASSIGNMENT:**

**TRACI HURST, Secretary, Spiro Campus - Approval of Addendum to Contract for Additional Duties Assigned - Poteau Campus.**

**FAITH HOLLIS, TANF Program Coordinator, Durant Campus – Approval of Addendum to Contract for Additional Duties as Assigned.**

- A. Vote to Convene in Executive Session**
- B. Vote to Acknowledge Return to Open Session**
- C. Statement of Minute of Executive Session**

- 15. Recommendation, Consideration and Vote to Approve the Personnel Actions Set Out Below:**

**RETIREMENT:**

**LAUREN ENGLISH, Counselor – Choctaw Career Development Program.**

**EMPLOYMENT/APPOINTMENT AND/OR REASSIGNMENT:**

**TRACI HURST, Secretary, Spiro Campus - Approval of Addendum to Contract for Additional Duties Assigned - Poteau Campus.**

**FAITH HOLLIS, TANF Program Coordinator, Durant Campus – Approval of Addendum to Contract for Additional Duties as Assigned.**

- 16. Proposed Executive Session for the Purpose of Confidential Communications Between the Board and Its Attorney**

**Concerning the Litigation Styled Miguel H. Johnson v. KTC, et al., in the U.S. District Court for the Eastern District of Oklahoma, the Board Having Been Advised by its Attorney that Disclosure of Such Discussions Would Seriously Impair the Ability of the Public Body to Process and Defend the Proceeding in the Public Interest, as Authorized by Title 25, O.S. Statutes Section 307 (B) (4).**

- A. Vote to Convene in Executive Session**
- B. Vote to Acknowledge Return to Open Session**
- C. Statement of Minute of Executive Session**

**G. REPORTS:**

**Superintendent's Report**

**H. NEW BUSINESS:**

**I. ANNOUNCEMENT OF NEXT MEETING:**

**The next regular meeting of the Board is scheduled for:**

**Tuesday, November 10, 2015  
12:15 P.M.  
KTC – Durant Campus  
810 Waldron Road  
Durant, OK 74701**

**J. VOTE TO ADJOURN:**

<b>Posted By:</b> _____
<b>Date Posted:</b> _____
<b>Time Posted:</b> _____
<b>Place Posted:</b> _____
<b>Signed:</b> _____