

AGENDA

**Kiamichi Technology Center
Board of Education
Regular Meeting
KTC – Idabel Campus
3205 Lincoln Road NE
Idabel, OK 74745
August 11, 2015
12:15 P.M.**

The Board can discuss, make motions and vote upon any matter appearing on the Agenda. Such motions and votes may be to adopt, reject, modify, table, reaffirm, rescind, or take no action on any Agenda item. The meeting will be conducted by the President of the Board as the presiding officer. Any agenda item containing multiple matters may be severed for separate consideration at the request of any Board member:

- A. ROLL CALL:**
- B. QUORUM DECLARED TO BE PRESENT & MEETING CALLED TO ORDER:**
- C. RECOGNITION OF GUESTS, SUBMITTING PROPER REQUESTS PURSUANT TO KIAMICHI TECHNOLOGY CENTER POLICY 6.5:**
- D. CONSENT AGENDA: All of the following items, which concern reports and items of a routine nature normally approved at Board Meetings, will be approved by one vote unless any Board Member desires to have a separate vote on any or all of these items. The Consent Agenda consists of discussion, consideration and vote on each items 1 through 12.**
 - 1. Approval of Minutes
July 21, 2015 Regular Meeting**
 - 2. Approval of Declaration of Funds, Treasurer’s Report and KTC Cash Reconciliation.**

3. Approval of Resolution No. 8/11/2015-1 Activity Fund Account Reports and Transfer of Funds.

4. Approval of Short-Term Instructors and Part-Time Employees to Work at All Campuses – FY 2015-2016.

<u>Name</u>	<u>Primary Duty</u>	<u>Campus</u>
Busby, Taryn	New Teacher Academy – July 21-23, 2015	Durant
Powell, Leslie	Project Lead The Way – June 14-26, 2015 July 18-31, 2015	Durant
Ramos, Ruben	New Teacher Academy – July 14-16, 2015	Durant
Brooks, Billy	EMT/CPR Instructor	Idabel
Haskin, Virgil	Private Security Guard Instructor	Idabel
Smith, Jr., James L.	EMT/CPR Instructor	Idabel
Foreman, Johnny	Nuts and Bolts Camp	McAlester
Peck, Bryan	Nuts and Bolts Camp	McAlester
Scifres, Kathy	Nuts and Bolts Camp	McAlester
Sewell, Matthew	Nuts and Bolts Camp	McAlester
Tedder, Richard	Nuts and Bolts Camp	McAlester
Wallace, Robert	Nuts and Bolts Camp	McAlester
Strube, Donita K.	Practical Nursing Substitute	PN District-Wide
Carter, Michelle	Short-Term Health/Safety Programs	Poteau/Spiro
Mathews, Danielle D.	Federal Work Study	Poteau/Spiro
Stinson, Joshua	Short-Term Health/Safety Programs	Poteau/Spiro
Brand, Collin	Federal Work Study	Stigler
Ellis, Rebecca	CNA Instructor	Stigler
Gorman, Heather	Federal Work Study	Stigler
Humphrey, April	Bus Driver/Maintenance	Stigler
Sharpe, Sharon R.	Bus Driver/Maintenance	Stigler
Shimp, Tommy J.	Bus Driver/Maintenance	Stigler
Tatman, Ed	Bus Driver	Stigler
Arriola, Richard	Federal Work Study	Talihina
Bland, Stephanie	Federal Work Study	Talihina
Green, Terri D.	Federal Work Study	Talihina

ANY EMPLOYEE NAME SUBMITTED ABOVE MAY INCLUDE OTHER JOB DUTIES, CLASSES AND/OR SUBSTITUTE TEACHING DUTIES AS ASSIGNED.

5. Approval to Declare Equipment Located at the Poteau Campus as Surplus to be Donated to Pioneer Technology Center. (A Copy of This List is Available on the District Website, at the Office of the Superintendent and at the Meeting.)

6. Approval to Declare Equipment Located at the Spiro Campus as Surplus to be Donated to the Spiro Public Schools. (A Copy

of This List is Available on the District Website, at the Office of the Superintendent and at the Meeting.)

7. Approval of Out-of-State Travel.

**DONNA METCALF, Organizational and Instructional Development Coordinator
ACTE CareerTech VISION 2015 Conference
November 18-22, 2015
New Orleans, Louisiana**

**JUAN CUIEL, STA Instructor/CPR – Poteau Campus
LEE LIDDY, Safety/BIS Trainer – Poteau Campus
AMY HOWARD, Safety/BIS Trainer – Poteau Campus
IRVING MARTINEZ, Teaching Assistant – Poteau Campus
LOGAN HAYES, STA Instructor/Safety – Poteau Campus
CPR/First Aid for Rock-It-Stone
August 15, 2015
Clarksville, Arkansas**

**LOGAN HAYES, STA Instructor/Safety – Poteau Campus
Silica and Noise Hazard Assessment for Rock-It-Stone
August 14-15, 21-22, 28-29, September 4-5, 2015
Clarksville, Arkansas**

**MIKE GOODWIN, Director – Durant Campus
2015 Washington Leadership Training Institute
September 18-23, 2015
Washington, D.C.**

**LOIS WELCH, Business Manager/CFO
RONDA PECK, District Procurement and Inventory Coordinator
STACIA McCUNE, Treasurer/Financial Officer
National Association of School Business Officials
October 22-26, 2015
Grapevine, Texas**

- 8. Approval of New and Existing Clinical Agreements for KTC Practical Nursing and Health-Related Programs for the Purpose of Allowing KTC Students To Acquire Field Experience – FY 2015-2016. (See: Schedule A)**
- 9. Approval of Agreement between Kiamichi Technology Centers and SHL US, Inc. for Brainbench Skillsbench Development Assessment Testing – FY 2015-2016.**
- 10. Approval of Memorandum of Understanding Between High Plains Technology Center and Kiamichi Technology Center – FY 2015-2016.**

- 11. Approval of Memorandum of Understanding Between the City of Idabel and Kiamichi Technology Center for Use of the Idabel Police Department's Firearms Range for Arms Security Training Classes – Idabel Campus.**
- 12. Approval of FY 2015-2016 General Fund Encumbrance Nos. 803 Through the Latest Numbered Encumbrance Presented at the Time of this Meeting for Accounts Payable, Encumbrance Nos. 70310 Through the Latest Numbered Encumbrance Presented at the Time of this Meeting for Payroll, and Building Fund Encumbrance Nos. 2 Through the Latest Numbered Encumbrance Presented at the Time of this Meeting for Accounts Payable.**

E. Motion, Second and Roll Call Vote to Approve the Consent Agenda, Items 1 through 12.

F. ACTION TOPICS:

- 13. Recommendation, Consideration and Vote to Approve Clinical Agreement for KTC Health-Related Programs for the Purpose of Allowing KTC Students to Acquire Field Experience - FY 2015-2016.**

HCC Program

Poteau Valley Veterinary Hospital – Poteau, OK

- 14. Recommendation, Consideration and Vote to Approve the KTC Business and Education Council (BEC) Handbook.**
- 15. Recommendation, Consideration and Vote to Approve the Following KTC Emergency Plans for FY 2015-2016 to Replace or Supersede Earlier Editions of the Same Plans and to Adopt ALICE (Alert, Lockdown, Inform, Counter, Evaluate) Training as Part of the KTC Emergency Operations Plan.**
 - Emergency Operations Plan**
 - Emergency Communications Plan**

16. Proposed Executive Session for the Purpose of Discussing the Resignation, Retirement, Employment/Appointment and/or the Reassignment of the Positions Listed Below Including Discussions of Information, the Disclosure of Which Would Violate Confidentiality Requirements of State or Federal Law as Authorized by Title 25, O.S. Section 307 (B) (1) and (7).

RETIREMENT:

KAREN THOMAS, Counselor – Choctaw Nation Career Development

RESIGNATION:

BRANDY JILL WARD, Culinary Arts Instructor – Poteau Campus

LORENDA HICKS, TRAIN Program Instructor – Durant, OK

EMPLOYMENT/APPOINTMENT AND/OR REASSIGNMENT:

_____, Practical Nursing Instructor – Poteau Campus
(12-Month Adult Ed. Contract)

_____, Culinary Arts Instructor – Poteau Campus
(10-Month Temporary Teacher Contract)

- A. Vote to Convene in Executive Session**
- B. Vote to Acknowledge Return to Open Session**
- C. Statement of Minute of Executive Session**

17. Recommendation, Consideration and Vote to Approve the Personnel Actions Set Out Below:

RETIREMENT:

KAREN THOMAS, Counselor – Choctaw Nation Career Development

RESIGNATION:

BRANDY JILL WARD, Culinary Arts Instructor – Poteau Campus

LORENDA HICKS, TRAIN Program Instructor – Durant Campus

EMPLOYMENT/APPOINTMENT AND/OR REASSIGNMENT:

_____, Practical Nursing Instructor – Poteau Campus
(12-Month Adult Ed. Contract)

_____, Culinary Arts Instructor – Poteau Campus
(10-Month Temporary Teacher Contract)

18. Proposed Executive Session for the Purpose of Confidential Communications Between the Board of Education and Its Attorney Concerning Pending Claims and Demands by (1) Oklahoma Schools Property/Casualty Cooperative, and (2) the Miguel H. Johnson EEOC Charge #564-2015-00210, the Board’s Attorney Having Advised the Board that Disclosure of Such Communications Will Impair the Ability of the Board to Process the Claims and Defend Any Litigation in the Public Interest As Authorized by Title 70 Okla. Stat. Section 307 B (4).

- A. Vote to Convene in Executive Session**
- B. Vote to Acknowledge Return to Open Session**
- C. Statement of Minute of Executive Session**

19. Recommendation, Consideration and Action Authorizing and Directing the Superintendent in Consultation with KTC’s Legal Counsel to Take Such Action as is Necessary and Consistent with the Discussion in Executive Session with Regard to the Claims and Demands of OSPCC and Miguel H. Johnson EEOC Charge #564-2015-00210.

G. REPORTS:

Superintendent’s Report

H. NEW BUSINESS:

I. ANNOUNCEMENT OF NEXT MEETING:

The next regular meeting of the Board is scheduled for:

**Tuesday, September 8, 2015
12:15 P.M.
KTC – Atoka Campus
1301 West Liberty Road
Atoka, OK 74525**

J. VOTE TO ADJOURN:

Posted By: _____
Date Posted: _____
Time Posted: _____
Place Posted: _____
Signed: _____