AGENDA

Kiamichi Technology Center
Board of Education
Regular Meeting
KTC – Poteau Campus
1509 South McKenna
Poteau, OK 74953
June 9, 2015
12:15 P.M.

The Board can discuss, make motions and vote upon any matter appearing on the Agenda. Such motions and votes may be to adopt, reject, modify, table, reaffirm, rescind, or take no action on any Agenda item. The meeting will be conducted by the President of the Board as the presiding officer. Any agenda item containing multiple matters may be severed for separate consideration at the request of any Board member:

A. ROLL CALL:

B. QUORUM DECLARED TO BE PRESENT & MEETING CALLED TO ORDER:

C. RECOGNITION OF GUESTS, SUBMITTING PROPER REQUESTS PURSUANT TO KIAMICHI TECHNOLOGY CENTER POLICY 6.5:

D. CONSENT AGENDA: All of the following items, which concern reports and items of a routine nature normally approved at Board Meetings, will be approved by one vote unless any Board Member desires to have a separate vote on any or all of these items. The Consent Agenda consists of discussion, consideration and vote on each items 1 through 9.

1. Approval of Minutes
   May 12, 2015 Regular Meeting

2. Approval of Declaration of Funds, Treasurer's Report and KTC Cash Reconciliation.
3. Approval of Resolution No. 6/9/2015-1 Activity Fund Account Reports and Transfer of Funds.


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<thead>
<tr>
<th>Name</th>
<th>Primary Duty</th>
<th>Campus</th>
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<tbody>
<tr>
<td>Jimmy Altom</td>
<td>Summer Worker</td>
<td>Atoka</td>
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<tr>
<td>Shelly Callicoat</td>
<td>SLI - June 9-12, 2015</td>
<td>Atoka</td>
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<tr>
<td>Janelle Dunn</td>
<td>Federal Work Study – June and July</td>
<td>Durant</td>
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<td>Rhonda Collier</td>
<td>SLI – June 9-12, 2015</td>
<td>Durant</td>
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<td>STA Instructor – F2450 Fire</td>
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<td>Fighter Initiative Training</td>
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<td>Quint Gobert</td>
<td>SLI – June 9-12, 2015</td>
<td>Durant</td>
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<td>Veronica Guzman</td>
<td>Federal Work Study – June and July</td>
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<td>Matthew Hernandez</td>
<td>Summer Worker</td>
<td>Durant</td>
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<tr>
<td>Brian James</td>
<td>SLI – June 9-12, 2015</td>
<td>Hugo/Antlers</td>
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<tr>
<td>Danny Terrebonne</td>
<td>Instructor – CPR, Safety/Firefighter Training</td>
<td>Hugo/Antlers</td>
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<td>Pamela Graham</td>
<td>Film and Video Educator Seminar</td>
<td>Hugo/Antlers</td>
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<td>June 11-13, 2015</td>
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<tr>
<td>Danny Black</td>
<td>International Driver Certification Class, Third Party Examiner/AAMVA</td>
<td>Idabel</td>
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<td>June 14-17, 2015</td>
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<td>Jay R. Smith</td>
<td>Siemens Sitran Workshop for Educators – July 13-16, 2015</td>
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<td>Kellie Cantrell</td>
<td>National FCCLA Leadership Conf.</td>
<td>McAlester/Eufaula</td>
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<td>July 4-10, 2015</td>
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<td>EAST Phase 1 Training – June 21-26, 2015</td>
<td>McAlester/Eufaula</td>
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<tr>
<td>Marcus R. Floyd</td>
<td>Instructor – Safety, Firefighter Training and Industry Specific Classes</td>
<td>Poteau/Spiro</td>
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<tr>
<td>Laurie Aables</td>
<td>CANVAS Learning Management System</td>
<td>Wilburton</td>
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<tr>
<td>Jody Goodson</td>
<td>Welding Instructor Interviews</td>
<td>Wilburton</td>
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<tr>
<td>Matthew Sewell</td>
<td>Welding Instructor Interviews</td>
<td>Wilburton</td>
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ANY EMPLOYEE NAME SUBMITTED ABOVE MAY INCLUDE OTHER JOB DUTIES, CLASSES AND/OR SUBSTITUTE TEACHING DUTIES AS ASSIGNED.

5. Approval to Declare Equipment Located at the Durant Campus, the Hugo Campus, the Poteau Campus, and the Wilburton Administration Office as Surplus to be Disposed of Through Online Public Auction or Salvaged for Scrap. (Copies of These Lists are Available on the District Website, at the Office of the Superintendent and at the Meeting.)
6. **Approval to Declare Equipment Located at the Poteau Campus as Surplus to be Donated to the Tri-County Technology Center.** (A Copy of This List is Available on the District Website, at the Office of the Superintendent and at the Meeting.)

7. **Approval to Accept Donated Equipment from Appion, Inc., 2800 South Tejon Street, Englewood, Colorado, to be Used for Student Training Purposes in the Heating and Air Conditioning Program – Poteau Campus.**

   G5 Twin Recovery Machine – Serial No. #H10G1009

8. **Approval of Out-of-State Travel.**

   SHELLEY D. FREE, Superintendent
   MICHAEL CULWELL, Assistant Director – Poteau Campus
   MARJORIE WANN, Counselor – Poteau Campus
   LAURA HARRISON, Student Services – Poteau Campus
   GINA RIGGS, EMS Director
   ACTE Vision 2015
   November 18-22, 2015
   New Orleans, Louisiana

   LAURIE ABLES, Computer and Network Technology Instructor – Atoka Campus
   CISCO Academy
   June 29-July 2, 2015
   Palos, Illinois

   CHARLEY HAYES, Industrial Coordinator – Poteau Campus
   DWIGHT KOS, Adult/Industrial Coordinator – Hugo Campus
   National Safety Council Congress and Expo
   September 27-October 1, 2015
   Atlanta, Georgia

   MICHAEL CULWELL, Assistant Director – Poteau Campus
   MARJORIE WANN, Counselor – Poteau Campus
   LAURA HARRISON, Student Services – Poteau Campus
   GINA RIGGS, EMS Director (Expenses paid by AACTE)
   Arkansas ACTE Summer Conference
   July 26-28, 2015
   Hot Springs, Arkansas

   ANTHONY STANKEWITZ, STA EMS INSTRUCTOR – Poteau Campus
   EEC Regional Conference (CPR and First Aid)
   July 27-28, 2015
   Dallas, Texas

E. Motion, Second and Roll Call Vote to Approve the Consent Agenda, Items 1 through 9.

F. ACTION TOPICS:


11. Recommendation, Consideration and Vote to Approve Statutory Positions – Minutes Clerk and Encumbrance Clerk, Deputy Minutes Clerk and Encumbrance Clerk and Treasurer – FY 2015-2016.

Lois Welch, Minutes Clerk and Encumbrance Clerk
Angela Coleman – Deputy Minutes Clerk and Encumbrance Clerk
Stacia McCune, Treasurer

12. Recommendation, Consideration and Vote to File Certification and Municipal Order and Notice of Treasurer’s Bond with County Clerks and County Treasurers Within the KTC School District for the 2015-2016 School Year.

13. Recommendation, Consideration and Vote to Approve Cooperative and Service Agreements with Area Agencies – FY 2015-2016 – As Listed on Schedule “A” of the Agenda.


16. Recommendation, Consideration and Vote to Approve Change Order Number 002, an Increase in the Amount of $2,803.00 for the 2015 Interior Refurbish for Biomedical Lab and Classroom – McAlester Campus.

17. Recommendation, Consideration and Vote to Approve the Following KTC Handbooks for FY 2015-2016 to Replace or Supersede Earlier Editions of the Same Handbooks:
   - Practical Nursing Student Clinical Handbook
   - Practical Nursing Student Handbook

18. Recommendation, Consideration and Vote to Approve the Professional Development Confirmation Agreement Between the Flippen Group and Kiamichi Technology Centers.

19. Recommendation, Consideration and Vote to Approve the Master Subscription Services Agreement Between Instructure, Inc., and Kiamichi Technology Centers.


22. Proposed Executive Session for the Purpose of Discussing the Resignation, Retirement, Employment and Reemployment of Temporarily Contracted Teachers, Adult Education/Grant Contract Personnel, Teaching Assistants and Support Staff for FY 2015-2016 as Listed Below, Including Discussions of Information, the Disclosure of Which Would Violate Confidentiality Requirements of State or Federal Law as Authorized by Title 25, O.S. Section 307 (B) (1) and (7).
RESIGNATION:

PENNY JAMES, Choctaw Nation Career Counselor – Idabel Campus

EMPLOYMENT/APPOINTMENT AND/OR REASSIGNMENT

__________________________ Biomedical Sciences Instructor – Durant Campus
(10 - Month Temporary Teaching Contract)

TEMPORARILY CONTRACTED TEACHERS
ADULT EDUCATION/GRANT CONTRACT PERSONNEL
FY 2015-2016

<table>
<thead>
<tr>
<th>ATOKA</th>
<th>DURANT</th>
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<tbody>
<tr>
<td>Stoni Peck</td>
<td>Guy Burkhalter</td>
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<td>Bill Pemberton</td>
<td>Faith Hollis</td>
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<tr>
<th>HUGO/ANTLERS</th>
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<tr>
<td>Rebecca Ludlow</td>
<td>Jay R. Smith</td>
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<td>Donald Murphy</td>
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<tr>
<th>McALESTER</th>
<th>POTEAU/SPIRO</th>
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<tr>
<td>Warna Gibson</td>
<td>Solveig Elroy</td>
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<tr>
<td>Bryan Peck</td>
<td>Lee Liddy</td>
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<td>Selina Riley</td>
<td>Mark Morris</td>
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<td>Richard Tedder</td>
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<td>Shalom Staats</td>
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<th>STIGLER</th>
<th>TALIHINA</th>
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<td>Jasa Burton</td>
<td>Tasia Brand</td>
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<td>Amanda Dedmon</td>
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TEACHING ASSISTANTS
FY 2015-2016

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<tr>
<td>Cayce Roark</td>
<td>Denise Williams</td>
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<td>Kathy Scifres</td>
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<td>Debra Wood</td>
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<td>William C. King</td>
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SUPPORT STAFF PERSONNEL
FY 2015-2016

ATOKA
GaySue Bayles
Bridget Paxton
John Podraza
Jennifer Purcell
Sheila Sallee
Kent Selby

DURANT
Keith Colligan
Jennifer Davis
Jerri DeWalt
Juanita Green
Jack Langham
Brenda MacEntire
Monica Wakefield
Joey Weger

HUGO/ANTLERS
Justin Chapman
Evette Livingston
Gloria Rodriguez
Kevin Roper
David Shugart
Melinda White
Evelyn Wilkins

IDABEL
Pam Coombs
Amanda Fulgium
Steve Gauldin
Lyle Lester
Leesa McKee
Donna Parker
Debbie Spears

McALESTER
Larry Browning
April Collier
Joyce Funburg
Lea Giaudrone
Danielle Hackler
Jeannie Horn
Michele McNutt
Sheri Perry
Sherry Reagan
Roy Young

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Ronnie Broom
Kathy Davidson
Tammy Donathan
Rhianon Gerdes
Sharon Hosler
Traci Hurst
Larry Jackson
Stacey Nickell
Samantha Noseff
Jean Olson
Julie Pickle
Charlie Wayne Rust
Charlie Rust
Heather Wiedemann

STIGLER
Stanley E. Coleman
Sandra J. Daniels
Teresa G. Nance
David L. Reavis

WILBURTON ADMIN.
Brenda Gutierrez
Crystal Hanks
Lehann Reager
Minnie Truitt

TALIHINA
Shannon Daney
Gina Gregson
Everett Riley
Deon Roberts

A. Vote to Convene in Executive Session
B. Vote to Acknowledge Return to Open Session
C. Statement of Minute of Executive Session

23. Recommendation, Consideration and Vote to Approve the Personnel Actions Set Out Below:
RESIGNATION:

PENNY JAMES, Choctaw Nation Career Counselor – Idabel Campus

EMPLOYMENT/APPOINTMENT AND/OR REASSIGNMENT

__________________________ Biomedical Sciences Instructor – Durant Campus
(10 - Month Temporary Teaching Contract)

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#### FY 2015-2016

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24. **Recommendation, Consideration and Vote to Approve Salary Schedules For Full-Time/Permanent Employees – FY 2015-2016.**
G. **REPORTS:**

Superintendent's Report

H. **NEW BUSINESS:**

I. **ANNOUNCEMENT OF NEXT MEETING:**

The next regular meeting of the Board is scheduled for:

Friday, June 30, 2015
12:15 P.M.
KTC – Administrative Office
1004 Highway 2 North
Wilburton, OK 74578

J. **VOTE TO ADJOURN:**

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COOPERATIVE AND SERVICE AGREEMENTS WITH AREA AGENCIES
FY 2015-2016

GENERAL:
- AGC-NCCER Sponsorship Agreement
- Choctaw Nation Career Development Program
- Compliance Resource Group (Drug & Alcohol Testing)
- Continuum Retail Energy Services, L.C.C. – Natural Gas Sales Agreement
- Educational Data Services, Inc., dba ADPC – Trends Software Agreement
- MOU Between Okla. Dept. of CareerTech Education and KTC – Certification Exams and Licensures
- Oklahoma Department of Rehabilitative Services – Vocational/Technical Educational Services
- Skyrider Communications, Inc., License Agreement for Placement of Communications Equipment
- Southeastern Ice dba. Harber Air Conditioning & Refrigeration – Wilburton Industrial Bldg.
- Technology Centers – Aerospace/Stem Cooperative Agreement
- Technology Centers – Gooden Group
- Technology Centers – Statewide Marketing

ATOKA CAMPUS:
- A&H Security (Alarm System)

DURANT CAMPUS:
- Choctaw Nation Interlocal Agreement

HUGO/ANTLERS CAMPUSES:
- Choctaw County Commissioners Authority - Economic Developer for Choctaw County
- Choctaw Nation of Oklahoma
- Eastern Oklahoma State College – Lease Agreement
- Little Dixie Community Action Agency, Inc. – Lease Agreement
- Little Dixie Community Action Agency, Inc.–Head Start - Collaboration Agreement

IDABEL CAMPUS:
- Choctaw Nation of Oklahoma

MCALESTER CAMPUS:
- Choctaw Nation of Oklahoma
- Eufaula Independent School District
- SE Trio Educational Opportunity Centers

POTEAU CAMPUS:
- Choctaw Nation of Oklahoma
- Oklahoma Department of Mines
- Oklahoma State Bureau of Investigation
PRACTICAL NURSING:
• Advanced Professional Testing Services, LLC (A.P.T.S)

STIGLER CAMPUS:
• Stigler Adult Education and Literacy Center

TALIHINA CAMPUS:
• Choctaw Nation of Oklahoma
• East Initiative Continuing Support Election Form and Statement for Services – 2015-2016

ON-GOING AGREEMENTS:
• IDG Services – Wilburton Industrial Building
• Oklahoma Department of Labor Statistics & Licensing Division
• Oklahoma Transcript Exchange – All Sites
• OneNet – Generator Agreement - McAlester
• Pittsburg County Firefighters Association – McAlester
• Reciprocity Agreement Between Indian Capital Technology Center and Kiamichi Technology Center
• Reciprocity Agreement Between Pontotoc Technology Center and Kiamichi Technology Center