

## **AGENDA**

**Kiamichi Technology Center  
Board of Education  
Regular Meeting  
KTC – Hugo Campus  
107 So. 15th  
Hugo, OK 74743  
April 14, 2015  
12:15 P.M.**

**The Board can discuss, make motions and vote upon any matter appearing on the Agenda. Such motions and votes may be to adopt, reject, modify, table, reaffirm, rescind, or take no action on any Agenda item. The meeting will be conducted by the President of the Board as the presiding officer. Any agenda item containing multiple matters may be severed for separate consideration at the request of any Board member:**

- A. ROLL CALL:**
- B. QUORUM DECLARED TO BE PRESENT & MEETING CALLED TO ORDER:**
- C. RECOGNITION OF GUESTS, SUBMITTING PROPER REQUESTS PURSUANT TO KIAMICHI TECHNOLOGY CENTER POLICY 6.5:**
- D. CONSENT AGENDA: All of the following items, which concern reports and items of a routine nature normally approved at Board Meetings, will be approved by one vote unless any Board Member desires to have a separate vote on any or all of these items. The Consent Agenda consists of discussion, consideration and vote on each items 1 through 9.**
  - 1. Approval of Minutes.  
March 10, 2015 Regular Meeting**
  - 2. Approval of Declaration of Funds, Treasurer’s Report and KTC Cash Reconciliation.**

3. **Approval of Resolution No. 4/14/2015-1 Activity Fund Account Reports and Transfer of Funds.**
4. **Approval of Short-Term Instructors and Part-Time Employees to Work at All Campuses – FY 2014-2015.**

<u>Name</u>	<u>Primary Duty</u>	<u>Campus</u>
Bogard-Wilkett, Kelly	Massage Classes	McAlester/Eufaula
Riback, Howard J.	Computer Applications Networking Classes	McAlester/Eufaula
Krug, Bruce	Mining Safety Classes	Poteau/Spiro
Roach, III, Vernon	Mining Training and Safety Programs	Poteau/Spiro
Sommers, Jim H.	Safety Programs/Industry Specific	Poteau/Spiro
Stubblefield, Brandon	Safety Programs	Poteau/Spiro

ANY EMPLOYEE NAME SUBMITTED ABOVE MAY INCLUDE OTHER JOB DUTIES, CLASSES AND/OR SUBSTITUTE TEACHING DUTIES AS ASSIGNED.

5. **Approval to Declare Equipment Located at the Durant Campus, the Stigler Campus and the Talihina Campus as Surplus to be Disposed of Through Online Public Auction. (Copies of These Lists are Available on the District Website, at the Office of the Superintendent and at the Meeting.)**
6. **Approval to Declare Equipment Located at the McAlester Campus as Surplus to be Donated to the Indianola Public Schools. (A Copy of This List is Available on the District Website, at the Office of the Superintendent and at the Meeting.)**
7. **Approval to Accept Donated Equipment from McAlester Regional Health Center (MRHC) to be Used for Training Purposes in the Automotive Service Technology Program – McAlester Campus.**

2000 Pontiac Montana Van                      VIN #: 1GMDX03EOYD278255

8. **Approval of Out-of-State Travel.**

JAY R. SMITH, Industrial Technology Instructor – Idabel Campus  
 Amatrol-Train the Trainer/Motor Controls  
 May 31-June 6, 2015  
 Jeffersonville, Indiana

**TINA LANSDELL, Cosmetology Instructor – Idabel Campus**  
**2015 Discover Beauty Show**  
**May 2-5, 2015**  
**St. Louis, Missouri**

**NINA MORGAN, Business Admin. and Information Tech. Instructor – Poteau Campus**  
**PAM HULSEY, Business Admin. and Information Tech. Instructor – Talihina Campus**  
**PENNY LOVELL, Business Admin. and Information Tech. Instructor – Durant Campus**  
**National Business Professionals of America Conference and Competition**  
**May 5-May 10, 2015**  
**Anaheim, California**

**GINA RIGGS, EMS Director**  
**CoAEMSP National Accreditation Site Visit to Blinn College (All travel expenses paid by CoAEMSP)**  
**May 20-May 23, 2015**  
**Bryan, Texas**

**DEBBIE GOLDEN, Deputy Superintendent**  
**SHELLY HOVIS, Practical Nursing Director**

**BECKY WARD, Student Services Coordinator – Atoka Campus**  
**CHRISTIE HYATT, Business Admin. and Information Tech. Instructor – Atoka Campus**  
**LAURIE ABLES, Computer and Network Technology Instructor – Atoka Campus**  
**LORI JAMES, Academics, Math and Science Instructor – Atoka Campus**  
**SHELLY CALLICOAT, Cosmetology Instructor – Atoka Campus**

**GUY BURKHALTER, Automotive Service Technology Instructor – Durant Campus**  
**KELLY NELSON, Business Admin. and Information Tech. Instructor – Durant Campus**  
**PENNY LOVELL, Business Admin. and Information Tech. Instructor – Durant Campus**  
**QUINT GOBERT, Computer and Network Technology Instructor – Durant Campus**

**DUSTIN TEAGUE, Automotive Collision Technology Instructor – Hugo Campus**  
**HOMER CHAPMAN, Service Careers/Diesel Technology Instructor – Hugo Campus**  
**PAM GRAHAM, Business Admin. and Information Tech. Instructor – Hugo Campus**  
**REBECCA LUDLOW, Health Careers Certification Instructor – Hugo Campus**

**KENNETH DIAL, Pre-Engineering Instructor – Idabel Campus**  
**TERRI L. JACKSON, Health Careers Certification Instructor – Idabel Campus**  
**TINA LANSDELL, Cosmetology Instructor – Idabel Campus**  
**WILLIE M. OVERTURF, Practical Nursing Instructor – Idabel Campus**

**PATRICIA G. HUDDLESTON, Student Services/Job Placement - McAlester Campus**  
**JODIE DUNN, Assistant Director – McAlester Campus**  
**JOHN R. LIVINGSTON, HVAC Technology Instructor – McAlester Campus**  
**MATTHEW SEWELL, Welding Technology Instructor – McAlester Campus**

**DAVID ROGERS, HVAC Technology Instructor – Poteau Campus**  
**LONNIE PREWITT, Service Careers Technology Instructor – Poteau Campus**  
**NINA MORGAN, Business Admin. and Information Tech. Instructor – Poteau Campus**

**APRIL MURRAY, Director – Stigler Campus**  
**JIMMY BRIGANCE, Automotive Service Technology Instructor – Stigler Campus**

**ALPHA SEELEY, Practical Nursing Instructor – Talihina Campus**  
**JOHN LEE, Construction Technology Instructor – Talihina Campus**  
**TASIA BRAND, Health Careers Certification Instructor – Talihina Campus**  
**WILLIAM C. KING, Teaching Assistant – Talihina Campus**  
**SREB Summer Conference**  
**July 14-19, 2015**  
**Atlanta, Georgia**

**JOYCE JONES, Student Services Coordinator/Counselor – Talihina Campus**  
**WARNA GIBSON, Business Admin. and Information Tech. Instructor – McAlester**  
**Campus**  
**EAST Conference**  
**March 16-19, 2015**  
**Hot Springs, Arkansas**

- 9. Approval of FY 2014-2015 General Fund Encumbrance Nos. 3305 Through 3718 for Accounts Payable, Encumbrance Nos. 71779 Through 71945 for Payroll and Building Fund Encumbrance Nos. 18 through 22 for Accounts Payable.**

**E. Motion, Second and Roll Call Vote to Approve the Consent Agenda, Items 1 through 9.**

**F. ACTION TOPICS:**

- 10. Recommendation, Consideration and Vote to Approve Temporary Appropriations for FY 2015-2016.**
- 11. Recommendation, Consideration and Vote to Select Auditor to Conduct the FY 2014-15 Audit and Direct the Appropriate Officer of the Board to Execute the “Audit Contract for a Technology Center”.**
- 12. Proposed Executive Session for the Purpose of Discussing the Reemployment of a Certified Administrator and Teaching Staff Listed Below for the 2015-2016 School Year, Including Discussions of Information, the Disclosure of Which Would Violate Confidentiality Requirements of State or Federal Law, as Authorized by Title 25, O.S. Section 307 (B) (1) and (7).**

**CERTIFIED ADMINISTRATOR  
FY 2015-2016**

**Mike Goodwin, Director-Principal – Durant Campus**

**TEACHING STAFF  
FY 2015-2016**

***Atoka Campus***

<b>Laurie Ables</b>	<b>Christie Hyatt</b>
<b>Machele Callicoa</b>	<b>Lori James</b>
<b>Tammy Gearhart</b>	<b>Mark Mantzke</b>
<b>Jody Goodson</b>	<b>Tammi Stephens</b>
<b>Colette Harper</b>	

***Durant Campus***

<b>Rhonda Collier</b>	<b>Penny Lovell</b>
<b>Melinda Danderson</b>	<b>Kelly Nelson</b>
<b>Lucretia Dufur</b>	<b>Christy Newton</b>
<b>Quint Gobert</b>	<b>Terry Smith</b>
<b>Ruth Kirk</b>	

***Hugo/Antlers Campuses***

<b>Jammie Blankenship</b>	<b>Brian James</b>
<b>Cynthia Bodine</b>	<b>Barbara A. Nowell</b>
<b>Homer Chapman</b>	<b>Christina Smith</b>
<b>Pam Graham</b>	<b>Dustin Teague</b>

***Idabel Campus***

<b>Ricky D. Alford</b>	<b>Terrie L. (Grimes) Jackson</b>
<b>Danny A. Black</b>	<b>Tina D. Lansdell</b>
<b>Donna M. Crenshaw</b>	<b>Margaret Lappin</b>
<b>Julie E. Dawson</b>	<b>Andrea G. Mitchell</b>
<b>Kenneth P. Dial</b>	<b>Willie Overturf</b>
<b>Jeff T. Dunn</b>	<b>Travis L. Sargent</b>
<b>Shelley L. Ebert</b>	<b>Patricia D. Tapley</b>

***McAlester Campus***

<b>Allison Aday</b>	<b>Susie Hass</b>
<b>Theresa Akers</b>	<b>Sheila Jackson</b>
<b>Kelli Cantrell</b>	<b>Randy Livingston</b>
<b>Paula Ceat</b>	<b>Carol Maxwell</b>
<b>Margie Creager</b>	<b>Linda Peters</b>
<b>Rebecca Dixon</b>	<b>Matthew Sewell</b>
<b>Cinda Edwards</b>	<b>Paige Shoup</b>
<b>Johnny Foreman</b>	<b>Marilyn Turvey</b>
<b>Shelly Hallum</b>	<b>Robert Wallace</b>

***Poteau/Spiro Campuses***

<b>Sarah Bowman</b>	<b>Lori Reed</b>
<b>Bonnie L. Christmas</b>	<b>Byron D. Simpson</b>
<b>Lisa Dyer</b>	<b>Tyson Sullins</b>
<b>William K. Griffith</b>	<b>Dennis K. Thomas</b>
<b>Donella M. Hawley</b>	<b>Melanie D. Thomas</b>
<b>Brian K. McLaughlin</b>	<b>B. Jill Ward</b>
<b>Nina M. Morgan</b>	<b>Marjorie A. Wann</b>
<b>Lonnie D. Prewitt</b>	<b>Deanna K. White</b>

***Stigler Campus***

<b>Alton Allred</b>	<b>Mark Cates</b>
<b>William Bailey</b>	<b>V. Lynne Sharp</b>
<b>Jimmy Brigance</b>	<b>Krystal West</b>

***Talihina Campus***

<b>Pam Hulsey</b>	<b>Michael Phillips</b>
<b>Joyce Jones</b>	<b>Alpha Seeley</b>
<b>Carrie Kirkes</b>	

- A. Vote to Convene in Executive Session**
- B. Vote to Reconvene in Open Session**
- C. Statement of Minute of Executive Session**

- 13. Recommendation, Consideration and Vote to Reemploy the Certified Administrator and Teaching Staff Listed Below for the 2015-2016 School Year.**

**CERTIFIED ADMINISTRATOR  
FY 2015-2016**

**Mike Goodwin, Director-Principal – Durant Campus**

**TEACHING STAFF  
FY 2015-2016**

***Atoka Campus***

<b>Laurie Ables</b>	<b>Christie Hyatt</b>
<b>Machele Calliccoat</b>	<b>Lori James</b>
<b>Tammy Gearhart</b>	<b>Mark Mantzke</b>
<b>Jody Goodson</b>	<b>Tammi Stephens</b>
<b>Colette Harper</b>	

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<b>Lucretia Dufur</b>	<b>Christy Newton</b>
<b>Quint Gobert</b>	<b>Terry Smith</b>
<b>Ruth Kirk</b>	

***Hugo/Antlers Campuses***

<b>Jammie Blankenship</b>	<b>Brian James</b>
<b>Cynthia Bodine</b>	<b>Barbara A. Nowell</b>
<b>Homer Chapman</b>	<b>Christina Smith</b>
<b>Pam Graham</b>	<b>Dustin Teague</b>

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<b>Julie E. Dawson</b>	<b>Andrea G. Mitchell</b>
<b>Kenneth P. Dial</b>	<b>Willie Overturf</b>
<b>Jeff T. Dunn</b>	<b>Travis L. Sargent</b>
<b>Shelley L. Ebert</b>	<b>Patricia D. Tapley</b>

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<b>Theresa Akers</b>	<b>Sheila Jackson</b>
<b>Kelli Cantrell</b>	<b>Randy Livingston</b>
<b>Paula Ceat</b>	<b>Carol Maxwell</b>
<b>Margie Creager</b>	<b>Linda Peters</b>
<b>Rebecca Dixon</b>	<b>Matthew Sewell</b>
<b>Cinda Edwards</b>	<b>Paige Shoup</b>
<b>Johnny Foreman</b>	<b>Marilyn Turvey</b>
<b>Shelly Hallum</b>	<b>Robert Wallace</b>

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<b>Bonnie L. Christmas</b>	<b>Byron D. Simpson</b>
<b>Lisa Dyer</b>	<b>Tyson Sullins</b>
<b>William K. Griffith</b>	<b>Dennis K. Thomas</b>
<b>Donella M. Hawley</b>	<b>Melanie D. Thomas</b>
<b>Brian K. McLaughlin</b>	<b>B. Jill Ward</b>
<b>Nina M. Morgan</b>	<b>Marjorie A. Wann</b>
<b>Lonnie D. Prewitt</b>	<b>Deanna K. White</b>

***Stigler Campus***

<b>Alton Allred</b>	<b>Mark Cates</b>
<b>William Bailey</b>	<b>V. Lynne Sharp</b>
<b>Jimmy Brigance</b>	<b>Krystal West</b>

***Talihina Campus***

**Pam Hulsey  
Joyce Jones  
Carrie Kirkes**

**Michael Phillips  
Alpha Seeley**

- 14. Proposed Executive Session for the Purpose of Discussing the Reemployment of the Non-Certified Administrators Listed Below for the 2015-2016 School Year, Including Discussions of Information, the Disclosure of Which Would Violate Confidentiality Requirements of State or Federal Law, as Authorized by Title 25, O.S. Section 307 (B) (1) and (7).**

**NON-CERTIFIED ADMINISTRATORS  
FY 2015-2016**

***Atoka Campus***

**Becky Ward**

**Bill Smith  
Davey Sutton**

***Durant Campus***

**Bryan Hallmark  
Dennis Morgan**

**Vickie Richards**

***Hugo/Antlers Campuses***

**Amaryllis Mathewson  
Dwight Kos**

**Rebecca Young  
Shelly Hovis**

***Idabel Campus***

**Steve Dollarhide**

***McAlester Campus***

**Clyde Ray Spears  
Chris Stone**

**Gail Huddleston  
Phillip Thompson  
Tony Korp**

***Poteau/Spiro Campuses***

**Charley Hayes  
Elvie Moss  
Gina Riggs**

**Laura Harrison  
Michael Huggins**

***Stigler Campus***

**Brad Martin**

**Twila Hamlin**

***Talihina Campus***

**Courtney D. Moreland**



***Wilburton Administration Office***

**Angela Coleman  
Donna Metcalf  
Jay Warren  
Johnna Smith  
Kelly Grego  
Kent Towne  
Larry Cravens**

**Lois Welch  
Luke Workman  
Ron DeGiacomo  
Ronda Peck  
Stacia McCune  
Wilma Jean Leamy**

- A. Vote to Convene in Executive Session**
- B. Vote to Reconvene in Open Session**
- C. Statement of Minute of Executive Session**

**15. Recommendation, Consideration and Vote to Reemploy the Non-Certified Administrators Listed Below for the 2015-2016 School Year:**

**NON-CERTIFIED ADMINISTRATORS  
FY 2015-2016**

***Atoka Campus***

**Becky Ward**

**Bill Smith  
Davey Sutton**

***Durant Campus***

**Bryan Hallmark  
Dennis Morgan**

**Vickie Richards**

***Hugo/Antlers Campuses***

**Amaryllis Mathewson  
Dwight Kos**

**Rebecca Young  
Shelly Hovis**

***Idabel Campus***

**Steve Dollarhide**

***McAlester Campus***

**Clyde Ray Spears  
Chris Stone**

**Gail Huddleston  
Phillip Thompson  
Tony Korp**

***Poteau/Spiro Campuses***

**Charley Hayes  
Elvie Moss  
Gina Riggs**

**Laura Harrison  
Michael Huggins**

***Stigler Campus***

**Brad Martin**

**Twila Hamlin**

***Talihina Campus***

Courtney D. Moreland

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Johnna Smith  
Kelly Grego  
Kent Towne  
Larry Cravens

Lois Welch  
Luke Workman  
Ron DeGiacomo  
Ronda Peck  
Stacia McCune  
Wilma Jean Leamy

- 16. Recommendation, Consideration and Vote to Approve KTC District Technology Plan – July 1, 2015 Through June 30, 2018.**
- 17. Recommendation, Consideration and Vote to Approve Change Order No. 004, a Decrease in the Amount of \$2,000.00, for the 2013 Reroofing, HVAC and Renovation Project – McAlester Campus.**
- 18. Recommendation, Consideration and Vote to Approve Change Order No. 001, an Increase in the Amount of \$12,031.87, for the 2015 Interior Refurbish for Biomed Lab and Classroom Project – McAlester Campus.**
- 19. Recommendation, Consideration and Vote to Approve Contract for Building and Installation of Extension Cabinets Between the Haskell County Cooperative Extension Service and the KTC Construction Technology Class – Stigler Campus.**
- 20. Recommendation, Consideration and Vote to Designate Guy Griggs, Keystone/INSURICA, as the Agent of Record for All KTC Bonds.**
- 21. Recommendation, Consideration and Vote to Approve KTC Property Insurance Through INSURICA for the Period of May 8, 2015 Through July 1, 2015.**

**22. Proposed Executive Session for the Purpose of Discussing Resignation, Retirement, Employment/Appointment and or the Reassignment of Positions Listed Below, Including Discussions of Information, the Disclosure of Which Would Violate Confidentiality Requirements of State or Federal Law as Authorized by Title 25, O.S. Section 307 (B) (1) and (7).**

**RETIREMENT:**

**DONITA STRUBE, RN, Practical Nursing Instructor – Durant Campus  
MARY L. TAYLOR, RN, Practical Nursing Instructor – Antlers Annex**

**RESIGNATION:**

**DENNIS MILLER, Maintenance/Custodian - Stigler Campus  
SHANNON WEST, Welding Technology Instructor – Durant Campus**

**EMPLOYMENT/APPOINTMENT AND/OR REASSIGNMENT:**

\_\_\_\_\_, Director - McAlester Campus (12-Month Certified Administrator Contract)

\_\_\_\_\_, Custodial/Maintenance – Stigler Campus (12-Month Support Staff Contract)

\_\_\_\_\_, Biomedical Sciences Instructor – McAlester Campus (10-Month Temporary Teacher Contract)

- A. Vote to Convene in Executive Session**
- B. Vote to Reconvene in Open Session**
- C. Statement of Minute of Executive Session**

**23. Recommendation, Consideration and Vote to Approve the Personnel Actions Set Out Below:**

**RETIREMENT:**

**DONITA STRUBE, RN, Practical Nursing Instructor – Durant Campus  
MARY L. TAYLOR, RN, Practical Nursing Instructor – Antlers Annex**

**RESIGNATION:**

**DENNIS MILLER, Maintenance/Custodian - Stigler Campus  
SHANNON WEST, Welding Technology Instructor – Durant Campus**

**EMPLOYMENT/APPOINTMENT AND/OR REASSIGNMENT:**

\_\_\_\_\_, Director - McAlester Campus (12-Month Certified Administrator Contract)

\_\_\_\_\_, Custodial/Maintenance – Stigler Campus (12-Month Support Staff Contract)

\_\_\_\_\_, Biomedical Sciences Instructor – McAlester Campus (10-Month Temporary Teacher Contract)

- 24. Proposed Executive Session for the Purpose of Discussing Confidential Communications Between the Board and Its Attorney Concerning the Miguel H. Johnson EEOC Charge #564-2015-00210, the Board Having Been Advised that Disclosure of Such Discussions Would Seriously Impair the Ability of the Public Body to Process and Defend the Proceeding in the Public Interest, as Authorized by Title 25, O.S. STAT. Section 307 (B) (4).**

- A. Vote to Convene in Executive Session**
- B. Vote to Reconvene in Open Session**
- C. Statement of Minute of Executive Session**

- 25. Recommendation, Consideration and Vote to Authorize the Superintendent in Consultation with the Board’s Attorney to Take Such Action as the Superintendent Determines is Appropriate Consistent with the Discussion in Executive Session in the Matter of the Miguel H. Johnson EEOC Charge.**

**G. REPORTS:**

**Superintendent’s Report**

**H. NEW BUSINESS:**

**I. ANNOUNCEMENT OF NEXT MEETING:**

**The next regular meeting of the Board is scheduled for:**

**Tuesday, May 12, 2014**

**12:15 P.M.**

**KTC – Talihina Campus**

**13739 SE 202<sup>nd</sup> Road**

**Talihina, OK 74571**

**J. VOTE TO ADJOURN:**

<b>Posted By:</b> _____
<b>Date Posted:</b> _____
<b>Time Posted:</b> _____
<b>Place Posted:</b> _____
<b>Signed:</b> _____