

## **AGENDA**

**Kiamichi Technology Center  
Board of Education  
Regular Meeting  
KTC – Durant Campus  
810 Waldron Drive  
Durant, OK 74701  
March 10, 2015  
12:15 P.M.**

**The Board can discuss, make motions and vote upon any matter appearing on the Agenda. Such motions and votes may be to adopt, reject, modify, table, reaffirm, rescind, or take no action on any Agenda item. The meeting will be conducted by the President of the Board as the presiding officer. Any agenda item containing multiple matters may be severed for separate consideration at the request of any Board member:**

- A. ROLL CALL:**
- B. QUORUM DECLARED TO BE PRESENT AND MEETING CALLED TO ORDER:**
- C. RECOGNITION OF GUESTS:**
- D. OATH OF OFFICE, LOYALTY OATH – MARY CURTIS, ZONE 1**
- E. REORGANIZATION OF BOARD OF EDUCATION: This item may include one or more motions to nominate, second and/or elect Board Members to one or more Board offices, including President, Vice-President, and Clerk.**
- F. STATEMENT OF INSTRUCTIONAL REQUIREMENTS MET FOR MEMBERS OF THE KIAMICHI TECHNOLOGY CENTER SD #7 BOARD OF EDUCATION:**
- G. Recommendation, Consideration and Vote to Approve Acceptance of Audit – FY 2013-2014.**

**H. CONSENT AGENDA: All of the following items, which concern reports and items of a routine nature normally approved at Board Meetings, will be approved by one vote unless any Board Member desires to have a separate vote on any or all of these items. The Consent Agenda consists of discussion, consideration and vote on each Items 1 through 8.**

- 1. Approval of Minutes.  
February 10, 2015 – Regular Meeting**
- 2. Approval of Declaration of Funds, Treasurer’s Report and KTC Cash Reconciliation.**
- 3. Approval of Resolution 3/10/2015-1 Activity Fund Account Reports and Transfer of Funds.**
- 4. Approval of Short-Term Instructors and Part-Time Employees to Work at All Campuses – FY 2014-2015.**

<u>Name</u>	<u>Primary Duty</u>	<u>Campus</u>
Bray, Tammy	Instructor – Intro. to Phlebotomy	Hugo/Antlers
Rymel, Dena	Instructor – Microsoft Office	Idabel
Wood, Patricia K.	Substitute – Cosmetology Program	Stigler

**ANY EMPLOYEE NAME SUBMITTED ABOVE MAY INCLUDE OTHER JOB DUTIES, CLASSES AND/OR SUBSTITUTE TEACHING DUTIES AS ASSIGNED.**

- 5. Approval to Declare Equipment Located at the Poteau Campus and the Wilburton Administrative Office as Surplus to be Disposed of Through Online Public Auction. (Copies of These Lists are Available on the District Website, at the Office of the Superintendent and at the Meeting.)**
- 6. Approval to Declare Equipment Located at the McAlester Campus as Surplus to be Donated to the McCurtain Public Schools. (A Copy of This List is Available on the District Website, at the Office of the Superintendent and at the Meeting.)**

**7. Approval of Out-of-State Travel.**

**GINA RIGGS, Director of Emergency Medical Services  
ACTE Region IV Conference  
April 15-19, 2015  
Little Rock, AR**

**DAVEY SUTTON, Adult Coordinator – Atoka Campus  
LERN Program Management Institutes  
April 12-18, 2015  
Savannah, Georgia**

**8. Approval of FY 2014-2015 General Fund Encumbrance Nos. 2904 Through 3304 for Accounts Payable, Encumbrance Nos. 71597 Through 71778 for Payroll and Building Fund Encumbrance No. 17 for Accounts Payable.**

**I. Motion, Second and Roll Call Vote to Approve the Consent Agenda, Items 1 through 8.**

**J. ACTION TOPICS:**

- 9. Recommendation, Consideration and Vote to Approve the 2015 Interior Refurbish for Bio-Med Lab and Classroom Project, and Accept the Lowest and Best Bid, McAlester Campus, or to Reject Any and/or All Bids and to Grant the Request of TechForce Technology, Inc. to be Released from Its Bid as the Lowest Bidder for the 2015 Interior Refurbish for Bio-Med Lab and Classroom Project and to Release the Bid Security Furnished in Connection with Such Bid.**
- 10. Recommendation, Consideration and Vote to Award the Contract for the 2015 Interior Refurbish for Bio-Med Lab and Classroom Project – McAlester Campus.**
- 11. Recommendation, Consideration and Vote to Approve the Establishment of a Criminal Justice Program – Hugo Campus.**
- 12. Recommendation, Consideration and Vote to Designate Guy Griggs, Keystone/INSURICA, as the Agent of Record for the Property and Casualty Insurance.**

- 13. Recommendation, Consideration and Vote to Approve State-Local Disaster Assistance Agreement, FEMA – 4117-DR-OK (HMGP) Community Safe Room, Project #035 – Poteau Campus.**
- 14. Recommendation, Consideration and Vote to Approve Agreement Between Jordan Resource Management, Inc., and Kiamichi Technology Center – Poteau Campus.**
- 15. Recommendation, Consideration and Vote to Approve Revised License Agreement for Placement of Communications Equipment between SkyRider Communications, Inc., and Kiamichi Technology Center – McAlester Campus.**
- 16. Recommendation, Consideration and Vote to Approve Online User Access License Agreement for EMS Student Testing Between Wonderlic and Kiamichi Technology Centers for the Period February 17, 2015 through June 30, 2015, Subject to Ratification July 1, 2015.**
- 17. Recommendation, Consideration and Vote to Approve Ratification of the Volume Licensing Agreement Between Microsoft and Kiamichi Technology Centers – FY 2015-2016.**
- 18. Recommendation, Consideration and Vote to Approve Lease Agreement for Use of Facilities Between Eastern Oklahoma State College and Kiamichi Technology Center – Antlers Annex.**
- 19. Recommendation, Consideration and Vote to Approve AGC – NCCER Sponsorship Agreement Between the Associated General Contractors of Oklahoma Building Chapter and Kiamichi Technology Center.**
- 20. Recommendation, Consideration and Vote to Approve Revision to KTC Board of Education Policy.**

**Section 8, Item 8.48 – International Student Policy**

- 21. Recommendation, Consideration and Vote to Approve Resolution No. 3/10/2015-2 – Campus Safety and Security Task Force Opposition to Concealed and Open Carry Firearms on Technology Center and Higher Education Campuses.**
- 22. Proposed Executive Session for the Purpose of Discussing Resignation, Retirement, Employment/Appointment and/or the Reassignment of Positions Listed Below, Including Discussions of Information, the Disclosure of Which Would Violate Confidentiality Requirements of State or Federal Law as Authorized by Title 25, O.S. Section 307(B) (1) and (7).**

**RETIREMENTS:**

**JUDY SWEEDEN, Teaching Assistant, Culinary Arts – Idabel Campus  
TRISH HENDRICKS, Area Director, Early Settlement SE Region  
BARBARA DUNN, Adult Coordinator – Idabel Campus**

**EMPLOYMENT/APPOINTMENT/REASSIGNMENT:**

**APRIL MURRAY, Director, McAlester Campus to Director, Stigler Campus  
\_\_\_\_\_, Area Director, Early Settlement SE Region**

- A. Vote to Convene in Executive Session**
- B. Vote to Acknowledge Return to Open Session**
- C. Statement of Minute of Executive Session**

- 23. Recommendation, Consideration and Vote to Approve the Personnel Actions Set Out Below:**

**RETIREMENTS:**

**JUDY SWEEDEN, Teaching Assistant, Culinary Arts – Idabel Campus  
TRISH HENDRICKS, Area Director, Early Settlement SE Region  
BARBARA DUNN, Adult Coordinator – Idabel Campus**

**EMPLOYMENT/APPOINTMENT/REASSIGNMENT:**

**APRIL MURRAY, Director, McAlester Campus to Director, Stigler Campus  
\_\_\_\_\_, Area Director, Early Settlement SE Region**

**24. Proposed Executive Session for the Purpose of Discussing Confidential Communications Between the KTC Board and Its Attorney Concerning a Pending Claim, EEOC Notice of Charge of Discrimination #564-2015-00210 Filed by Miguel H. Johnson, the District's Attorney Having Advised the Board that Disclosure Would Seriously Impair the Ability of the District to Conduct the Proceeding in the Public Interest, as Authorized by Title 25, O.S. Section 307 (B) (4).**

- A. Vote to Convene in Executive Session**
- B. Vote to Acknowledge Return to Open Session**
- C. Statement of Minute of Executive Session**

**K. REPORTS:**

**Superintendent's Report**

**L. NEW BUSINESS**

**M. ANNOUNCEMENT OF NEXT MEETING:**

**The next meeting of the Board is:**

**Tuesday, April 14, 2015  
12:15 PM  
KTC – Hugo Campus  
107 So. 15th  
Hugo, OK 74743**

**N. VOTE TO ADJOURN:**

<b>Posted By:</b> _____
<b>Date Posted:</b> _____
<b>Time Posted:</b> _____
<b>Place Posted:</b> _____
<b>Signed:</b> _____