AGENDA

Kiamichi Technology Center
Board of Education
Regular Meeting
KTC – Poteau Campus
1509 South McKenna
Poteau, OK 74953
March 11, 2014
12:15 P.M.

The Board can discuss, make motions and vote upon any matter appearing on the Agenda. Such motions and votes may be to adopt, reject, modify, table, reaffirm, rescind, or take no action on any Agenda item. The meeting will be conducted by the President of the Board as the presiding officer. Any agenda item containing multiple matters may be severed for separate consideration at the request of any Board member:

A. ROLL CALL:

B. QUORUM DECLARED TO BE PRESENT AND MEETING CALLED TO ORDER:

C. RECOGNITION OF GUESTS:

D. OATHS OF OFFICE, LOYALTY OATHS – NORMAN RANGER, ZONE 7
   ROY V. DAVIS, ZONE 5

E. REORGANIZATION OF BOARD OF EDUCATION: This item may include one or more motions to nominate, second and/or elect Board Members to one or more Board offices, including President, Vice-President, and Clerk.

F. CONSENT AGENDA: All of the following items, which concern reports and items of a routine nature normally approved at Board Meetings, will be approved by one vote unless any Board Member desires to have a separate vote on any or all of these items. The Consent Agenda consists of discussion, consideration and vote on each Items 1 through 9.
1. Approval of Minutes.
   February 11, 2014 – Regular Meeting

2. Approval of Declaration of Funds, Treasurer’s Report and
   KTC Cash Reconciliation.

3. Approval of Resolution 3/11/2014-1 Activity Fund Account
   Reports and Transfer of Funds.

4. Approval of Short-Term Instructors and Part-Time Employees

<table>
<thead>
<tr>
<th>Name</th>
<th>Primary Duty</th>
<th>Campus</th>
</tr>
</thead>
<tbody>
<tr>
<td>Adamson, Pam</td>
<td>STA/Safety, CPR</td>
<td>Hugo/Antlers</td>
</tr>
<tr>
<td>Graham, Pam</td>
<td>STA/Business, Computer</td>
<td>Hugo/Antlers</td>
</tr>
<tr>
<td>Ludlow, Rebecca</td>
<td>STA/CNA, CPR, Safety</td>
<td>Hugo/Antlers</td>
</tr>
<tr>
<td>Freeman, Kolton</td>
<td>Federal Work Study – Food Service</td>
<td>Idabel</td>
</tr>
<tr>
<td>Coombs, Pam</td>
<td>Evening Custodial</td>
<td>Idabel</td>
</tr>
<tr>
<td>McNutt, Michelle</td>
<td>QuickBooks</td>
<td>McAlester/Eufaula</td>
</tr>
<tr>
<td>Daniel Garrison</td>
<td>Bus Driver/Custodian</td>
<td>Talihina</td>
</tr>
</tbody>
</table>

   ANY EMPLOYEE NAME SUBMITTED ABOVE MAY INCLUDE OTHER JOB DUTIES, CLASSES
   AND/OR SUBSTITUTE TEACHING DUTIES AS ASSIGNED.

5. Approval to Declare Equipment Located at the Antlers
   Campus, the Hugo Campus, the Idabel Campus and the Stigler
   Campus as Surplus to be Disposed of Properly. (Copies of
   These Lists are Available on the District Website, at the
   Office of the Superintendent and at the Meeting.)

6. Approval to Declare Equipment, Located at the Poteau
   Campus and the Stigler Campus, as Surplus to be Donated to
   the Jim E. Hamilton Skills Center. (Copies of These Lists are
   Available on the District Website, at the Office of the
   Superintendent and at the Meeting.)

7. Approval of Out-of-State Travel.
MICHAEL CULWELL, Assistant Director – Poteau Campus
GINA RIGGS, Director of Emergency Medical Services – Poteau Campus
PATTI TAPLEY, Health Careers Certification Instructor – Idabel Campus

ACTE Region IV Conference
April 9-12, 2014
New Orleans, Louisiana

GINA RIGGS, Director of Emergency Medical Services – Poteau Campus
St. Jude Children’s Research Hospital Invitation to Partners in Hope with Pediatric Speakers and Tour
April 7-8, 2014
Memphis, Tennessee

KENT TOWNE, District Business & Industry Coordinator
McAlester Defense Support Association Visit
May 7-9, 2014
Washington, D.C.


Health Careers Certification Program – McAlester Campus
Wynn Animal Clinic – Krebs, OK


<table>
<thead>
<tr>
<th>P.O. #</th>
<th>Vendor</th>
<th>Increase</th>
<th>Total</th>
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<tbody>
<tr>
<td>BF10</td>
<td>Wynn Associates</td>
<td>$45,463.50</td>
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<tr>
<td>BF14</td>
<td>Wynn Associates</td>
<td>$20,270.00</td>
<td>$ 90,270.00</td>
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</tbody>
</table>

G. Motion, Second and Roll Call Vote to Approve the Consent Agenda, Items 1 through 9.

H. ACTION TOPICS:


13. **Recommendation, Consideration and Vote to Approve Change Order No. 002, 2013 Reroofing, HVAC & Renovation Project – McAlester Campus.**

14. **Proposed Executive Session for the Purpose of Discussing Resignation, Retirement, Employment/Appointment and/or the Reassignment of Positions Listed Below, Including Discussions of Information, the Disclosure of Which Would Violate Confidentiality Requirements of State or Federal Law as Authorized by Title 25, O.S. Section 307(B) (1) and (7).**

**RETIREMENTS:**

CAREY WARREN, Early Care & Education Instructor – Hugo Campus  
GROVER BUTLER, Information Technology Specialist  
LUEL CRAWFORD, Secretary – Durant Campus  
PAM ADAMSON, Health Careers Certification Instructor – Hugo Campus  
SUSAN LOREY, Practical Nursing Instructor – Durant Campus  
BARNEY GREEN, HVAC Technology Instructor – Poteau Campus

A. Vote to Convene in Executive Session  
B. Vote to Acknowledge Return to Open Session  
C. Statement of Minute of Executive Session

15. **Recommendation, Consideration and Vote to Approve the Personnel Actions Set Out Below:**

**RETIREMENTS:**

CAREY WARREN, Early Care & Education Instructor – Hugo Campus  
GROVER BUTLER, Information Technology Specialist  
LUEL CRAWFORD, Secretary – Durant Campus
16. Proposed Executive Session for the Purpose of Discussing the Terms of Employment of Shelley D. Free Starting July 1, 2014 as Authorized by Title 25, O.S. Section 301 (B) (1).

A. Vote to Convene in Executive Session
B. Vote to Acknowledge Return to Open Session
C. Statement of Minute of Executive Session

17. Recommendation, Consideration and Vote to Enter into Contract of Employment with Shelley D. Free.

18. Recommendation, Consideration and Vote to Approve Change Order Number 002 – 2013 Renovation for Cosmetology Program – Stigler Campus.

I. REPORTS:

Superintendent’s Report

J. NEW BUSINESS

K. ANNOUNCEMENT OF NEXT MEETING:

The next meeting of the Board is:

Tuesday, April 8, 2014
12:15 PM
KTC – Idabel Campus
3205 Lincoln Road NE
Idabel, OK  74745

L. VOTE TO ADJOURN: