

AGENDA

**Kiamichi Technology Center
Board of Education
Regular Meeting
KTC - Atoka Campus
1301 W. Liberty Road
Atoka, OK 74525
December 10, 2013
12:15 P.M.**

The Board can discuss, make motions and vote upon any matter appearing on the Agenda. Such motions and votes may be to adopt, reject, modify, table, reaffirm, rescind, or take no action on any Agenda item. The meeting will be conducted by the President of the Board as the presiding officer. Any agenda item containing multiple matters may be severed for separate consideration at the request of any Board member:

- A. ROLL CALL:**
- B. QUORUM DECLARED TO BE PRESENT & MEETING CALLED TO ORDER:**
- C. RECOGNITION OF GUESTS, SUBMITTING PROPER REQUESTS PURSUANT TO KIAMICHI TECHNOLOGY CENTER POLICY 6.5:**
- D. CONSENT AGENDA: All of the following items, which concern reports and items of a routine nature normally approved at Board Meetings, will be approved by one vote unless any Board Member desires to have a separate vote on any or all of these items. The Consent Agenda consists of discussion, consideration and vote on each items 1 through 8.**
 - 1. Approval of Minutes.
November 12, 2013 - Regular Meeting**

2. **Approval of Declaration of Funds, Treasurer’s Report and KTC Cash Reconciliation.**
3. **Approval of Resolution 12/10/2013-1 Activity Fund Account Reports and Transfer of Funds.**
4. **Approval of Short-Term Instructors and Part-Time Employees to Work at All Campuses – FY 2013-2014.**

<u>Name</u>	<u>Primary Duty</u>	<u>Campus</u>
Goodson, Jody	Welding Instructor (Evening)	Atoka
James, Lori	ACT Math Prep. Instructor (Evening)	Atoka
Hahn-Hairrell, Jennifer	EMS STA Instructor	EMS District-Wide
Stoltzfus, Anthony	EMS STA Instructor	EMS District-Wide
Greer, Rachel	Substitute	Hugo/Antlers
Jefferson, Geneva	Banquet Worker	Idabel
Agee, Robert	Federal Work Study – Maintenance	McAlester/Eufaula
Willis, Karen	BAIT Eufaula Substitute	McAlester/Eufaula
Barrs, Rachel	Beyond the Bell Tech Camp	Talihina
Billy, Sadie	Beyond the Bell Tech Camp	Talihina
Byous, Tory C.	Beyond the Bell Tech Camp	Talihina
Coussan, Karen	Beyond the Bell Tech Camp	Talihina
Cox, Emilie	Beyond the Bell Tech Camp	Talihina
Duncan, Logan	Beyond the Bell Tech Camp	Talihina
Kirkes, Carrie	Beyond the Bell Tech Camp	Talihina
Knowles, Emily	Beyond the Bell Tech Camp	Talihina
McClellan, Justin	Beyond the Bell Tech Camp	Talihina
Miller, Kiamichi	Beyond the Bell Tech Camp	Talihina
Toliver, Haley	Beyond the Bell Tech Camp	Talihina
Zachary, William B.	Reading & Math Tutor	Talihina

ANY EMPLOYEE NAME SUBMITTED ABOVE MAY INCLUDE OTHER JOB DUTIES, CLASSES AND/OR SUBSTITUTE TEACHING DUTIES AS ASSIGNED.

5. **Approval to Declare Equipment, Located at the Durant Campus, the Hugo Campus, the Idabel Campus and the Talihina Campus, as Surplus to be Disposed of Properly. (Copies of These Lists are Available on the District Website, at the Office of the Superintendent and at the Meeting.)**
6. **Approval of Out-of-State Travel.**

**NINA MORGAN, Business & Information Technology Instructor – Poteau
Course Technology Computing Conference
March 11-14, 2014
Nashville, Tennessee**

- 7. Approval of Campus Fund-Raisers – FY 2013-2014.**
- 8. Approval of FY 2013-2014 General Fund Encumbrance Nos. 2286 Through 2529 for Accounts Payable, Encumbrance Nos. 71258 Through 71467 for Payroll, and Building Fund Encumbrance Nos. 16 Through 17 for Accounts Payable.**

E. Motion, Second and Roll Call Vote to Approve the Consent Agenda, Items 1 through 8.

F. ACTION TOPICS:

- 9. Proposed Executive Session to Discuss and Review the Evaluation and Employment of Eddie Coleman, as Superintendent, the Disclosure of Which Discussion Would Violate Confidentiality Rights Under State and/or Federal Law, as Authorized by 25 Okla. Stat. Section 307 (B) (1) & (7).**
 - A. Vote to Convene in Executive Session**
 - B. Vote to Acknowledge Return to Open Session**
 - C. Statement of Minute of Executive Session**
- 10. Discussion and Vote to Deliver to Mr. Coleman the Superintendent's Evaluation Compiled by the Board in Executive Session.**
- 11. Recommendation, Consideration and Vote to Accept Lowest and Best Bid, 2013 Shop Renovation Project, Hugo Campus, or to Reject Any and/or All Bids.**
- 12. Recommendation, Consideration and Vote to Approve Change Order No. 003, 2013 Emergency Response Trailer Storage – Poteau Campus.**

- 13. Recommendation, Consideration and Vote to Approve Change Order No. 001, 2013 Reroofing, HVAC & Renovation Project - McAlester Campus.**
- 14. Recommendation, Consideration and Vote to Approve Revision to 2013-2014 Transportation Contract – Wapanucka Public Schools.**
- 15. Recommendation, Consideration and Vote to Approve McRel’s Balanced Leadership® Principal Evaluation 2013-2014 Paper/Pencil License Agreement Between Mid-Continent Research for Education & Learning (McRel) and Kiamichi Technology Center.**
- 16. Proposed Executive Session for the Purpose of Discussing the Resignation, Retirement, Employment/Appointment and or the Reassignment of Positions Listed Below, Including Discussions of Information, the Disclosure of Which Would Violate Confidentiality Requirements of State or Federal Law as Authorized by Title 25, O.S. Section 307 (B) (1) and (7).**

EMPLOYMENT/APPOINTMENT AND/OR REASSIGNMENT:

THE CHOCTAW NATION CAREER DEVELOPMENT STAFF WILL RECEIVE A \$400.00 INCENTIVE PAYMENT.

INCREASE BUS DRIVER RATE OF PAY FROM \$8.50/HR. TO \$10.50/HR.

- A. Vote to Convene in Executive Session**
- B. Vote to Acknowledge Return to Open Session**
- C. Statement of Minute of Executive Session**

- 17. Recommendation, Consideration and Vote to Approve the Personnel Actions Set Out Below:**

EMPLOYMENT/APPOINTMENT AND/OR REASSIGNMENT:

THE CHOCTAW NATION CAREER DEVELOPMENT STAFF WILL RECEIVE A \$400.00 INCENTIVE PAYMENT.

INCREASE BUS DRIVER RATE OF PAY FROM \$8.50/HR. TO \$10.50/HR.

G. REPORTS:

Superintendent's Report

H. NEW BUSINESS:

I. ANNOUNCEMENT OF NEXT MEETING:

The next regular meeting of the Board is scheduled for:

Tuesday, January 14, 2014

12:15 P.M.

KTC – Hugo Campus

107 So. 15th

Hugo, OK 74743

J. VOTE TO ADJOURN:

Posted By: _____
Date Posted: _____
Time Posted: _____
Place Posted: _____
Signed: _____