

AGENDA

**Kiamichi Technology Center
Board of Education
Regular Meeting
KTC – Stigler Campus
1410 Old Military Road
Stigler, OK 74462
November 12, 2013
12:15 P.M.**

The Board can discuss, make motions and vote upon any matter appearing on the Agenda. Such motions and votes may be to adopt, reject, modify, table, reaffirm, rescind, or take no action on any Agenda item. The meeting will be conducted by the President of the Board as the presiding officer. Any agenda item containing multiple matters may be severed for separate consideration at the request of any Board member:

- A. ROLL CALL:**
- B. QUORUM DECLARED TO BE PRESENT & MEETING CALLED TO ORDER:**
- C. RECOGNITION OF GUESTS, SUBMITTING PROPER REQUESTS PURSUANT TO KIAMICHI TECHNOLOGY CENTER POLICY 6.5:**
- D. CONSENT AGENDA: All of the following items, which concern reports and items of a routine nature normally approved at Board Meetings, will be approved by one vote unless any Board Member desires to have a separate vote on any or all of these items. The Consent Agenda consists of discussion, consideration and vote on each items 1 through 8.**
 - 1. Approval of Minutes.
October 8, 2013 - Regular Meeting**

- 2. Approval of Declaration of Funds, Treasurer's Report and KTC Cash Reconciliation.**
- 3. Approval of Resolution 11/12/2013-1 Activity Fund Account Reports and Transfer of Funds.**
- 4. Approval of Short-Term Instructors and Part-Time Employees to Work at All Campuses – FY 2013-2014.**

<u>Name</u>	<u>Primary Duty</u>	<u>Campus</u>
Burns, Lori	Substitute – Cosmetology	Atoka
Dixson, Evelyn	Bus Driver/Maintenance	Durant
Moore, Christian	Federal Work Study – Maintenance	Hugo/Antlers
Batchelor, Baylie	Banquet Worker	Idabel
Bond, Loretta	Federal Work Study – Food Service	Idabel
Dunn, Kenneth Ryan	Private Security Guard Phases I, II & III	Idabel
Everett, La Donna	Banquet Worker	Idabel
Fairless, Melissa	Federal Work Study – Food Service	Idabel
Gregston, Cory	Federal Work Study – Food Service	Idabel
Harper, Mason	Banquet Worker	Idabel
Holden, Amber	Banquet Worker	Idabel
James, Zane	Banquet Worker	Idabel
Jefferson, Andrea	Federal Work Study – Food Service	Idabel
Jones, Sha'Maria	Banquet Worker	Idabel
Lansdell, Tina	Cosmetology Evening Substitute	Idabel
Moss, Alvin	Banquet Worker	Idabel
Reedy, Ember	Banquet Worker	Idabel
Rutherford, Charles	Banquet Worker	Idabel
Wilson, Jolisa	Banquet Worker	Idabel
Young, Alesha	Banquet Worker	Idabel
Young, Zachary	Banquet Worker	Idabel
Adams, Rhonda S.	Substitute Instructor – Eufaula	McAlester/Eufaula
Blesener, Martha	Substitute Instructor – Eufaula	McAlester/Eufaula
Bishoff, Garry	Short Term Instructor - Miner Training	Poteau/Spiro
King, Rebecca E.	Short Term/Health Classes	Poteau/Spiro
Warren, Jackie	Short Term/Health Classes	Poteau/Spiro
Bailey, Glenn	STA Instructor	Talihina

ANY EMPLOYEE NAME SUBMITTED ABOVE MAY INCLUDE OTHER JOB DUTIES, CLASSES AND/OR SUBSTITUTE TEACHING DUTIES AS ASSIGNED.

- 5. Approval to Declare Equipment, Located at the Atoka Campus, the McAlester Campus, the Stigler Campus and the Talihina Campus, as Surplus to be Disposed of Properly. (Copies of These**

Lists are Available on the District Website, at the Office of the Superintendent and at the Meeting.)

- 6. Approval of Clinical Agreements for KTC Health-Related Programs for the Purpose of Allowing KTC Students to Acquire Field Experience – FY 2013-2014**

EMS PROGRAM:

Oklahoma State University Medical Center – Tulsa, OK

HCC PROGRAM:

My Dentist – McAlester, OK

- 7. Approval of Statutory Position – Treasurer – FY 2013-2014**

Stacia C. McCune – Treasurer

- 8. Approval of FY 2013-2014 General Fund Encumbrance Nos. 1923 Through 2285 for Accounts Payable, Encumbrance Nos. 71065 Through 71257 for Payroll, and Building Fund Encumbrance Nos. 14 Through 15 for Accounts Payable.**

- E. Motion, Second and Roll Call Vote to Approve the Consent Agenda, Items 1 through 8.**

F. ACTION TOPICS:

- 9. Recommendation, Consideration and Vote to File Certificate and Municipal Order and Notice of Treasurer’s Bond with County Clerks and County Treasurers Within the KTC School District for the 2013-2014 School Year.**
- 10. Recommendation, Consideration and Vote to Approve KTC Board of Education Regular Meeting Dates for 2014.**

**KIAMICHI TECHNOLOGY CENTER
BOARD OF EDUCATION
REGULAR MEETING DATES – 2014**

Tuesday	January 14, 2014	12:15 PM	KTC – Hugo Campus 107 So. 15 th – Hugo, OK
Tuesday	February 11, 2014	12:15 PM	KTC – Stigler Campus 1410 Old Military Rd. - Stigler, OK
Tuesday	March 11, 2014	12:15 PM	KTC – Poteau Campus 1509 S. McKenna - Poteau, OK
Tuesday	April 8, 2014	12:15 PM	KTC – Idabel Campus 3205 Lincoln Rd. NE – Idabel, OK
Tuesday	May 13, 2014	12:15 PM	KTC – Talihina Campus 13739 SE 202 nd Rd. – Talihina, OK
Tuesday	June 10, 2014	12:15 PM	KTC – McAlester Campus 301 Kiamichi Drive – McAlester, OK
Friday	June 27, 2014	12:15 PM	KTC – Administrative Office 1004 Hwy 2 North – Wilburton, OK
Tuesday	July 8, 2014	12:15 PM	KTC – Antlers Campus 405 SW “O” St. – Antlers, OK
Tuesday	August 12, 2014	12:15 PM	KTC – Spiro Campus 610 SW 3 rd – Spiro, OK
Tuesday	September 9, 2014	12:15 PM	KTC – Administrative Office
Tuesday	September 23, 2014	12:15 PM	1004 Hwy 2 North – Wilburton, OK
Tuesday	October 14, 2014	12:15 PM	KTC – McAlester Campus 301 Kiamichi Drive – McAlester, OK
Tuesday	November 11, 2014	12:15 PM	KTC – Durant Campus 810 Waldron Drive – Durant, OK
Tuesday	December 9, 2014	12:15 PM	KTC – Atoka Campus 1301 W. Liberty Rd. – Atoka, OK

- 11. Proposed Executive Session for the Purpose of Discussing the Resignation, Retirement, Employment/Appointment and or the Reassignment of Positions Listed Below, Including Discussions of Information, the Disclosure of Which Would Violate Confidentiality Requirements of State or Federal Law as Authorized by Title 25, O.S. Section 307 (B) (1) and (7).**

EMPLOYMENT/APPOINTMENT AND/OR REASSIGNMENT:

_____, Health Careers Certification Instructor – Talihina Campus
(10 Month Temporary Teacher Contract)

**DONELLA HAWLEY, Health Careers Certification Instructor, Poteau Campus,
Addendum to Contract – Additional Duties – FY 2013-2014**

- A. Vote to Convene in Executive Session**
B. Vote to Acknowledge Return to Open Session

C. Statement of Minute of Executive Session

12. Recommendation, Consideration and Vote to Approve the Personnel Actions Set Out Below:

EMPLOYMENT/APPOINTMENT AND/OR REASSIGNMENT:

_____, Health Careers Certification Instructor – Talihina Campus
(10 Month Temporary Teacher Contract)

**DONELLA HAWLEY, Health Careers Certification Instructor, Poteau Campus,
Addendum to Contract – Additional Duties – FY 2013-2014**

G. REPORTS:

Superintendent’s Report

H. NEW BUSINESS:

I. ANNOUNCEMENT OF NEXT MEETING:

The next regular meeting of the Board is scheduled for:

Tuesday, December 10, 2013

12:15 P.M.

KTC – Atoka Campus

1301 W. Liberty Road

Atoka, OK 74525

J. VOTE TO ADJOURN:

Posted By: _____
Date Posted: _____
Time Posted: _____
Place Posted: _____
Signed: _____