

## **AGENDA**

**Kiamichi Technology Center  
Board of Education  
Regular Meeting  
KTC – Durant Campus  
810 Waldron Road  
Durant, OK 74701  
September 10, 2013  
12:15 P.M.**

**The Board can discuss, make motions and vote upon any matter appearing on the Agenda. Such motions and votes may be to adopt, reject, modify, table, reaffirm, rescind, or take no action on any Agenda item. The meeting will be conducted by the President of the Board as the presiding officer. Any agenda item containing multiple matters may be severed for separate consideration at the request of any Board member:**

- A. ROLL CALL:**
- B. QUORUM DECLARED TO BE PRESENT & MEETING CALLED TO ORDER:**
- C. RECOGNITION OF GUESTS, SUBMITTING PROPER REQUESTS PURSUANT TO KIAMICHI TECHNOLOGY CENTER POLICY 6.5:**
- D. CONSENT AGENDA: All of the following items, which concern reports and items of a routine nature normally approved at Board Meetings, will be approved by one vote unless any Board Member desires to have a separate vote on any or all of these items. The Consent Agenda consists of discussion, consideration and vote on each items 1 through 11.**
  - 1. Approval of Minutes.  
August 13, 2013 - Regular Meeting**
  - 2. Approval of Declaration of Funds, Treasurer's Report and KTC Cash Reconciliation.**

3. **Approval of Resolution 9/10/2013-1 Activity Fund Account Reports and Transfer of Funds.**
4. **Approval of Short-Term Instructors and Part-Time Employees to Work at All Campuses – FY 2013-2014.**

<u>Name</u>	<u>Primary Duty</u>	<u>Campus</u>
Allen, Donnie	Fire Training	Atoka
Altom, Jimmy	Federal Work Study – Maint.	Atoka
Daniel, Shane	Fire Training	Atoka
Welch, Trina	Federal Work Study – Maint.	Atoka
Green, Bennie	Bus Driver	Durant
Littrell, Michelle	Bus Driver/Substitute	Durant
Vietta, John	STA Fire Training Center	Durant
Wells, Lenioal	Bus Driver	Durant
Johnson, James	STA EMS Instructor	EMS District-Wide
Taylor, Matt	STA EMS Instructor	EMS District-Wide
Coffman, Rindi	STA – Health Related Courses	Idabel
White, Gidgetta	STA – Health Related Courses	Idabel
Gibson, Warna	Bus Driver	McAlester/Eufaula
Myers, Amber M.	PN Program – Classroom & Clinical	PN District-Wide
Thompson, Bryan K.	Evening Instructor – Welding Tech	Poteau/Spiro

ANY EMPLOYEE NAME SUBMITTED ABOVE MAY INCLUDE OTHER JOB DUTIES, CLASSES AND/OR SUBSTITUTE TEACHING DUTIES AS ASSIGNED.

5. **Approval to Declare Equipment, Located at the Durant Campus, the Poteau Campus and the Stigler Campus, as Surplus to be Disposed of Properly. (Copies of These Lists are Available on the District Website, at the Office of the Superintendent and at the Meeting.)**
6. **Approval to Declare Equipment Located at the Atoka Campus as Surplus to be Donated to the Red Oak Public Schools. (A Copy of This List is Available on the District Website, at the Office of the Superintendent and at the Meeting.)**
7. **Approval to Declare Equipment Located at the Idabel Campus as Surplus to be Removed from Inventory and Designated as Trainers. (A Copy of This List is Available on the District Website, at the Office of the Superintendent and at the Meeting.)**

- 8. Approval of Campus Fund-Raisers – FY 2013-2014.**
- 9. Approval of Advisory Committees – FY 2013-2014.**
- 10. Approval of Out-of-State Travel.**

**GINA RIGGS, EMS Director  
National Registry Item Writing Committee for Pediatric ALS  
(Travel expenses paid by NREMT)  
October 20-22, 2013  
Columbus, Ohio**

**JOHN LUKE WORKMAN, District Financial Aid Coordinator  
EVELYN WILKINS, Financial Aid Secretary – Hugo Campus  
TAMMY DONATHAN, Financial Aid Secretary – Poteau Campus  
SANDY DANIELS, Financial Aid Secretary – Stigler Campus  
Federal Student Aid Conference  
December 2-7, 2013  
Las Vegas, Nevada**

- 11. Approval of FY 2013-2014 General Fund Encumbrance Nos. 1112 Through 1445 for Accounts Payable, Encumbrance Nos. 70765 Through 70909 for Payroll, Building Fund Encumbrance No. 12 for Accounts Payable and Change Orders for FY 2013-2014 Which Were Over \$500.00 and 20%:**

<u>P.O. #</u>	<u>Vendor</u>	<u>Increase</u>	<u>Total</u>
783	A&H Security, Inc.	\$ 525.00	\$1,275.00
2236	Standley Systems	\$1,491.40	\$7,852.63
<b><u>OVER 20% ONLY:</u></b>			
916	Nix Chevrolet	\$ 349.40	\$ 441.40

- E. Motion, Second and Roll Call Vote to Approve the Consent Agenda, Items 1 through 11.**

**F. ACTION TOPICS:**

- 12. Recommendation, Consideration and Vote to Approve Estimate of Needs – FY 2013-2014.**

- 13. Recommendation, Consideration and Vote to Approve the Clinical Agreement for KTC Health-Related Programs for the Purpose of Allowing KTC Students to Acquire Field Experience – FY 2013-2014.**

**HCC Program**

**Poteau Valley Veterinary Hospital – Poteau, OK**

- 14. Recommendation, Consideration and Vote to Approve New and Existing Clinical Agreements for KTC Health-Related Programs for the Purpose of Allowing KTC Students to Acquire Field Experience – FY 2013-2014. (See Exhibit A)**
- 15. Recommendation, Consideration and Vote to Approve Memorandum of Agreement between the Board of Regents of the University of Oklahoma on Behalf of the College of Nursing and Kiamichi Technology Center.**
- 16. Recommendation, Consideration and Vote to Accept the Lowest and Best Bid, 2013 Phase I Project, McAlester Campus, or to Reject Any and/or All Bids.**
- 17. Proposed Executive Session for the Purpose of Discussing the Resignation, Retirement, Employment/Appointment and or the Reassignment of Positions Listed Below, Including Discussions of Information, the Disclosure of Which Would Violate Confidentiality Requirements of State or Federal Law as Authorized by Title 25, O.S. Section 307 (B) (1) and (7).**

**EMPLOYMENT/APPOINTMENT AND/OR REASSIGNMENT:**

\_\_\_\_\_, District Treasurer/Financial Officer – Wilburton  
Administrative Office (12 Month Non-Certified Administrator Contract)

- A. Vote to Convene in Executive Session**
- B. Vote to Acknowledge Return to Open Session**
- C. Statement of Minute of Executive Session**

- 18. Recommendation, Consideration and Vote to Approve the Personnel Actions Set Out Below:**

**EMPLOYMENT/APPOINTMENT AND/OR REASSIGNMENT:**

\_\_\_\_\_, District Treasurer/Financial Officer – Wilburton  
Administrative Office (12 Month Non-Certified Administrator Contract)

- 19. Proposed Executive Session for the Purpose of Discussing the Appraisal of Real Property, SE Side of Highway 271 South/AKA South Broadway, Poteau, OK., as Authorized by Title 25, O.S. Section 307 (B) (3).**

- A. Vote to Convene in Executive Session**
- B. Vote to Acknowledge Return to Open Session**
- C. Statement of Minute of Executive Session**

**G.**

**REPORTS:**

**Superintendent's Report**

**H. NEW BUSINESS:**

**I. ANNOUNCEMENT OF NEXT MEETING:**

**The next regular meeting of the Board is scheduled for:**

**Tuesday, October 8, 2013  
12:15 P.M.  
KTC –Talihina Campus  
13739 SE 202<sup>nd</sup> Road  
Talihina, OK 74571**

**J. VOTE TO ADJOURN:**

<b>Posted By:</b> _____
<b>Date Posted:</b> _____
<b>Time Posted:</b> _____
<b>Place Posted:</b> _____
<b>Signed:</b> _____