AGENDA

Kiamichi Technology Center
Board of Education
Regular Meeting
KTC – Administrative Office
1004 Highway 2 North
Wilburton, OK  74578
August 13, 2013
12:15 P.M.

The Board can discuss, make motions and vote upon any matter appearing on the Agenda. Such motions and votes may be to adopt, reject, modify, table, reaffirm, rescind, or take no action on any Agenda item. The meeting will be conducted by the President of the Board as the presiding officer. Any agenda item containing multiple matters may be severed for separate consideration at the request of any Board member:

A. ROLL CALL:

B. QUORUM DECLARED TO BE PRESENT & MEETING CALLED TO ORDER:

C. RECOGNITION OF GUESTS, SUBMITTING PROPER REQUESTS PURSUANT TO KIAMICHI TECHNOLOGY CENTER POLICY 6.5:

D. CONSENT AGENDA: All of the following items, which concern reports and items of a routine nature normally approved at Board Meetings, will be approved by one vote unless any Board Member desires to have a separate vote on any or all of these items. The Consent Agenda consists of discussion, consideration and vote on each items 1 through 9.

1. Approval of Minutes.
   July 16, 2013 - Regular Meeting

2. Approval of Declaration of Funds, Treasurer's Report and KTC Cash Reconciliation.
3. **Approval of Resolution 8/13/2013-1 Activity Fund Account Reports and Transfer of Funds.**

4. **Approval of Short-Term Instructors and Part-Time Employees to Work at All Campuses – FY 2013-2014.**

<table>
<thead>
<tr>
<th>Name</th>
<th>Primary Duty</th>
<th>Campus</th>
</tr>
</thead>
<tbody>
<tr>
<td>Blue, Berney</td>
<td>Safety/Fire Training</td>
<td>Atoka</td>
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<tr>
<td>Danderson, Melinda</td>
<td>District Orientation</td>
<td>Atoka</td>
</tr>
<tr>
<td>Griffin, Jarod</td>
<td>Safety/Fire Training</td>
<td>Atoka</td>
</tr>
<tr>
<td>Engel, Evelyn</td>
<td>Substitute</td>
<td>Durant</td>
</tr>
<tr>
<td>McLarry, Ashley</td>
<td>District Orientation</td>
<td>Durant</td>
</tr>
<tr>
<td>Weger, Joey</td>
<td>District Orientation</td>
<td>Durant</td>
</tr>
<tr>
<td>Coates, Brian</td>
<td>STA Instructor - EMS</td>
<td>EMS District-Wide</td>
</tr>
<tr>
<td>Fox, Jordan</td>
<td>STA Instructor – EMS</td>
<td>EMS District-Wide</td>
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<tr>
<td>Antwine, Erma</td>
<td>Substitute</td>
<td>Hugo/Antlers</td>
</tr>
<tr>
<td>Derby, Jonathan</td>
<td>Federal Work Study - Maintenance</td>
<td>Hugo/Antlers</td>
</tr>
<tr>
<td>McLelland, Jennifer</td>
<td>Substitute</td>
<td>Hugo/Antlers</td>
</tr>
<tr>
<td>Mathewson, Amaryllis</td>
<td>STA/CNA/CPR/Safety</td>
<td>Hugo/Antlers</td>
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<tr>
<td>Riley, Christana</td>
<td>Clerical</td>
<td>Hugo/Antlers</td>
</tr>
<tr>
<td>Tapley, Patricia</td>
<td>Health-Related Courses</td>
<td>Idabel</td>
</tr>
<tr>
<td>Vann, William Leo</td>
<td>Substitute – All Programs</td>
<td>Idabel</td>
</tr>
<tr>
<td>Larson, Shelly</td>
<td>Evening HCC Instructor</td>
<td>McAlester/Eufaula</td>
</tr>
<tr>
<td>Laser, Virginia</td>
<td>Bus Driver</td>
<td>McAlester/Eufaula</td>
</tr>
<tr>
<td>Peck, Bryan</td>
<td>District Orientation</td>
<td>McAlester/Eufaula</td>
</tr>
<tr>
<td>Tedder, Richard</td>
<td>District Orientation</td>
<td>McAlester/Eufaula</td>
</tr>
<tr>
<td>Blair, Joe T.</td>
<td>Federal Work Study – Maintenance</td>
<td>Poteau/Spiro</td>
</tr>
<tr>
<td>Thomas, Melanie</td>
<td>TI-nspire</td>
<td>Poteau/Spiro</td>
</tr>
<tr>
<td>Winters, Jami</td>
<td>Health &amp; Safety</td>
<td>Poteau/Spiro</td>
</tr>
</tbody>
</table>

ANY EMPLOYEE NAME SUBMITTED ABOVE MAY INCLUDE OTHER JOB DUTIES, CLASSES AND/OR SUBSTITUTE TEACHING DUTIES AS ASSIGNED.

5. **Approval to Declare Equipment Located at the Idabel Campus as Surplus to be Disposed of Properly. (A Copy of This List is Available on the District Website, at the Office of the Superintendent and at the Meeting.)**

6. **Approval to Declare Equipment, Located at the Stigler Campus, as Surplus to be Donated to the Red Oak Public Schools. (A Copy of This List is Available on the District Website, at the Office of the Superintendent and at the Meeting.)**
7. Approval of New and Existing PN Clinical Agreements for the Purpose of Allowing KTC Students to Acquire Field Experience – FY 2013-2014

8. Approval of Out-of-State Travel.

   SHELLEY CALLICOAT, Cosmetology Instructor
   WLTI – Washington Leadership Training Institute
   September 20-25, 2013
   Boston, Massachusetts

   GINA RIGGS, EMS Director
   Indiana ACTE Conference (Expenses paid by ACTE)
   September 26-28, 2013
   Indianapolis, Indiana

   GINA RIGGS, EMS Director
   CoAEMSP National Accreditation Site Visit to Macomb County College (Expenses paid by CoAEMSP)
   October 1-2, 2013
   Warren, Michigan

9. Approval of FY 2013-2014 General Fund Encumbrance Nos. 808 Through 1111 for Accounts Payable, Encumbrance Nos. 70546 Through 70764 for Payroll, Building Fund Encumbrance Nos. 8 through 11 for Accounts Payable and Change Order for FY 2013-2014 Which Was Over $500.00 and 20%:

<table>
<thead>
<tr>
<th>P.O. #</th>
<th>Vendor</th>
<th>Increase</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>BF 4</td>
<td>Johnson &amp; Sons, Inc.</td>
<td>$9,900.00</td>
<td>$40,618.00</td>
</tr>
</tbody>
</table>

E. Motion, Second and Roll Call Vote to Approve the Consent Agenda, Items 1 through 9.

F. ACTION TOPICS:

10. Recommendation, Consideration and Vote to Approve Reciprocity Agreement Between Kiamichi Technology Center and Indian Capital Technology Center – FY 2013-2014

11. Recommendation, Consideration and Vote to Approve the Closure of the Business Administration and Information Technology (BAIT) Program for the FY 2013-14 School Year
and Approve the Establishment of a Cosmetology Program Beginning with the FY 2014-2015 – Stigler Campus.

12. Recommendation, Consideration and Vote to Approve Seeking Architectural Services and to Secure Bids on Remodel of Business Administration and Information Technology (BAIT) Program Classroom – Stigler Campus

13. Proposed Executive Session for the Purpose of Discussing the Resignation, Retirement, Employment/Appointment and or the Reassignment of Positions Listed Below, Including Discussions of Information, the Disclosure of Which Would Violate Confidentiality Requirements of State or Federal Law as Authorized by Title 25, O.S. Section 307 (B) (1) and (7).

RESIGNATION:

CYNTHIA MITCHELL, Business Administration and Information Technology Instructor – Stigler Campus

TRANSFERS:

BRENDA GUTIERREZ, Custodial/Maintenance - McAlester Campus to Wilburton Administration Office

COURTNEY MORELAND, Adult/Industrial Coordinator – Talihina Campus (12-Month Non-Certified Administrator Contract)

EMPLOYMENT/APPOINTMENT AND/OR REASSIGNMENT:

_____________________, Custodial/Building & Grounds Maintenance – McAlester Campus (12 Month Support Contract)

A. Vote to Convene in Executive Session
B. Vote to Acknowledge Return to Open Session
C. Statement of Minute of Executive Session

14. Recommendation, Consideration and Vote to Approve the Personnel Actions Set Out Below:
RESIGNATION:

CYNTHIA MITCHELL, Business Administration and Information Technology Instructor – Stigler Campus

TRANSFERS:

BRENDA GUTIERREZ, Custodial/Maintenance - McAlester Campus to Wilburton Administration Office

COURTNEY MORELAND, Adult/Industrial Coordinator – Talihina Campus (12-Month Non-Certified Administrator Contract)

EMPLOYMENT/APPOINTMENT AND/OR REASSIGNMENT:

____________________, Custodial/Building & Grounds Maintenance – McAlester Campus (12 Month Support Contract)

15. Recommendation, Consideration and Vote to Approve Change Order Number 002 – 2013 HVAC Remodel Project – Stigler Campus

G. REPORTS:

Superintendent’s Report

H. NEW BUSINESS:

I. ANNOUNCEMENT OF NEXT MEETING:

The next regular meeting of the Board is scheduled for:

Tuesday, September 10, 2013
12:15 P.M.
KTC – Durant Campus
810 Waldron Road
Durant, OK 74701

J. VOTE TO ADJOURN:

Posted By:_________________  
Date Posted:_______________  
Time Posted:______________  
Place Posted:______________  
Signed:_________________