

## **AGENDA**

**Kiamichi Technology Center  
Board of Education  
Regular Meeting  
KTC – Antlers Campus  
405 SW “O” Street  
Antlers, OK 74523  
July 16, 2013  
12:15 P.M.**

**The Board can discuss, make motions and vote upon any matter appearing on the Agenda. Such motions and votes may be to adopt, reject, modify, table, reaffirm, rescind, or take no action on any Agenda item. The meeting will be conducted by the President of the Board as the presiding officer. Any agenda item containing multiple matters may be severed for separate consideration at the request of any Board member:**

- A. ROLL CALL:**
- B. QUORUM DECLARED TO BE PRESENT & MEETING CALLED TO ORDER:**
- C. RECOGNITION OF GUESTS, SUBMITTING PROPER REQUESTS PURSUANT TO KIAMICHI TECHNOLOGY CENTER POLICY 6.5:**
- D. CONSENT AGENDA: All of the following items, which concern reports and items of a routine nature normally approved at Board Meetings, will be approved by one vote unless any Board Member desires to have a separate vote on any or all of these items. The Consent Agenda consists of discussion, consideration and vote on each items 1 through 9.**
  - 1. Approval of Minutes.  
June 28, 2013 - Regular Meeting**
  - 2. Approval of Declaration of Funds, Treasurer’s Report and KTC Cash Reconciliation.**

3. **Approval of Resolution 7/16/2013-1 Activity Fund Account Reports and Transfer of Funds.**
4. **Approval of Short-Term Instructors and Part-Time Employees to Work at All Campuses – FY 2013-2014.**

<u>Name</u>	<u>Primary Duty</u>	<u>Campus</u>
Horton, Tagus	Safety Instructor	Atoka
Hanks, Jannette	Teachers Aide (Interpreter)	Durant
Jeanes, Joshua	Bus Driver (Haworth HS)/Maintenance	Idabel
Junell, Keri	Health Careers Instructor (Evening)	McAlester/Eufaula
Spencer, Rimmel	Spirit Structures Training	McAlester/Eufaula
Stewart, Steve	Structures Instructor	McAlester/Eufaula

ANY EMPLOYEE NAME SUBMITTED ABOVE MAY INCLUDE OTHER JOB DUTIES, CLASSES AND/OR SUBSTITUTE TEACHING DUTIES AS ASSIGNED.

5. **Approval to Declare Equipment Located at the Atoka Campus, the Stigler Campus, the Talihina Campus, the Poteau Campus and the Idabel Campus, as Surplus to be Disposed of Properly (Copies of These Lists are Available on the District Website, at the Office of the Superintendent and at the Meeting.)**
6. **Approval for Disposing of Non-Inventory Waste and Scrap Items Such as Scrap Metal, Batteries and the Like by Sale on an As-Needed Basis During FY 2013-2014.**
7. **Approval of Fund Raiser – FY 2013-2014.**
8. **Approval of Out-of-State Travel.**

Lois Welch, Chief Financial Officer  
 Ronda Peck, District Procurement & Inventory Coordinator  
 ASBO International 2013 Annual Meeting & Expo  
 October 24-29, 2013  
 Boston, Massachusetts

9. **Approval of FY 2013-2014 General Fund Encumbrance Nos. 1 Through 807 for Accounts Payable, Encumbrance Nos. 70001 Through 70545 for Payroll, and Building Fund Encumbrance Nos. 1 through 7 for Accounts Payable.**

**E. Motion, Second and Roll Call Vote to Approve the Consent Agenda, Items 1 through 9.**

**F. ACTION TOPICS:**

- 10. Recommendation, Consideration and Vote to Approve Transportation Contracts – FY 2013-2014.**
- 11. Recommendation, Consideration and Vote to Approve the Ratification of the PLTW Stem Agreement Extension Amendment for FY 2013-2014.**
- 12. Recommendation, Consideration and Vote to Approve Authorization of the Following Individuals to Sign Documents in Absence of Director at Each Respective Campus.**

<b>Atoka Campus</b>	<b>Becky Ward, Adult Crd./Student Services</b>
<b>Durant Campus</b>	<b>Vickie Richards, Adult Coordinator</b>
<b>Hugo/Antlers Campuses</b>	<b>Wendy Phillips, Secretary</b>
<b>Idabel Campus</b>	<b>Scott Garrett, Adm. Asst./Indus. Coord.</b>
<b>McAlester Campus</b>	<b>Philip Mead, Assistant Director</b>
<b>Poteau/Spiro Campuses</b>	<b>Michael Culwell, Assistant Director</b>
<b>Stigler Campus</b>	<b>Brad Martin, Adult/Industrial Coordinator</b>
<b>Talihina Campus</b>	<b>Joyce Jones, Counselor</b>

- 13. Recommendation, Consideration and Vote to Approve Authorization of the Following Personnel to be in Charge in the Absence of the Director at Each Respective Campus – FY 2013-2014.**

<b><u>Atoka Campus</u></b>	<b>Becky Ward, Adult Crd./Student Services</b>
<b><u>Durant Campus</u></b>	<b>Bryan Hallmark, Industrial Coordinator</b>
	<b>Rhonda Collier, Counselor</b>
	<b>Vickie Richards, Adult Coordinator</b>
<b><u>Hugo/Antlers Campuses</u></b>	<b>Dwight Kos, Adult/Industrial Coordinator</b>
	<b>Christina Smith, Counselor</b>
<b><u>Idabel Campus</u></b>	<b>Scott Garrett, Adm. Asst./Indus. Coord.</b>
	<b>Shelley Ebert, Counselor</b>

**McAlester Campus**

**Philip Mead, Assistant Director  
Tony Korp, Industrial Coordinator**

**Poteau/Spiro Campuses**

**Michael Culwell, Assistant Director  
Charley Hayes, Industrial Coordinator  
Elvie Moss, Adult Coordinator**

**Stigler Campus**

**Brad Martin, Adult/Industrial Coordinator**

**Talihina Campus**

**Joyce Jones, Counselor**

- 14. Recommendation, Consideration and Vote to Approve Placing the Small Business Program at the McAlester Campus on Hold for the FY 2013-2014 School Year Pending Determination of the Continuation or Replacement of the Program.**
  
- 15. Recommendation, Consideration and Vote to Approve Cooperative Agreements and Services Agreements with Area Agencies – FY 2013-2014.**
  - **Alternative Dispute Resolution System of the State of Oklahoma (ADRS) [Early Settlement]**
  - **Memorandum of Understanding Between High Plains Technology Center and Kiamichi Technology Center, Poteau Campus – FY 2013-2014**
  
- 16. Recommendation, Consideration and Vote to Approve Change Order Number 001, 2013 HVAC Remodel Project - Stigler Campus.**
  
- 17. Recommendation, Consideration and Vote to Approve Amending Resolution 5/14/2013-2 – Incentive Stipend for Summer Conference.**
  
- 18. Recommendation, Consideration and Vote to Approve Change Order Number 001 – 2013 Interior Refurbish of Science Lab Classroom – Poteau Campus.**
  
- 19. Proposed Executive Session for the Purpose of Discussing the Resignation, Retirement, Employment/Appointment and or the Reassignment of Positions Listed Below, Including Discussions of Information, the Disclosure of Which Would**

**Violate Confidentiality Requirements of State or Federal Law as Authorized by Title 25, O.S. Section 307 (B) (1) and (7).**

**EMPLOYMENT/APPOINTMENT AND/OR REASSIGNMENT:**

\_\_\_\_\_, Practical Nursing Instructor – Atoka Campus (10 Month Adult Ed. Contract)

\_\_\_\_\_, Maintenance/Custodian – Durant Campus (12 Month Support Contract)

\_\_\_\_\_, Automotive Service Technology Instructor – McAlester Campus (10 Month Temporary Teacher Contract)

\_\_\_\_\_, CNC Machining Instructor – McAlester Campus (10 Month Temporary Teacher Contract)

\_\_\_\_\_, Construction Technology Instructor – Talihina Campus (10 Month Temporary Teacher Contract)

- A. Vote to Convene in Executive Session**
- B. Vote to Acknowledge Return to Open Session**
- C. Statement of Minute of Executive Session**

**20. Recommendation, Consideration and Vote to Approve the Personnel Actions Set Out Below:**

**EMPLOYMENT/APPOINTMENT AND/OR REASSIGNMENT:**

\_\_\_\_\_, Practical Nursing Instructor – Atoka Campus (10 Month Adult Ed. Contract)

\_\_\_\_\_, Maintenance/Custodian – Durant Campus (12 Month Support Contract)

\_\_\_\_\_, Automotive Service Technology Instructor – McAlester Campus (10 Month Temporary Teacher Contract)

\_\_\_\_\_, CNC Machining Instructor – McAlester Campus (10 Month Temporary Teacher Contract)

\_\_\_\_\_, Construction Technology Instructor – Talihina Campus (10 Month Temporary Teacher Contract)

**G. REPORTS:**

**Superintendent's Report**

**H. NEW BUSINESS:**

**I. ANNOUNCEMENT OF NEXT MEETING:**

**The next regular meeting of the Board is scheduled for:**

**Tuesday, August 13, 2013  
12:15 P.M.**

**KTC – Administrative Office  
1004 Highway 2 North  
Wilburton, OK 74578**

**J. VOTE TO ADJOURN:**

<b>Posted By:</b> _____
<b>Date Posted:</b> _____
<b>Time Posted:</b> _____
<b>Place Posted:</b> _____
<b>Signed:</b> _____