

AGENDA

**Kiamichi Technology Center
Board of Education
Regular Meeting
KTC – Poteau Campus
1509 S. McKenna
Poteau, OK 74953
June 11, 2013
12:15 P.M.**

The Board can discuss, make motions and vote upon any matter appearing on the Agenda. Such motions and votes may be to adopt, reject, modify, table, reaffirm, rescind, or take no action on any Agenda item. The meeting will be conducted by the President of the Board as the presiding officer. Any agenda item containing multiple matters may be severed for separate consideration at the request of any Board member:

- A. ROLL CALL:**
- B. QUORUM DECLARED TO BE PRESENT & MEETING CALLED TO ORDER:**
- C. RECOGNITION OF GUESTS, SUBMITTING PROPER REQUESTS PURSUANT TO KIAMICHI TECHNOLOGY CENTER POLICY 6.5:**
- D. CONSENT AGENDA: All of the following items, which concern reports and items of a routine nature normally approved at Board Meetings, will be approved by one vote unless any Board Member desires to have a separate vote on any or all of these items. The Consent Agenda consists of discussion, consideration and vote on each items 1 through 6.**
 - 1. Approval of Minutes
May 14, 2013 Regular Meeting**
 - 2. Approval of Declaration of Funds, Treasurer’s Report and Cash Reconciliation.**

3. Approval of Short-Term Instructors and Part-Time Employees to Work at All Campuses – FY 2012-2013

<u>Name</u>	<u>Primary Duty</u>	<u>Campus</u>
Altom, Jimmy	Federal Work Study – June 2013	Atoka
Stephens, Tammi	WorkKeys & Compass Testing – July 2013 Two Days	Atoka
Villareal, Shelby	Federal Work Study – June 2013	Atoka
Welch, Trina	Federal Work Study – June 2013	Atoka
Roy, Doyle	Summer Project – July 2013	Durant
Graham, Pam	Substitute Instructor – TRAIN Program	Hugo/Antlers
James, Brian	PLTW Training – July 7-19, 2013	Hugo/Antlers
Murphy, Donald	PLTW Training – July 7-19, 2013	Hugo/Antlers
Riley, Christana	Federal Work Study – Clerical	Hugo/Antlers
Samuels, Anthony	Summer Worker	Hugo/Antlers
Archibald, Jessica	Substitute Teacher – Cosmetology	Idabel
Dial, Kenny	Aerospace Engineering Summer Session July 21-August 2, 2013	Idabel
Tsosie, Don	Summer Maintenance	Idabel
Cantrell, Kellie	ECE Natl. FCCLA Contest – July 5-11, 2013	McAlester
Riley, Selina	New Teacher Math Acad. – July 14-16, 2013	McAlester
	Biomedical Instructor PLTW Training June 16-28, 2013	Poteau/Spiro
Perry, Sandra P.	Health New Teacher Acad – July 15-17, 2013	Stigler
Welch, Billy	Summer Worker	Stigler
Detter, Ivory	Summer Maintenance	Talihina
Garcia, Jose L.	Summer Maintenance	Talihina
Kirkes, Carrie	EAST Summer Seminar – July 16-19, 2013	Talihina
Noel, Eddie	STA – CPR Instructor	Talihina
Pollard, Lisa M.	Federal Work Study – Clerical	Talihina
Seeley, Alpha	New Teacher Trng – July 15-17, 2013	Talihina

ANY EMPLOYEE NAME SUBMITTED ABOVE MAY INCLUDE OTHER JOB DUTIES, CLASSES AND/OR SUBSTITUTE TEACHING DUTIES AS ASSIGNED.

4. Approval to Declare Equipment Located at the Atoka Campus, the Durant Campus, the Idabel Campus, the McAlester Campus, the Stigler Campus and the Wilburton Administration Office as Surplus to be Disposed of Properly (Copies of These Lists are Available on the District Website, at the Office of the Superintendent and at the Meeting.)

5. Approval of Out-of-State Travel

GINA RIGGS, Director of Emergency Medical Services
Arkansas ACTE State Summer Conference (Presenter) Travel expenses paid by
ACTE)
July 27-31, 2013
Hot Springs, Arkansas

- 6. Approval of FY 2012-2013 General Fund Encumbrance Nos. 4066 Through 4119 for Accounts Payable, Encumbrance Nos. 72032 Through 72189 for Payroll, Building Fund Encumbrance No. 28 for Accounts Payable and Change Orders for FY 2012-2013 Which Were Over \$500.00 and 20%.**

<u>P.O. #</u>	<u>Vendor</u>	<u>Increase</u>	<u>Total</u>
3804	Fomby & Sons	\$ 705.00	\$ 1,055.00
3734	Hampton Inn & Suites	\$2,160.00	\$ 3,762.00

- E. Motion, Second and Roll Call Vote to Approve the Consent Agenda, Items 1 through 6.**

F. ACTION TOPICS:

- 7. Recommendation, Consideration and Vote to Approve the Oklahoma School Assurance Group (OSAG) as the Insurance Carrier for Workers Compensation Insurance – FY 2013-2014.**
- 8. Recommendation, Consideration and Vote to Approve the Oklahoma State School Board Association Membership – FY 2013-2014.**
- 9. Recommendation, Consideration and Vote to Approve Statutory Positions – Minutes Clerk and Encumbrance Clerk, Deputy Minutes Clerk and Encumbrance Clerk and Treasurer – FY 2013-2014**

Lois Welch, Minutes Clerk and Encumbrance Clerk
Angela Coleman – Deputy Minutes Clerk and Encumbrance Clerk
Courtney D. Moreland, Treasurer

- 10. Recommendation, Consideration and Vote to File Certification and Municipal Order and Notice of Treasurer’s Bond with County Clerks and County Treasurers Within the KTC School District for the 2013-2014 School Year.**

11. Proposed Executive Session for the Purpose of Discussing the Reemployment of Temporarily Contracted Teachers, Adult Education/Grant Contract Personnel, Teaching Assistants and Support Staff for FY 2013-2014 as Listed Below, Including Discussions of Information, the Disclosure of Which Would Violate Confidentiality Requirements of State or Federal Law as Authorized by Title 25, O.S. Section 307 (B) (1) and (7)

**TEMPORARILY CONTRACTED TEACHERS
ADULT EDUCATION/GRANT CONTRACT PERSONNEL
FY 2013-2014**

DURANT

Faith Hollis
Doyle Roy

HUGO/ANTLERS

Brian James

McCURTAIN COUNTY

Julie Dawson
Terri Grimes
Tina Lansdell

STIGLER

Sandra P. Perry

WILBURTON

Trish Hendricks

McALESTER

Matthew Sewell

POTEAU/SPIRO

Tasia Brand
Solveig Elroy
Miguel Johnson
Lee Liddy
Mark Morris
Tyson Sullins
Melanie Thomas
B. Jill Ward

TALIHINA

Michele Gibson
Carrie Kirkes

**TEACHING ASSISTANTS
FY 2013-2014**

McALESTER

Warna Gibson
Jacqueline Picotte
Kathryn Scifres
Debra E. Wood

McCURTAIN COUNTY

Judy Sweeden
Denise Williams

TALIHINA

Tammy Roberts

**SUPPORT STAFF PERSONNEL
FY 2013-2014**

ATOKA

GaySue Bayles
Jennifer Goodwin
Bridget J. Paxton
John Podraza
Sheila Sallee
Kent Selby

DURANT

Jerry Bragg
Keith Colligan
Luel Crawford
Jennifer Davis
Jerri DeWalt
Jack Langham

HUGO/ANTLERS

**Justin Chapman
Patti McFadden
Wendy Phillips
Gloria Rodriguez
Kevin Roper
David Shugart
Melinda White
Evelyn Wilkins**

McCURTAIN COUNTY

**Pam Coombs
Amanda Fulgium
Stephen Gauldin
Lyle Lester
Donna Parker
Debra Spears**

STIGLER

**Sandy Daniels
Dennis Miller
Teresa Nance
David Reavis**

TALIHINA

**Shannon Daney
Gina Gregson
Everett Riley
Deon Roberts**

WILBURTON ADMIN.

**Leigh Baldwin
John Lee
Lehann Reager
Minnie Truitt**

DURANT (Continued)

**Kay MacEntire
Monica Wakefield**

McALESTER

**April Collier
Joyce Funburg
Brenda Gutierrez
Danielle Hackler
Jeannie Horn
Michele McNutt
Atonya Miller
Sherri Perry
Jess Summers
Roy Young, Jr.**

POTEAU/SPIRO

**DeLaun Abbott
Ronnie Broom
Kathy Davidson
Amanda Dedmon
Tammy Donathan
Bette Hampton
Sharon Hosler
Larry Jackson
Jean Olson
Stacey Nickell
Samantha Noseff
Julie Pickle
Charlie Wayne Rust, Jr.
Charlie Rust, Sr.
Heather Wiedemann**

RESIGNATION:

CARL E. DANIELS, Biomedical Sciences Instructor – Poteau Campus

EMPLOYMENT/APPOINTMENT AND/OR REASSIGNMENT:

_____, Biomedical Sciences Instructor – Poteau Campus
(10-Month Temporary Teacher Contract)

- A. Vote to Convene in Executive Session**
- B. Vote to Acknowledge Return to Open Session**
- C. Statement of Minute of Executive Session**

12. Recommendation, Consideration and Vote to Approve the Personnel Actions Set Out Below:

**TEMPORARILY CONTRACTED TEACHERS
ADULT EDUCATION/GRANT CONTRACT PERSONNEL
FY 2013-2014**

DURANT

Faith Hollis
Doyle Roy

McALESTER

Matthew Sewell

HUGO/ANTLERS

Brian James

POTEAU/SPIRO

Tasia Brand
Solveig Elroy
Miguel Johnson
Lee Liddy
Mark Morris
Tyson Sullins
Melanie Thomas
B. Jill Ward

McCURTAIN COUNTY

Julie Dawson
Terri Grimes
Tina Lansdell

STIGLER

Sandra P. Perry

TALIHINA

Michele Gibson
Carrie Kirkes

WILBURTON

Trish Hendricks

**TEACHING ASSISTANTS
FY 2013-2014**

McALESTER

Warna Gibson
Jacqueline Picotte
Kathryn Scifres
Debra E. Wood

McCURTAIN COUNTY

Judy Sweeden
Denise Williams

TALIHINA

Tammy Roberts

**SUPPORT STAFF PERSONNEL
FY 2013-2014**

ATOKA

GaySue Bayles
Jennifer Goodwin
Bridget J. Paxton
John Podraza
Sheila Sallee
Kent Selby

DURANT

Jerry Bragg
Keith Colligan
Luel Crawford
Jennifer Davis
Jerri DeWalt
Jack Langham
Kay MacEntire
Monica Wakefield

HUGO/ANTLERS

Justin Chapman
Patti McFadden
Wendy Phillips
Gloria Rodriguez
Kevin Roper
David Shugart
Melinda White

McALESTER

April Collier
Joyce Funburg
Brenda Gutierrez
Danielle Hackler
Jeannie Horn

HUGO/ANTLERS (Continued)

Evelyn Wilkins

McCURTAIN COUNTY

**Pam Coombs
Amanda Fulgium
Stephen Gauldin
Lyle Lester
Donna Parker
Debra Spears**

STIGLER

**Sandy Daniels
Dennis Miller
Teresa Nance
David Reavis**

TALIHINA

**Shannon Daney
Gina Gregson
Everett Riley
Deon Roberts**

WILBURTON ADMIN.

**Leigh Baldwin
John Lee
Lehann Reager
Minnie Truitt**

McALESTER (Continued)

**Michele McNutt
Atonya Miller
Sheri Perry
Jess Summers
Roy Young, Jr.**

POTEAU/SPIRO

**DeLaun Abbott
Ronnie Broom
Kathy Davidson
Amanda Dedmon
Tammy Donathan
Bette Hampton
Sharon Hosler
Larry Jackson
Jean Olson
Stacey Nickell
Samantha Noseff
Julie Pickle
Charlie Wayne Rust, Jr.
Charlie Rust, Sr.
Heather Wiedemann**

RESIGNATION:

CARL E. DANIELS, Biomedical Sciences Instructor – Poteau Campus

EMPLOYMENT/APPOINTMENT AND/OR REASSIGNMENT:

_____, Biomedical Sciences Instructor – Poteau Campus
(10-Month Temporary Teacher Contract)

- 13. Recommendation, Consideration and Vote to Approve Revisions to KTC Board of Education Policy.**

SECTION 25, POLICY 25.0 AND 25.1 – COMMUNICABLE DISEASE POLICIES

- 14. Recommendation, Consideration and Vote to Approve Memorandum of Understanding Between the Oklahoma Department of Career and Technology Education and Kiamichi Technology Center – District-Wide.**

15. Proposed Executive Session for the Purpose of Discussing the Appraisal of Real Property, SE Side of Highway 271 South/AKA South Broadway, Poteau, OK., as Authorized by Title 25, O.S. Section 307 (B) (3).

- A. Vote to Convene in Executive Session**
- B. Vote to Acknowledge Return to Open Session**
- C. Statement of Minute of Executive Session**

G. REPORTS:

Superintendent's Report

H. NEW BUSINESS:

I. ANNOUNCEMENT OF NEXT MEETING:

The next regular meeting of the Board is scheduled for:

**Friday, June 28, 2013
12:15 P.M.
KTC – Administrative Office
1004 Highway 2 North
Wilburton, OK 74578**

J. VOTE TO ADJOURN:

Posted By: _____
Date Posted: _____
Time Posted: _____
Place Posted: _____
Signed: _____