AGENDA

Kiamichi Technology Center
Board of Education
Regular Meeting
KTC – Poteau Campus
1509 S. McKenna
Poteau, OK 74953
June 11, 2013
12:15 P.M.

The Board can discuss, make motions and vote upon any matter appearing on the Agenda. Such motions and votes may be to adopt, reject, modify, table, reaffirm, rescind, or take no action on any Agenda item. The meeting will be conducted by the President of the Board as the presiding officer. Any agenda item containing multiple matters may be severed for separate consideration at the request of any Board member:

A. ROLL CALL:

B. QUORUM DECLARED TO BE PRESENT & MEETING CALLED TO ORDER:

C. RECOGNITION OF GUESTS, SUBMITTING PROPER REQUESTS PURSUANT TO KIAMICHI TECHNOLOGY CENTER POLICY 6.5:

D. CONSENT AGENDA: All of the following items, which concern reports and items of a routine nature normally approved at Board Meetings, will be approved by one vote unless any Board Member desires to have a separate vote on any or all of these items. The Consent Agenda consists of discussion, consideration and vote on each items 1 through 6.

1. Approval of Minutes
   May 14, 2013 Regular Meeting

2. Approval of Declaration of Funds, Treasurer's Report and Cash Reconciliation.
3. Approval of Short-Term Instructors and Part-Time Employees to Work at All Campuses – FY 2012-2013

<table>
<thead>
<tr>
<th>Name</th>
<th>Primary Duty</th>
<th>Campus</th>
</tr>
</thead>
<tbody>
<tr>
<td>Altom, Jimmy</td>
<td>Federal Work Study – June 2013</td>
<td>Atoka</td>
</tr>
<tr>
<td>Stephens, Tammi</td>
<td>WorkKeys &amp; Compass Testing – July 2013 Two Days</td>
<td>Atoka</td>
</tr>
<tr>
<td>Villareal, Shelby</td>
<td>Federal Work Study – June 2013</td>
<td>Atoka</td>
</tr>
<tr>
<td>Welch, Trina</td>
<td>Federal Work Study – June 2013</td>
<td>Atoka</td>
</tr>
<tr>
<td>Roy, Doyle</td>
<td>Summer Project – July 2013</td>
<td>Durant</td>
</tr>
<tr>
<td>Graham, Pam</td>
<td>Substitute Instructor – TRAIN Program</td>
<td>Hugo/Antlers</td>
</tr>
<tr>
<td>James, Brian</td>
<td>PLTW Training – July 7-19, 2013</td>
<td>Hugo/Antlers</td>
</tr>
<tr>
<td>Murphy, Donald</td>
<td>PLTW Training – July 7-19, 2013</td>
<td>Hugo/Antlers</td>
</tr>
<tr>
<td>Riley, Christana</td>
<td>Federal Work Study – Clerical</td>
<td>Hugo/Antlers</td>
</tr>
<tr>
<td>Samuels, Anthony</td>
<td>Summer Worker</td>
<td>Hugo/Antlers</td>
</tr>
<tr>
<td>Archibald, Jessica</td>
<td>Substitute Teacher – Cosmetology</td>
<td>Idabel</td>
</tr>
<tr>
<td>Dial, Kenny</td>
<td>Aerospace Engineering Summer Session July 21-August 2, 2013</td>
<td>Idabel</td>
</tr>
<tr>
<td>Tsosie, Don</td>
<td>Summer Maintenance</td>
<td>Idabel</td>
</tr>
<tr>
<td>Cantrell, Kellie</td>
<td>ECE Natl. FCCLA Contest – July 5-11, 2013</td>
<td>McAlester</td>
</tr>
<tr>
<td>Riley, Selina</td>
<td>New Teacher Math Acad. – July 14-16, 2013</td>
<td>McAlester</td>
</tr>
<tr>
<td></td>
<td>Biomedical Instructor PLTW Training June 16-28, 2013</td>
<td>Poteau/Spiro</td>
</tr>
<tr>
<td>Perry, Sandra P.</td>
<td>Health New Teacher Acad – July 15-17, 2013</td>
<td>Stigler</td>
</tr>
<tr>
<td>Welch, Billy</td>
<td>Summer Worker</td>
<td>Stigler</td>
</tr>
<tr>
<td>Detter, Ivory</td>
<td>Summer Maintenance</td>
<td>Talihina</td>
</tr>
<tr>
<td>Garcia, Jose L.</td>
<td>Summer Maintenance</td>
<td>Talihina</td>
</tr>
<tr>
<td>Kirkes, Carrie</td>
<td>EAST Summer Seminar – July 16-19, 2013</td>
<td>Talihina</td>
</tr>
<tr>
<td>Noel, Eddie</td>
<td>STA – CPR Instructor</td>
<td>Talihina</td>
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<tr>
<td>Pollard, Lisa M.</td>
<td>Federal Work Study – Clerical</td>
<td>Talihina</td>
</tr>
<tr>
<td>Seeley, Alpha</td>
<td>New Teacher Trng – July 15-17, 2013</td>
<td>Talihina</td>
</tr>
</tbody>
</table>

ANY EMPLOYEE NAME SUBMITTED ABOVE MAY INCLUDE OTHER JOB DUTIES, CLASSES AND/OR SUBSTITUTE TEACHING DUTIES AS ASSIGNED.

4. Approval to Declare Equipment Located at the Atoka Campus, the Durant Campus, the Idabel Campus, the McAlester Campus, the Stigler Campus and the Wilburton Administration Office as Surplus to be Disposed of Properly (Copies of These Lists are Available on the District Website, at the Office of the Superintendent and at the Meeting.)

5. Approval of Out-of-State Travel
GINA RIGGS, Director of Emergency Medical Services
Arkansas ACTE State Summer Conference (Presenter)  Travel expenses paid by ACTE
July 27-31, 2013
Hot Springs, Arkansas

6. Approval of FY 2012-2013 General Fund Encumbrance Nos. 4066 Through 4119 for Accounts Payable, Encumbrance Nos. 72032 Through 72189 for Payroll, Building Fund Encumbrance No. 28 for Accounts Payable and Change Orders for FY 2012-2013 Which Were Over $500.00 and 20%.

<table>
<thead>
<tr>
<th>P.O. #</th>
<th>Vendor</th>
<th>Increase</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>3804</td>
<td>Fomby &amp; Sons</td>
<td>$705.00</td>
<td>$1,055.00</td>
</tr>
<tr>
<td>3734</td>
<td>Hampton Inn &amp; Suites</td>
<td>$2,160.00</td>
<td>$3,762.00</td>
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</tbody>
</table>

E. Motion, Second and Roll Call Vote to Approve the Consent Agenda, Items 1 through 6.

F. ACTION TOPICS:

7. Recommendation, Consideration and Vote to Approve the Oklahoma School Assurance Group (OSAG) as the Insurance Carrier for Workers Compensation Insurance – FY 2013-2014.


9. Recommendation, Consideration and Vote to Approve Statutory Positions – Minutes Clerk and Encumbrance Clerk, Deputy Minutes Clerk and Encumbrance Clerk and Treasurer – FY 2013-2014

Lois Welch, Minutes Clerk and Encumbrance Clerk
Angela Coleman – Deputy Minutes Clerk and Encumbrance Clerk
Courtney D. Moreland, Treasurer

10. Recommendation, Consideration and Vote to File Certification and Municipal Order and Notice of Treasurer’s Bond with County Clerks and County Treasurers Within the KTC School District for the 2013-2014 School Year.
11. Proposed Executive Session for the Purpose of Discussing the Reemployment of Temporarily Contracted Teachers, Adult Education/Grant Contract Personnel, Teaching Assistants and Support Staff for FY 2013-2014 as Listed Below, Including Discussions of Information, the Disclosure of Which Would Violate Confidentiality Requirements of State or Federal Law as Authorized by Title 25, O.S. Section 307 (B) (1) and (7)

**TEMPORARILY CONTRACTED TEACHERS**

**ADULT EDUCATION/GRANT CONTRACT PERSONNEL**

**FY 2013-2014**

<table>
<thead>
<tr>
<th>DURANT</th>
<th>McALESTER</th>
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<tbody>
<tr>
<td>Faith Hollis</td>
<td>Matthew Sewell</td>
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<tr>
<td>Doyle Roy</td>
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<table>
<thead>
<tr>
<th>POTEAU/SPIRO</th>
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<tbody>
<tr>
<td>Tasia Brand</td>
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<td>Solveig Elroy</td>
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<tr>
<td>Miguel Johnson</td>
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<table>
<thead>
<tr>
<th>McCURTAIN COUNTY</th>
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<tbody>
<tr>
<td>Julie Dawson</td>
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<tr>
<td>Terri Grimes</td>
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<td>Tina Lansdell</td>
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<tr>
<td>Mark Morris</td>
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<tr>
<td>Tyson Sullins</td>
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<tr>
<td>Melanie Thomas</td>
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<td>B. Jill Ward</td>
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<thead>
<tr>
<th>STIGLER</th>
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<tbody>
<tr>
<td>Sandra P. Perry</td>
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<thead>
<tr>
<th>TALIHINA</th>
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</thead>
<tbody>
<tr>
<td>Michele Gibson</td>
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<tr>
<td>Carrie Kirkes</td>
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<tr>
<th>WILBURTON</th>
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<tbody>
<tr>
<td>Trish Hendricks</td>
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**TEACHING ASSISTANTS**

**FY 2013-2014**

<table>
<thead>
<tr>
<th>McALESTER</th>
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<tbody>
<tr>
<td>Warna Gibson</td>
</tr>
<tr>
<td>Jacqueline Picotte</td>
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<tr>
<td>Kathryn Scifres</td>
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<tr>
<td>Debra E. Wood</td>
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<thead>
<tr>
<th>McCURTAIN COUNTY</th>
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<tbody>
<tr>
<td>Judy Sweeden</td>
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<tr>
<td>Denise Williams</td>
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<table>
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<tr>
<th>TALIHINA</th>
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<tbody>
<tr>
<td>Tammy Roberts</td>
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</tbody>
</table>

**SUPPORT STAFF PERSONNEL**

**FY 2013-2014**

<table>
<thead>
<tr>
<th>ATOKA</th>
<th>DURANT</th>
</tr>
</thead>
<tbody>
<tr>
<td>GaySue Bayles</td>
<td>Jerry Bragg</td>
</tr>
<tr>
<td>Jennifer Goodwin</td>
<td>Keith Colligan</td>
</tr>
<tr>
<td>Bridget J. Paxton</td>
<td>Luel Crawford</td>
</tr>
<tr>
<td>John Podraza</td>
<td>Jennifer Davis</td>
</tr>
<tr>
<td>Sheila Sallee</td>
<td>Jerri DeWalt</td>
</tr>
<tr>
<td>Kent Selby</td>
<td>Jack Langham</td>
</tr>
</tbody>
</table>
HUGO/ANTLERS
Justin Chapman
Patti McFadden
Wendy Phillips
Gloria Rodriguez
Kevin Roper
David Shugart
Melinda White
Evelyn Wilkins

DURANT (Continued)
Kay MacEntire
Monica Wakefield

McALESTER
April Collier
Joyce Funburg
Brenda Gutierrez
Danielle Hackler
Jeannie Horn

MCCURTAIN COUNTY
Pam Coombs
Amanda Fulgium
Stephen Gauldin
Lyle Lester
Donna Parker
Debra Spears

POTEAU/SPIRO
DeLaun Abbott
Ronnie Broom
Kathy Davidson
Amanda Dedmon
Jess Summers
Roy Young, Jr.

STIGLER
Sandy Daniels
Dennis Miller
Teresa Nance
David Reavis

TALIHINA
Shannon Daney
Gina Gregson
Everett Riley
Deon Roberts

WILBURTON ADMIN.
Leigh Baldwin
John Lee
Lehann Reager
Minnie Truitt

RESIGNATION:

CARL E. DANIELS, Biomedical Sciences Instructor – Poteau Campus

EMPLOYMENT/APPOINTMENT AND/OR REASSIGNMENT:

________________, Biomedical Sciences Instructor – Poteau Campus
(10-Month Temporary Teacher Contract)

A. Vote to Convene in Executive Session
B. Vote to Acknowledge Return to Open Session
C. Statement of Minute of Executive Session

12. Recommendation, Consideration and Vote to Approve the Personnel Actions Set Out Below:
TEMPORARILY CONTRACTED TEACHERS
ADULT EDUCATION/GRANT CONTRACT PERSONNEL
FY 2013-2014

DURANT
Faith Hollis
Doyle Roy

McALESTER
Matthew Sewell

HUGO/ANTLERS
Brian James

POTEAU/SPIRO
Tasia Brand
Solveig Elroy

McCURTAIN COUNTY
Julie Dawson
Terri Grimes
Tina Lansdell

Miguel Johnson
Lee Liddy
Mark Morris
Tyson Sullins
Melanie Thomas
B. Jill Ward

STIGLER
Sandra P. Perry

TALIHINA
Michele Gibson
Carrie Kirkes

TEACHING ASSISTANTS
FY 2013-2014

McALESTER
 Warna Gibson
Jacqueline Picotte
Kathryn Scifres
Debra E. Wood

McCURTAIN COUNTY
 Judy Sweeden
Denise Williams

TALIHINA
 Tammy Roberts

SUPPORT STAFF PERSONNEL
FY 2013-2014

ATOKA
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Jennifer Goodwin
Bridget J. Paxton
John Podraza
Sheila Sallee
Kent Selby

DURANT
Jerry Bragg
Keith Colligan
Luel Crawford
Jennifer Davis
Jerri DeWalt
Jack Langham
Kay MacEntire

HUGO/ANTLERS
Justin Chapman
Patti McFadden
Wendy Phillips
Gloria Rodriguez
Kevin Roper
David Shugart
Melinda White

McALESTER
April Collier
Joyce Funburg
Brenda Gutierrez
Danielle Hackler
Jeannie Horn
CARL E. DANIELS, Biomedical Sciences Instructor – Poteau Campus

EMPLOYMENT/APPOINTMENT AND/OR REASSIGNMENT:

___________________, Biomedical Sciences Instructor – Poteau Campus
(10-Month Temporary Teacher Contract)

13. Recommendation, Consideration and Vote to Approve Revisions to KTC Board of Education Policy.

SECTION 25, POLICY 25.0 AND 25.1 – COMMUNICABLE DISEASE POLICIES

14. Recommendation, Consideration and Vote to Approve Memorandum of Understanding Between the Oklahoma Department of Career and Technology Education and Kiamichi Technology Center – District-Wide.
15. Proposed Executive Session for the Purpose of Discussing the Appraisal of Real Property, SE Side of Highway 271 South/AKA South Broadway, Poteau, OK., as Authorized by Title 25, O.S. Section 307 (B) (3).

A. Vote to Convene in Executive Session
B. Vote to Acknowledge Return to Open Session
C. Statement of Minute of Executive Session

G. REPORTS:

Superintendent’s Report

H. NEW BUSINESS:

I. ANNOUNCEMENT OF NEXT MEETING:

The next regular meeting of the Board is scheduled for:

Friday, June 28, 2013
12:15 P.M.
KTC – Administrative Office
1004 Highway 2 North
Wilburton, OK 74578

J. VOTE TO ADJOURN:

Posted By:______________
Date Posted:______________
Time Posted:______________
Place Posted:______________
Signed:_______________