

AGENDA

**Kiamichi Technology Center
Board of Education
Regular Meeting
KTC – Idabel Campus
3205 Lincoln Rd. NE
Idabel, OK 74745
April 9, 2013
12:15 P.M.**

The Board can discuss, make motions and vote upon any matter appearing on the Agenda. Such motions and votes may be to adopt, reject, modify, table, reaffirm, rescind, or take no action on any Agenda item. The meeting will be conducted by the President of the Board as the presiding officer. Any agenda item containing multiple matters may be severed for separate consideration at the request of any Board member:

- A. ROLL CALL:**
- B. QUORUM DECLARED TO BE PRESENT & MEETING CALLED TO ORDER:**
- C. RECOGNITION OF GUESTS, SUBMITTING PROPER REQUESTS PURSUANT TO KIAMICHI TECHNOLOGY CENTER POLICY 6.5:**
- D. CONSENT AGENDA: All of the following items, which concern reports and items of a routine nature normally approved at Board Meetings, will be approved by one vote unless any Board Member desires to have a separate vote on any or all of these items. The Consent Agenda consists of discussion, consideration and vote on each items 1 through 8.**
 - 1. Approval of Minutes.
March 12, 2013 Regular Meeting**
 - 2. Approval of Declaration of Funds, Treasurer’s Report and KTC Cash Reconciliation.**

3. Approval of Resolution No. 4-9-2013-1 Activity Fund Account Reports and Transfer of Funds.

4. Approval of Short-Term Instructors and Part-Time Employees to Work at All Campuses – FY 2012-2013.

<u>Name</u>	<u>Primary Duty</u>	<u>Campus</u>
Talley, Michael Blake	Safety Instructor	Atoka
Beggs, Keri	Fire Fighter Training – Medical ICS	Durant
Goeller, Mark	Fire Fighter Training	Durant
Olive, Judy	Federal Work Study – Clerical	Durant
Rush, Jeff	Fire Fighter Training	Durant
Derby, Jonathan D.	Federal Work Study – Maintenance	Hugo/Antlers
Lester, Shannon	STA/Fire Fighter, Safety, CPR	Hugo/Antlers
Pollard, James M.	Federal Work Study – Clerical/Maint.	Poteau/Spiro
Spears, Denise	Health/Safety Instructor	Poteau/Spiro
Perry, Sandra	CPR/First Aid & AED Instructor	Stigler
Cantrell, Susan	Clinical Skills Observer for CNA, CMA	Talihina
Fowler, Whitney	Basic Life Support for Healthcare, CPR	Talihina
Hibdon, Nikki	Clinical Skills Observer for CNA, CMA	Talihina
Scott, Starfire	Clinical Skills Observer for CNA, CMA	Talihina
Williams, Marcella	Clinical Skills Observer for CNA, CMA	Talihina

ANY EMPLOYEE NAME SUBMITTED ABOVE MAY INCLUDE OTHER JOB DUTIES, CLASSES AND/OR SUBSTITUTE TEACHING DUTIES AS ASSIGNED.

5. Approval to Declare Equipment Located at the Hugo Campus, the McAlester Campus, the Stigler Campus and the Wilburton Administration Office as Surplus to be Disposed of Properly (A Copy of This List is Available on the District Website, at the Office of the Superintendent and at the Meeting.)

6. Approval of Clinical Agreement for KTC Health-Related Programs for the Purpose of Allowing KTC Students to Acquire Field Experience – FY 2012-2013.

EMS Program

Sinor EMS – Clinton, OK

7. Approval of Out-of-State Travel.

**NINA MORGAN, Computer & Network Technology Instructor - Poteau Campus
PAM HULSEY, Business Admin. & Information Tech. Instructor – Talihina Campus**

**National Business Professionals of America Conference & Competition
May 7-12, 2013
Orlando, Florida**

**CHRISTIE HYATT, Business Admin & Information Tech. Instructor – Atoka Campus
PAM GRAHAM, Business Admin. & Information Tech. Instructor – Hugo Campus
National Business Professionals of America Conference & Competition
May 8-12, 2013
Orlando, Florida**

**GINA RIGGS, EMS Director
HOSA National Leadership Conference (All travel expenses paid personally
or by ACTE)
June 25-29, 2013
Nashville, Tennessee**

- 8. Approval of FY 2012-2013 General Fund Encumbrance Nos. 3390 Through 3905 for Accounts Payable, and Encumbrance Nos. 71693 Through 71870 for Payroll.**

E. Motion, Second and Roll Call Vote to Approve the Consent Agenda, Items 1 through 8.

F. ACTION TOPICS:

- 9. Recommendation, Consideration and Vote to Approve Temporary Appropriations for FY 2013-2014.**
- 10. Recommendation, Consideration and Vote to Select Auditor to Conduct the FY 2012-13 Audit and Direct the Appropriate Officer of the Board to Execute the “Audit Contract for a Technology Center”.**
- 11. Proposed Executive Session for the Purpose of Discussing the Reemployment of the Teaching Staff Listed Below for the 2013-2014 School Year, Including Discussions of Information, the Disclosure of Which Would Violate Confidentiality Requirements of State or Federal Law, as Authorized by Title 25, O.S. Section 307 (b) (1) and (7).**

**TEACHING STAFF
FY 2013-2014**

Atoka Campus

Laurie Ables	Mark Mantzke
Machele Callicoa	Jim Marley
Jody Goodson	Mary Jane Pruitt
Colette Harper	Tammi Stephens
Christie Hyatt	Kathryn Winkler
Lori James	

Durant Campus

Jerry Arthur	Penny Lovell
Rhonda Collier	Kelly Nelson
Cristy Dufur	Christy Newton
Quint Gobert	Terry Smith
Ruth Kirk	Denita Strube
Susan Lorey	

Hugo/Antlers Campuses

Pam Adamson	Pam Graham
Gerald Beshirs, Jr.	Annette Nowell
Jammie Blankenship	Christina Smith
Cynthia Bodine	Mary Taylor
Hope Boling	Dustin Teague
Homer Chapman	Carey Warren

Idabel Campus

Ricky Alford	Margaret Lappin
Danny Black	Andrea Mitchell
Donna Crenshaw	Willie Overturf
Kenny Dial	Travis Sargent
Jeff Dunn	Patricia Tapley
Shelley Ebert	

McAlester Campus

Allison Aday	John Helmer
Theresa Akers	Sheila R. Jackson
Kelli Cantrell	Randy Livingston
Paula Ceat	Carol Maxwell
Margie Creager	Linda Peters
Rebecca Dixon	R. Cory Richards
Cinda Edwards	Paige Shoup
Johnny Foreman	Marilyn Turvey
Shelley Hallum	Robert Wallace
Susie Hass	

Poteau/Spiro Campuses

Sarah Bowman	Lisa Perry
Lorraine Christmas	Lonnie Prewitt
Lisa Dyer	Lori Reed
Barney Green	Bryon Simpson
Keith Griffith	Dennis Thomas
Donella Hawley	Marjorie Wann
Brian McLaughlin	Deanna White
Nina Morgan	

Stigler Campus

Alton Allred	Cindy Mitchell
William Bailey	Vivian Lynne Shimp
Jimmy Brigance	Krystal West
Mark Cates	

Talihina Campus

Pam Hulsey	Michael Phillips
Joyce Jones	Alpha Seeley
Arnold Patton	

- A. Vote to Convene in Executive Session**
- B. Vote to Reconvene in Open Session**
- C. Statement of Minute of Executive Session**

12. Recommendation, Consideration and Vote to Reemploy the Teaching Staff Listed Below for the 2013-2014 School Year:

**TEACHING STAFF
FY 2013-2014**

Atoka Campus

Laurie Ables	Mark Mantzke
Machele Calliccoat	Jim Marley
Jody Goodson	Mary Jane Pruitt
Colette Harper	Tammi Stephens
Christie Hyatt	Kathryn Winkler
Lori James	

Durant Campus

Jerry Arthur	Penny Lovell
Rhonda Collier	Kelly Nelson
Cristy Dufur	Christy Newton
Quint Gobert	Terry Smith
Ruth Kirk	Denita Strube
Susan Lorey	

Hugo/Antlers Campuses

Pam Adamson	Pam Graham
Gerald Beshirs, Jr.	Annette Nowell
Jammie Blankenship	Christina Smith
Cynthia Bodine	Mary Taylor
Hope Boling	Dustin Teague
Homer Chapman	Carey Warren

Idabel Campus

Ricky Alford	Margaret Lappin
Danny Black	Andrea Mitchell
Donna Crenshaw	Willie Overturf
Kenny Dial	Travis Sargent
Jeff Dunn	Patricia Tapley
Shelley Ebert	

McAlester Campus

Allison Aday	John Helmer
Theresa Akers	Sheila R. Jackson
Kelli Cantrell	Randy Livingston
Paula Ceat	Carol Maxwell
Margie Creager	Linda Peters
Rebecca Dixon	R. Cory Richards
Cinda Edwards	Paige Shoup
Johnny Foreman	Marilyn Turvey
Shelley Hallum	Robert Wallace
Susie Hass	

Poteau/Spiro Campuses

Sarah Bowman	Lisa Perry
Lorraine Christmas	Lonnie Prewitt
Lisa Dyer	Lori Reed
Barney Green	Bryon Simpson
Keith Griffith	Dennis Thomas
Donella Hawley	Marjorie Wann
Brian McLaughlin	Deanna White
Nina Morgan	

Stigler Campus

Alton Allred	Cindy Mitchell
William Bailey	Vivian Lynne Shimp
Jimmy Brigance	Krystal West
Mark Cates	

Talihina Campus

Pam Hulsey	Michael Phillips
Joyce Jones	Alpha Seeley
Arnold Patton	

Stigler Campus

Twila Hamlin

Brad Martin

Talihina Campus

Chris Stone

Wilburton Administration Office

Angela Coleman

Ronda Peck

Donna Metcalf

Kent Towne

Larry Cravens

Jay Warren

Ron DeGiacomo

Lois Welch

Wilma Leamy

Luke Workman

Courtney Moreland

- 15. Recommendation, Consideration and Vote to Approve the Professional Development Annual Update – FY 2013-2014.**
- 16. Recommendation, Consideration and Vote to Approve the KTC Evaluation Policy, Evaluation Forms and TPS TLE Evaluators' Handbook for FY 2013-2014 as Recommended by the Evaluation Committee.**
- 17. Recommendation, Consideration and Vote to Accept Lowest and Best Bid, 2013 HVAC Remodel Project, Stigler Campus, or to Reject Any and/or All Bids.**
- 18. Recommendation, Consideration and Vote to Accept Lowest and Best Bid, 2013 Emergency Response Trailer Storage Project, Poteau Campus, or to Reject Any and/or All Bids.**
- 19. Recommendation, Consideration and Vote to Accept Lowest and Best Bid, 2013 Restroom Remodel Project, Durant Campus, or to Reject Any and/or All Bids.**
- 20. Recommendation, Consideration and Vote to Approve Lawn Care Service Agreement Between DanWell Companies, LLC, and Kiamichi Technology Center – Durant Campus.**
- 21. Recommendation, Consideration and Vote to Approve KTC District Technology Plan – July 1, 2013 Through June 30, 2016.**

- 22. Recommendation, Consideration and Vote to Approve Faculty Check-Out List Form.**
- 23. Proposed Executive Session for the Purpose of Discussing Resignation, Retirement, Employment/Appointment and or the Reassignment of Positions Listed Below, Including Discussions of Information, the Disclosure of Which Would Violate Confidentiality Requirements of State or Federal Law as Authorized by Title 25, O.S. Section 307 (b) (1) and (7).**

RETIREMENT:

KARL E. SCIFRES, Small Business Coordinator – McAlester Campus

RESIGNATIONS:

EMILY R. WILLIAMS, Math/Science Instructor – McAlester Campus
EDNA MCKAUGHAN, Secretary – Wilburton Administration Office

EMPLOYMENT/APPOINTMENT AND/OR REASSIGNMENT:

_____ **Pre-Engineering Instructor – Hugo Campus**
(10 Month – Temporary Teacher Contract)

- A. Vote to Convene in Executive Session**
- B. Vote to Reconvene in Open Session**
- C. Statement of Minute of Executive Session**

- 24. Recommendation, Consideration and Vote to Approve the Personnel Actions Set Out Below:**

RETIREMENT:

KARL E. SCIFRES, Small Business Coordinator – McAlester Campus

RESIGNATIONS:

EMILY R. WILLIAMS, Math/Science Instructor – McAlester Campus
EDNA MCKAUGHAN, Secretary – Wilburton Administration Office

EMPLOYMENT/APPOINTMENT AND/OR REASSIGNMENT:

_____ **Pre-Engineering Instructor – Hugo Campus**
(10 Month – Temporary Teacher Contract)

- 25. Recommendation, Consideration and Vote to Accept Lowest and Best Bid, Disaster Recovery Emergency & EMS Training Simulator (DRETS) Trailer, or to Reject Any and/or All Bids.**
- 26. Proposed Executive Session for the Purpose of Discussing the Resignation of Vernon Anderson from the Board of Education, as Authorized by Title 25, O.S. Section 307 (B) (1) and (7) and Title 70, O.S. Section 5-118.**
 - A. Vote to Convene in Executive Session**
 - B. Vote to Acknowledge Return to Open Session**
 - C. Statement of Minute of Executive Session**
- 27. Consideration and Vote to Accept or Reject the Resignation of Vernon Anderson from the Board of Education.**
- 28. Proposed Executive Session Pursuant to Title 25, O.S. Section 307 (B) (1) & (7), and Title 70, O.S. Section 5-118, to Discuss Appointment of an Individual to Fill Board Office Zone 5, the Discussion of Which Matters Would Violate Confidentiality Requirements of State or Federal Law.**
 - A. Vote to Convene in Executive Session**
 - B. Vote to Acknowledge Return to Open Session**
 - C. Statement of Minute of Executive Session**
- 29. Consideration and Vote to Appoint a Qualified Individual to Board Office Zone 5.**

G. REPORTS:

Superintendent's Report

H. NEW BUSINESS:

I. ANNOUNCEMENT OF NEXT MEETING:

The next regular meeting of the Board is scheduled for:

Tuesday, May 14, 2013

12:15 P.M.

KTC – Administrative Office

1004 Highway 2 North

Wilburton, OK 74578

J. VOTE TO ADJOURN:

Posted By: _____
Date Posted: _____
Time Posted: _____
Place Posted: _____
Signed: _____