AGENDA

Kiamichi Technology Center
Board of Education
Regular Meeting
KTC – McAlester Campus
301 Kiamichi Drive
McAlester, OK 74501
March 12, 2013
12:15 P.M.

The Board can discuss, make motions and vote upon any matter appearing on the Agenda. Such motions and votes may be to adopt, reject, modify, table, reaffirm, rescind, or take no action on any Agenda item. The meeting will be conducted by the President of the Board as the presiding officer. Any agenda item containing multiple matters may be severed for separate consideration at the request of any Board member:

A. ROLL CALL:

B. QUORUM DECLARED TO BE PRESENT AND MEETING CALLED TO ORDER:

C. RECOGNITION OF GUESTS:

D. OATH OF OFFICE, LOYALTY OATH – BOBBIE WILSON, ZONE 6

E. REORGANIZATION OF BOARD OF EDUCATION: This item may include one or more motions to nominate, second and/or elect Board Members to one or more Board offices, including President, Vice-President, and Clerk.

F. CONSENT AGENDA: All of the following items, which concern reports and items of a routine nature normally approved at Board Meetings, will be approved by one vote unless any Board Member desires to have a separate vote on any or all of these items. The Consent Agenda consists of discussion, consideration and vote on each Items 1 through 7.
1. Approval of Minutes  
   February 12, 2013 – Regular Meeting

2. Approval of Declaration of Funds, Treasurer's Report and KTC Cash Reconciliation.

3. Approval of Resolution 3/12/2013-1 Activity Fund Account Reports and Transfer of Funds.

4. Approval of Short-Term Instructors and Part-Time Employees to Work at All Campuses – FY 2012-2013.

<table>
<thead>
<tr>
<th>Name</th>
<th>Primary Duty</th>
<th>Campus</th>
</tr>
</thead>
<tbody>
<tr>
<td>Beck, Karen</td>
<td>EMS/Paramedic Instructor</td>
<td>Atoka/Durant</td>
</tr>
<tr>
<td>Ashley, Sally</td>
<td>Substitute Instructor</td>
<td>Durant</td>
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<tr>
<td>Benson, Olivia</td>
<td>Federal Work Study – Clerical</td>
<td>Durant</td>
</tr>
<tr>
<td>Baird, Hailey</td>
<td>Banquet Worker</td>
<td>Idabel</td>
</tr>
<tr>
<td>Batchelor, Bailey</td>
<td>Banquet Worker</td>
<td>Idabel</td>
</tr>
<tr>
<td>Larry, Carl</td>
<td>Banquet Worker</td>
<td>Idabel</td>
</tr>
<tr>
<td>Meyer, Hailey</td>
<td>Banquet Worker</td>
<td>Idabel</td>
</tr>
<tr>
<td>Moss, Alvin</td>
<td>Banquet Worker</td>
<td>Idabel</td>
</tr>
<tr>
<td>Parsons, Brittany</td>
<td>Banquet Worker</td>
<td>Idabel</td>
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<tr>
<td>Qualls, Elizabeth</td>
<td>Banquet Worker</td>
<td>Idabel</td>
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<tr>
<td>Torres, Raul</td>
<td>Banquet Worker</td>
<td>Idabel</td>
</tr>
<tr>
<td>Russell, Charla Glenette</td>
<td>Supervisor Training</td>
<td>McAlester</td>
</tr>
<tr>
<td>Mendoza, Dulce</td>
<td>STA/Safety</td>
<td>Poteau/Spiro</td>
</tr>
<tr>
<td>Collins, James</td>
<td>OK Self-Defense Act</td>
<td>Stigler</td>
</tr>
<tr>
<td></td>
<td>(Concealed/Open Carry)</td>
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ANY EMPLOYEE NAME SUBMITTED ABOVE MAY INCLUDE OTHER JOB DUTIES, CLASSES AND/OR SUBSTITUTE TEACHING DUTIES AS ASSIGNED.

5. Approval to Declare Equipment Located at the Durant Campus, the Hugo Campus, the Poteau Campus, and the Stigler Campus as Surplus to be Disposed of Properly.  
   (Copies of These Lists are Available on the District Website, at the Office of the Superintendent and at the Meeting.)

6. Approval of Out-of-State Travel.

TINA LANSDELL, Cosmetology Instructor – Idabel Campus
Discover 2013 Hair Show
May 4-7, 2013
St. Louis, Missouri
JILL WARD, Culinary Arts Instructor – Poteau Campus
2013 Summer Institute for Culinary Educators (NRAEF) (Required by Oklahoma Department of CareerTech Education for Occupational Certification)
June 16-22, 2013
Orlando, Florida

KENT TOWNE, District Business & Industrial Coordinator
RON DeGIACOMO, District Bid Assistance Coordinator
McAlester Defense Support Association Visit
May 8-9, 2013
Washington, D.C.


G. Motion, Second and Roll Call Vote to Approve the Consent Agenda, Items 1 through 7.

H. ACTION TOPICS:


10. Recommendation, Consideration and Vote to Approve Volume Licensing Agreement Between Microsoft and Kiamichi Technology Centers Subject to Annual Ratification of Agreement.


12. Recommendation, Consideration and Vote to Approve Seeking Architectural Services and to Secure Bids on Remodel Project of Bay 1 and Bay 2 – Durant Campus.
13. Recommendation, Consideration and Vote to Approve Lawn Care Service Agreement Between Affordable Lawns and Landscapes and Kiamichi Technology Center - Durant Campus.

14. Recommendation, Consideration and Vote to Approve PLTW Stem Agreement for FY 2013-14, Subject to Ratification at the July 16, 2013 Board Meeting.

15. Proposed Executive Session for the Purpose of Discussing Resignation, Retirement, Employment/Appointment and/or the Reassignment of Positions Listed Below, Including Discussions of Information, the Disclosure of Which Would Violate Confidentiality Requirements of State or Federal Law as Authorized by Title 25, O.S. Section 307(b) (1) and (7).

   RETIREMENT:

   MIKE PAYNE, Academics/Math & Science Instructor – Hugo Campus

   A. Vote to Convene in Executive Session
   B. Vote to Acknowledge Return to Open Session
   C. Statement of Minute of Executive Session

16. Recommendation, Consideration and Vote to Approve the Personnel Actions Set Out Below:

   RETIREMENT:

   MIKE PAYNE, Academics/Math & Science Instructor – Hugo Campus

I. REPORTS:

   Superintendent’s Report

J. NEW BUSINESS

K. ANNOUNCEMENT OF NEXT MEETING:
The next meeting of the Board is:

Tuesday, April 9, 2013
12:15 PM
KTC – Idabel Campus
3205 Lincoln Road NE
Idabel, OK 74745

L. VOTE TO ADJOURN: