

AGENDA

**Kiamichi Technology Center
Board of Education
Regular Meeting
KTC – McAlester Campus
301 Kiamichi Drive
McAlester, OK 74501
March 12, 2013
12:15 P.M.**

The Board can discuss, make motions and vote upon any matter appearing on the Agenda. Such motions and votes may be to adopt, reject, modify, table, reaffirm, rescind, or take no action on any Agenda item. The meeting will be conducted by the President of the Board as the presiding officer. Any agenda item containing multiple matters may be severed for separate consideration at the request of any Board member:

- A. ROLL CALL:**
- B. QUORUM DECLARED TO BE PRESENT AND MEETING CALLED TO ORDER:**
- C. RECOGNITION OF GUESTS:**
- D. OATH OF OFFICE, LOYALTY OATH – BOBBIE WILSON, ZONE 6**
- E. REORGANIZATION OF BOARD OF EDUCATION: This item may include one or more motions to nominate, second and/or elect Board Members to one or more Board offices, including President, Vice-President, and Clerk.**
- F. CONSENT AGENDA: All of the following items, which concern reports and items of a routine nature normally approved at Board Meetings, will be approved by one vote unless any Board Member desires to have a separate vote on any or all of these items. The Consent Agenda consists of discussion, consideration and vote on each Items 1 through 7.**

1. **Approval of Minutes
February 12, 2013 – Regular Meeting**
2. **Approval of Declaration of Funds, Treasurer’s Report and
KTC Cash Reconciliation.**
3. **Approval of Resolution 3/12/2013-1 Activity Fund Account
Reports and Transfer of Funds.**
4. **Approval of Short-Term Instructors and Part-Time Employees
to Work at All Campuses – FY 2012-2013.**

<u>Name</u>	<u>Primary Duty</u>	<u>Campus</u>
Beck, Karen	EMS/Paramedic Instructor	Atoka/Durant
Ashley, Sally	Substitute Instructor	Durant
Benson, Olivia	Federal Work Study – Clerical	Durant
Baird, Hailey	Banquet Worker	Idabel
Batchelor, Bailey	Banquet Worker	Idabel
Larry, Carl	Banquet Worker	Idabel
Meyer, Hailey	Banquet Worker	Idabel
Moss, Alvin	Banquet Worker	Idabel
Parsons, Brittany	Banquet Worker	Idabel
Qualls, Elizabeth	Banquet Worker	Idabel
Torres, Raul	Banquet Worker	Idabel
Russell, Charla Glenette	Supervisor Training	McAlester
Mendoza, Dulce	STA/Safety	Poteau/Spiro
Collins, James	OK Self-Defense Act (Concealed/Open Carry)	Stigler

ANY EMPLOYEE NAME SUBMITTED ABOVE MAY INCLUDE OTHER JOB DUTIES, CLASSES AND/OR SUBSTITUTE TEACHING DUTIES AS ASSIGNED.

5. **Approval to Declare Equipment Located at the Durant
Campus, the Hugo Campus, the Poteau Campus, and the
Stigler Campus as Surplus to be Disposed of Properly.
(Copies of These Lists are Available on the District Website,
at the Office of the Superintendent and at the Meeting.)**
6. **Approval of Out-of-State Travel.**

**TINA LANSDELL, Cosmetology Instructor – Idabel Campus
Discover 2013 Hair Show
May 4-7, 2013
St. Louis, Missouri**

JILL WARD, Culinary Arts Instructor – Poteau Campus
2013 Summer Institute for Culinary Educators (NRAEF) (Required by Oklahoma
Department of CareerTech Education for Occupational Certification)
June 16-22, 2013
Orlando, Florida

KENT TOWNE, District Business & Industrial Coordinator
RON DeGIACOMO, District Bid Assistance Coordinator
McAlester Defense Support Association Visit
May 8-9, 2013
Washington, D.C.

- 7. Approval of FY 2012-2013 General Fund Encumbrance Nos. 2899 Through 3389 for Accounts Payable, Encumbrance Nos. 71533 Through 71692 for Payroll, and Building Fund Encumbrance Nos. 20 Through 22 for Accounts Payable.**

G. Motion, Second and Roll Call Vote to Approve the Consent Agenda, Items 1 through 7.

H. ACTION TOPICS:

- 8. Recommendation, Consideration and Vote to Approve Acceptance of Audit – FY 2011-2012.**
- 9. Recommendation, Consideration and Vote to Approve Online User Access License Agreement for EMS Student Testing Between Wonderlic and Kiamichi Technology Centers for the Period March 13, 2013 Through June 30, 2013.**
- 10. Recommendation, Consideration and Vote to Approve Volume Licensing Agreement Between Microsoft and Kiamichi Technology Centers Subject to Annual Ratification of Agreement.**
- 11. Recommendation, Consideration and Vote to Approve Additional Fund Raiser for FY 2012-2013 – Durant Campus.**
- 12. Recommendation, Consideration and Vote to Approve Seeking Architectural Services and to Secure Bids on Remodel Project of Bay 1 and Bay 2 – Durant Campus.**

- 13. Recommendation, Consideration and Vote to Approve Lawn Care Service Agreement Between Affordable Lawns and Landscapes and Kiamichi Technology Center - Durant Campus.**
- 14. Recommendation, Consideration and Vote to Approve PLTW Stem Agreement for FY 2013-14, Subject to Ratification at the July 16, 2013 Board Meeting.**
- 15. Proposed Executive Session for the Purpose of Discussing Resignation, Retirement, Employment/Appointment and/or the Reassignment of Positions Listed Below, Including Discussions of Information, the Disclosure of Which Would Violate Confidentiality Requirements of State or Federal Law as Authorized by Title 25, O.S. Section 307(b) (1) and (7).**

RETIREMENT:

MIKE PAYNE, Academics/Math & Science Instructor – Hugo Campus

- A. Vote to Convene in Executive Session**
- B. Vote to Acknowledge Return to Open Session**
- C. Statement of Minute of Executive Session**

- 16. Recommendation, Consideration and Vote to Approve the Personnel Actions Set Out Below:**

RETIREMENT:

MIKE PAYNE, Academics/Math & Science Instructor – Hugo Campus

I. REPORTS:

Superintendent's Report

J. NEW BUSINESS

K. ANNOUNCEMENT OF NEXT MEETING:

The next meeting of the Board is:

Tuesday, April 9, 2013

12:15 PM

KTC – Idabel Campus

3205 Lincoln Road NE

Idabel, OK 74745

L. VOTE TO ADJOURN:

Posted By: _____
Date Posted: _____
Time Posted: _____
Place Posted: _____
Signed: _____