

## **AGENDA**

**Kiamichi Technology Center  
Board of Education  
Regular Meeting  
KTC - Hugo Campus  
107 So. 15<sup>th</sup>  
Hugo, OK 74743  
February 12, 2013  
12:15 P.M.**

**The Board can discuss, make motions and vote upon any matter appearing on the Agenda. Such motions and votes may be to adopt, reject, modify, table, reaffirm, rescind, or take no action on any Agenda item. The meeting will be conducted by the President of the Board as the presiding officer. Any agenda item containing multiple matters may be severed for separate consideration at the request of any Board member:**

- A. ROLL CALL:**
- B. QUORUM DECLARED TO BE PRESENT & MEETING CALLED TO ORDER:**
- C. RECOGNITION OF GUESTS, SUBMITTING PROPER REQUESTS PURSUANT TO KIAMICHI TECHNOLOGY CENTER POLICY 6.5:**
- D. CONSENT AGENDA: All of the following items, which concern reports and items of a routine nature normally approved at Board Meetings, will be approved by one vote unless any Board Member desires to have a separate vote on any or all of these items. The Consent Agenda consists of discussion, consideration and vote on each items 1 through 11.**
  - 1. Approval of Minutes.  
January 15, 2013 Regular Meeting**
  - 2. Approval of Declaration of Funds, Treasurer's Report and KTC Cash Reconciliation.**

3. **Approval of Resolution 2/12/2013-1 Activity Fund Account Reports and Transfer of Funds.**
4. **Approval of Short-Term Instructors and Part-Time Employees to Work at All Campuses – FY 2012-2013.**

<u>Name</u>	<u>Primary Duty</u>	<u>Campus</u>
Allen, Jeff	Firefighter Training Instructor	Durant
Frank, Dannye	Firefighter Training Instructor	Durant
Rush, Jeff	Firefighter Training Instructor	Durant
Toews, Nate	Firefighter Training Instructor	Durant
Brumley, Tracey	Introduction to Photography	Idabel
Colbert, Joshua	Federal Work Study – Food Service	Idabel
Cunningham, Lacey	Federal Work Study – Food Service	Idabel
Lehr, Claire	Cake Decorating	Idabel
Dedmon, Amanda	STA (Firefighter Safety)	Poteau/Spiro
Couri, Rick	STA (Firefighter Safety)	Poteau/Spiro
Pollard, Lisa M.	Federal Work Study – Clerical	Talihina
Roughton, Jessica A.	Federal Work Study – Clerical	Talihina
Sam, Catherine M.	Federal Work Study – Clerical	Talihina
Worley, Josieanne M.	Substitute Instructor	Talihina

ANY EMPLOYEE NAME SUBMITTED ABOVE MAY INCLUDE OTHER JOB DUTIES, CLASSES AND/OR SUBSTITUTE TEACHING DUTIES AS ASSIGNED.

5. **Approval to Declare Equipment Located at the Durant Campus and the Stigler Campus as Surplus to be Disposed of Properly. (Copies of these Lists are Available on the District Website, at the Office of the Superintendent and at the Meeting.)**
6. **Approval to Declare Equipment Located at the Hugo/Antlers Campuses as Surplus to be Donated to the Hugo Public Schools. (Copies of these Lists are Available on the District Website, at the Office of the Superintendent and at the Meeting.)**
7. **Approval to Declare Equipment Located at the Poteau Campus as Surplus to be Donated to the Pocola Public Schools. (A Copy of this List is Available on the District Website, at the Office of the Superintendent and at the Meeting.)**
8. **Approval to Declare Equipment Located at the Stigler Campus as Surplus to be Donated to the Keota Public Schools. (A Copy**

of this List is Available on the District Website, at the Office of the Superintendent and at the Meeting.)

- 9. Approval of Clinical Agreements for KTC Health-Related and Practical Nursing Programs for the Purpose of Allowing Students to Acquire Field Experience – FY 2012-2013.**

**HCC PROGRAM:**

**Janes Family Medicine – Paris, TX**

**PRACTICAL NURSING PROGRAM:**

**Mental Health Facility Contract**

**Mt. Pleasant Hospitality House – Mt. Pleasant, TX**

**Clinic Contract**

**PRMC Healthcare Group – Paris, TX**

- 10. Approval of Out-of-State Travel.**

**BARBARA DUNN, Adult Coordinator – Idabel Campus**

**CONNIE WATSON, Cosmetology Instructor (Evening) – Idabel Campus**

**Discover 2013 Hair Show**

**May 4-7, 2013**

**St. Louis, Missouri**

- 11. Approval of FY 2012-2013 General Fund Encumbrance Nos. 2562 Through 2898 for Accounts Payable, Encumbrance Nos. 71388 Through 71532 for Payroll, and Building Fund Encumbrance Nos. 18 Through 19 for Accounts Payable.**

- E. Motion, Second and Roll Call Vote to Approve the Consent Agenda, Items 1 through 11.**

**F. ACTION TOPICS:**

- 12. Proposed Executive Session for the Purpose of Discussing the Employment of and Contract with Eddie Coleman as Superintendent for the Kiamichi Technology Centers, the Disclosure of Which Discussion Would Violate Confidentiality Rights Under State and/or Federal Law, as Authorized by 25 Okla. Stat. Section 307 (B) (1) & (7).**

- A. Vote to Convene in Executive Session**
- B. Vote to Acknowledge Return to Open Session**
- C. Statement of Minute of Executive Session**

- 13. Recommendation, Consideration and Vote to Employ Eddie Coleman as Superintendent of Kiamichi Technology Centers Pursuant to a Written Contract Through June 30, 2015.**
- 14. Proposed Executive Session for the Purpose of Discussing the Reemployment of Administrative Personnel as Set Out Below for Fiscal Year 2013-2014, Including Discussions of Information, the Disclosure of Which Would Violate Confidentially Requirements of State or Federal Law, as Authorized by Title 25, Okla. Stat. Section 307 (B) (1) & (7).**

**CERTIFIED ADMINISTRATORS  
FY 2013-2014**

- Shelley Free, Deputy Superintendent**
- Elaine Gee, Director-Principal – Atoka Campus**
- Michael Goodwin, Director-Principal – Durant Campus**
- Debbie Golden, Director-Principal – Hugo/Antlers Campuses**
- Johnnie Meredith, Director-Principal – Idabel Campus**
- April Murray, Director-Principal – McAlester Campus**
- Philip Mead, Assistant Director-Principal – McAlester Campus**
- Doug Hall, Director-Principal – Poteau/Spiro Campuses**
- Michael Culwell, Assistant Director-Principal – Poteau/Spiro Campuses**
- Joe Carrick, Director-Principal – Stigler Campus**
- Larry Brooks, Director-Principal – Talihina Campus**

- A. Vote to Convene in Executive Session**
- B. Vote to Acknowledge Return to Open Session**
- C. Statement of Minute of Executive Session**

- 15. Recommendation, Consideration and Vote to Reemploy the Administrative Personnel Set Out Below for the 2013-2014 School Year:**

**CERTIFIED ADMINISTRATORS  
FY 2013-2014**

**Shelley Free, Deputy Superintendent**  
**Elaine Gee, Director-Principal – Atoka Campus**  
**Michael Goodwin, Director-Principal – Durant Campus**  
**Debbie Golden, Director-Principal – Hugo/Antlers Campuses**  
**Johnnie Meredith, Director-Principal – Idabel Campus**  
**April Murray, Director-Principal – McAlester Campus**  
**Philip Mead, Assistant Director-Principal – McAlester Campus**  
**Doug Hall, Director-Principal – Poteau/Spiro Campuses**  
**Michael Culwell, Assistant Director-Principal – Poteau/Spiro Campuses**  
**Joe Carrick, Director-Principal – Stigler Campus**  
**Larry Brooks, Director-Principal – Talihina Campus**

- 16. Recommendation, Consideration and Vote to Approve Seeking Architectural Services and to Secure Bids to Refurbish/ Replace or Modify the HVAC System in the Original Building – Stigler Campus.**
- 17. Recommendation, Consideration and Vote to Approve the Appointment of Roy Davis as the KTC Representative to the Bryan County Tax Increment Finance (TIF) Review Committee.**
- 18. Recommendation, Consideration and Vote to Approve KTC Career Major Evaluation Form.**
- 19. Recommendation, Consideration and Vote to Approve Revised Activity Fund Chart of Accounts – FY 2012-2013.**
- 20. Recommendation, Consideration and Vote to Approve InterAgency Agreement Between the Oklahoma Department of Career & Technology Education and Kiamichi Technology Center for EMS Simulation Trailer.**
- 21. Recommendation, Consideration and Vote to Approve Seeking Architectural Services and to Secure Bids on Remodel of CNT Classroom – Poteau Campus.**
- 22. Proposed Executive Session for the Purpose of Discussing the Resignation, Retirement, Employment/Appointment and or the Reassignment of Positions Listed Below, Including Discussions of Information, the Disclosure of Which Would**

**Violate Confidentiality Requirements of State or Federal Law  
as Authorized by Title 25, O.S. Section 307 (B) (1) and (7).**

**RETIREMENTS:**

**VICKIE HESS, Adult Coordinator – McAlester Campus  
JERRY BRAGG, Maintenance/Custodian – Durant Campus**

- A. Vote to Convene in Executive Session**
- B. Vote to Acknowledge Return to Open Session**
- C. Statement of Minute of Executive Session**

**23. Recommendation, Consideration and Vote to Approve the  
Personnel Action Set Out Below:**

**RETIREMENTS:**

**VICKIE HESS, Adult Coordinator – McAlester Campus  
JERRY BRAGG, Maintenance/Custodian – Durant Campus**

**G. REPORTS:**

**Superintendent's Report**

**H. NEW BUSINESS:**

**I. ANNOUNCEMENT OF NEXT MEETING:**

**The next regular meeting of the Board is scheduled for:**

**Tuesday, March 12, 2013  
12:15 P.M.  
KTC – McAlester Campus  
301 Kiamichi Drive  
McAlester, OK 74501**

**J. VOTE TO ADJOURN:**

<b>Posted By:</b> _____
<b>Date Posted:</b> _____
<b>Time Posted:</b> _____
<b>Place Posted:</b> _____
<b>Signed:</b> _____